

Child Tests Positive for Covid-19 with No Symptoms

Action For Parents:

During Office Hours
(9.30am—2.30pm Term Time):

Call Clubland Head Office immediately to advise positive test result.

Outside Office Hours:

1. **Text Clubland site mobile** immediately advising child's name, school, time and date of positive test
2. Immediately following up with **email to Head Office** (info@clubland-playscheme.com) advising positive test result.

Child to stay home for 10 days following date of test

Clubland will notify the DfE and confirm action

Clubland will notify school of children required to isolate and Isolation/closure

Clubland will contact parents/carers of those children due on-site imminently who are required to isolate

Clubland to advise Self-isolation Service Hub of additional contacts to add to record

Clubland to send notification letter to staff

Clubland to send isolation/notification letters to all parents/carers and staff

Clubland to advise Ofsted

CLUBLAND CONTACT INFORMATION

Head Office: 020 8979 3100 Email: info@clubland-playscheme.com

Office Hours: (9.30-2.30 Mon-Fri Term Time)

The Setting Site Mobile Number will be in your welcome email, and also on the Clubland Playscheme website.

Child Tests Shows Symptoms of Covid-19

Action For Parents: Immediately contact Clubland to advise child is showing symptoms of coronavirus. (contact details -see Positive test process map)

Clubland to identify sessions attended since 2 days prior to the onset of symptoms and list potential effected children and staff

Child to stay home and parent/carer to book COVID-19 test

POSITIVE

NEGATIVE

Child to stay home for 10 days

Parent/carer informs Clubland **immediately**

Parent/carer informs Clubland and provides copy of Negative test result

Clubland to confirm sessions attended since 2 days prior to the onset of symptoms and list affected children and staff.

Include:

- Children in bubble attended by child and staff members who managed bubble
- Other children and staff defined as close contacts (face to face contact within 1m for 1+min or within 2m for 15+min)

Clubland—No further action, child returns to setting

Clubland to notify the DfE and confirm action

Clubland to notify school of children required to isolate and Isolation/closure period

Clubland will contact parents/carers of those children due on-site imminently who are required to

Clubland to advise Self-isolation Service Hub of additional contacts to add to record

Clubland to send notification letter to staff

Clubland to send isolation/notification letters to all parents/carers and staff

Clubland to advise Ofsted