

Beginners' Guide to Connections+

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01 Welcome to Connections+

Connections+ is a powerful time-saving tool for researching companies and unwrapping their connections with other entities and persons.

During your trial, you can generate **up to 10 maps or reports**. Use them all before your trial account expires!

We have also included some trialist tips in the following pages to help you get the most out of your trial.

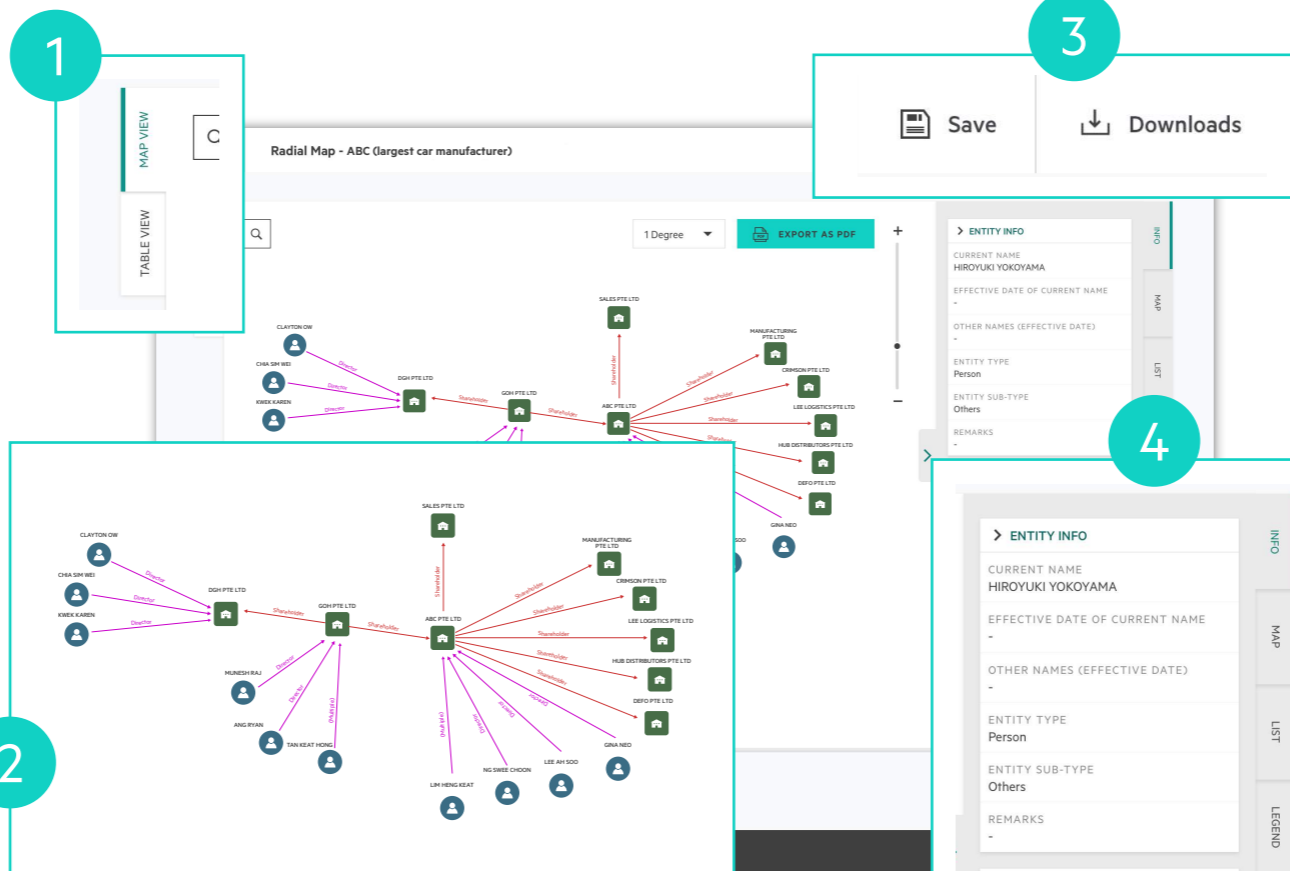
If you require further assistance, please contact us at support@scout.asia.

02 Overview of our map interface

Our maps interface has four key sections.

1. View Panel

To download the data in excel format, simply toggle to Table View



3. Top Navigation

Save your map on the app, or download a copy directly to your computer

4. Right Tab

See next page for more details

2. Main Map 'Canvas'

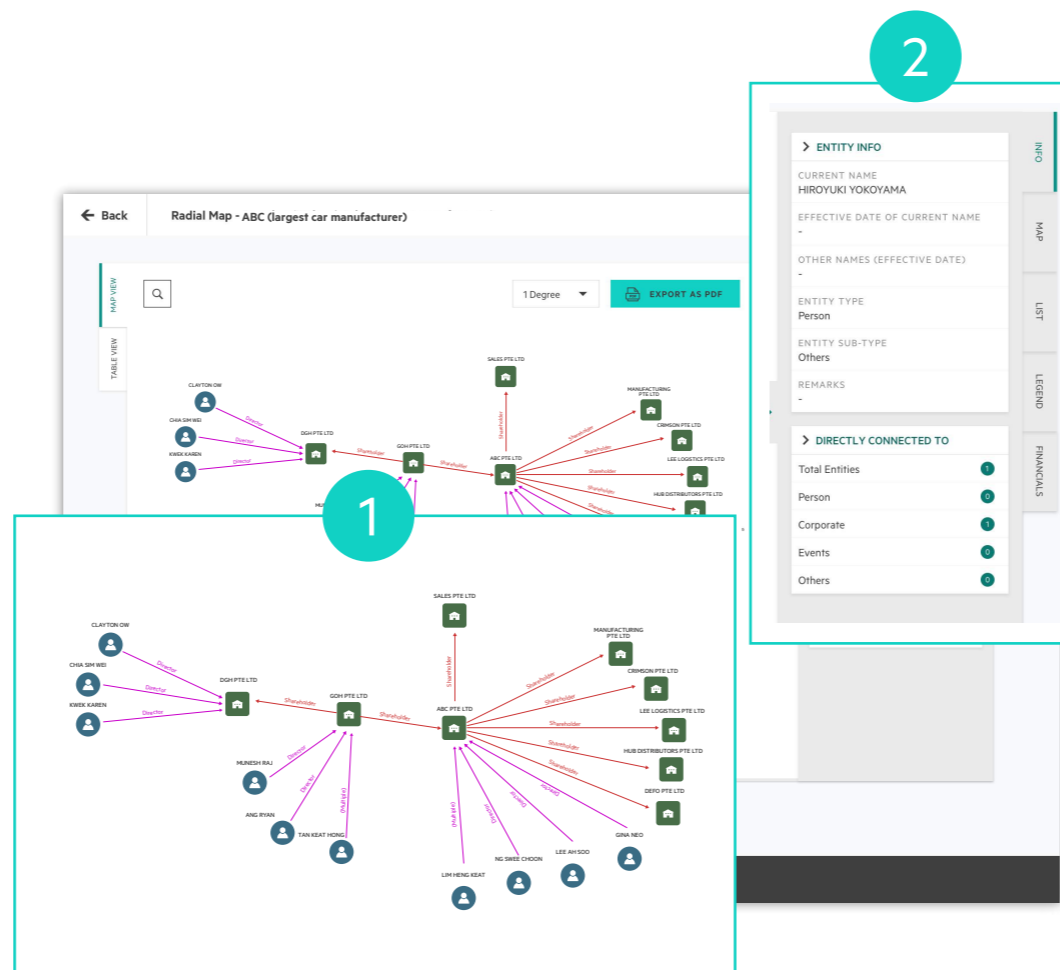
See next page for more details

02 Main map canvas & right tab

These two panels contain our most key map tools.

1. Main Map 'Canvas'

- Use your left-click to move an entity or person on the map
- Right-clicking on any entity or person will reveal a series of actions you can take
- Right-click on any empty space to save the map or reset its layout



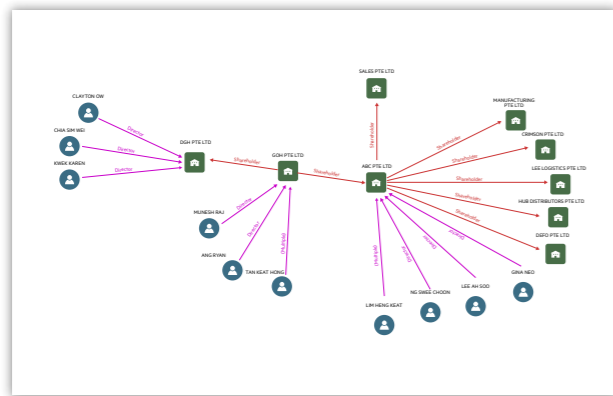
2. Right Tab

- **Info:** See detailed information on your selected entity, person or relationship
- **Map:** This gives you access to various filters, allowing you to hide or show entities on the map
- **List:** A list view of the entities of interest that appear in your map
- **Financials:** Displays the latest financial highlights of a selected company

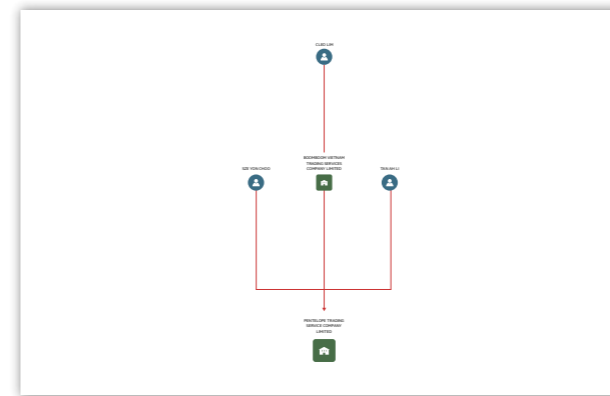
02 Our 4 map types



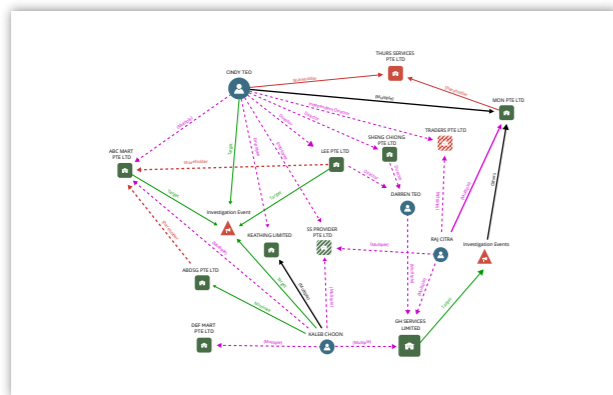
Expert Tip: Continue your discovery in map view by right clicking on individual companies or persons to see other features.



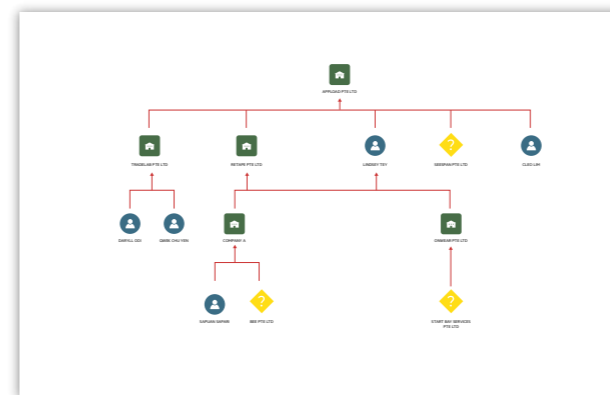
A **Radial Map** shows past and present, direct and indirect connections related to a single entity or person.



Our **Legal Beneficial Ownership (LBO) map** shows you a company's ultimate owners.



An **Interconnection Map** shows you past and present connections of up to three degree between two or more selected entities.

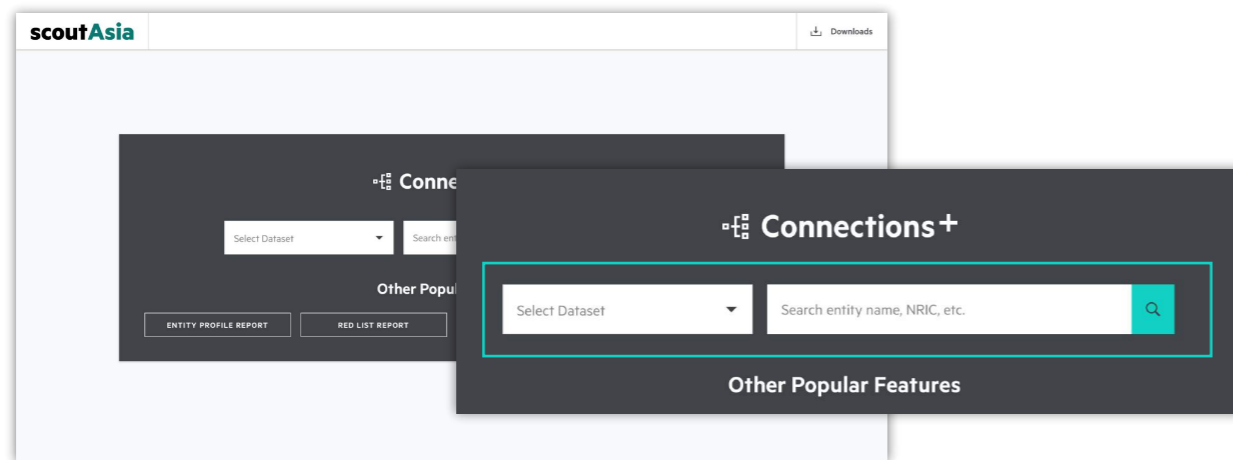


Our **Investee Companies map** shows you the companies directly and indirectly owned by a person or entity.

02 How to generate a Radial or Interconnection map

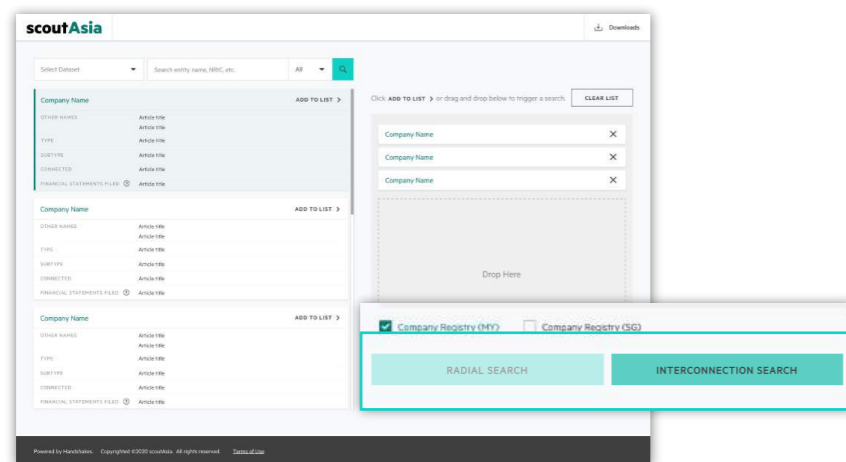


Trialist Tip: Save every map you generate. You can still freely access them even after you run out of actions.



Step 1

Start by typing the entity or person's name into the search bar. Then, select your dataset before hitting the search icon.

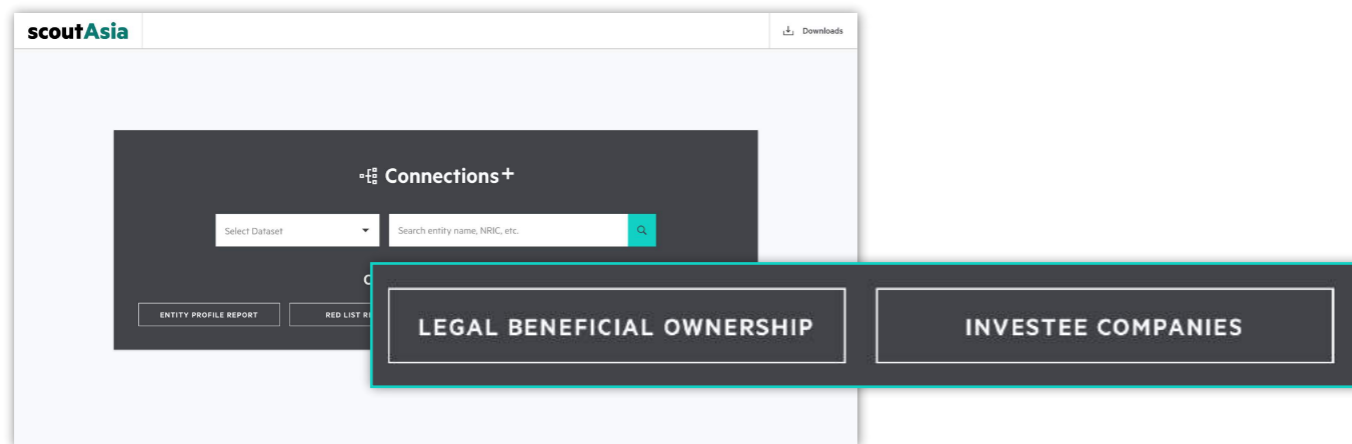


Step 2

From the given results, identify the right person or entity before generating a map.

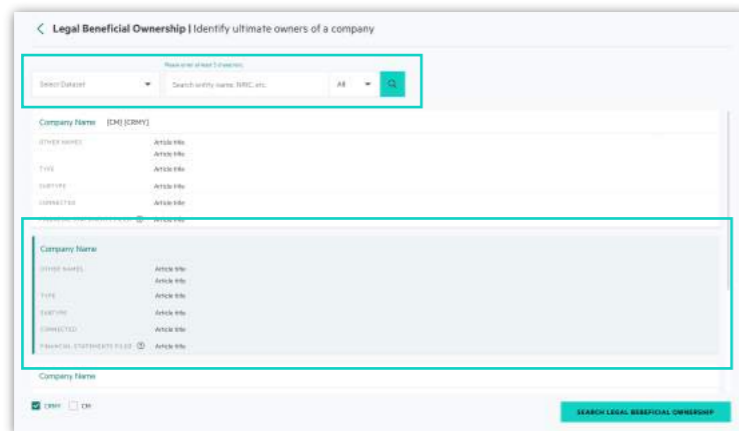
For Radial maps, select only one. For Interconnection maps, you will need to select two or more with the help of multiple searches.

02 How to generate a Legal Beneficial Ownership or Investee Companies map

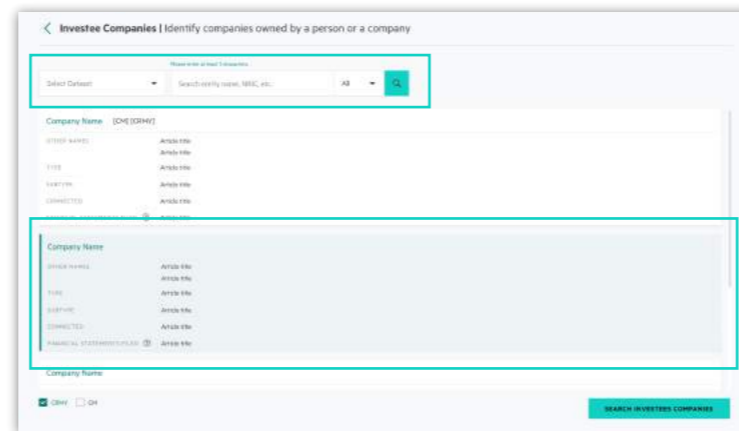


Step 1

Click on the relevant map feature via the main Connections+ page.



Legal Beneficial Ownership (LBO)



Investee Companies

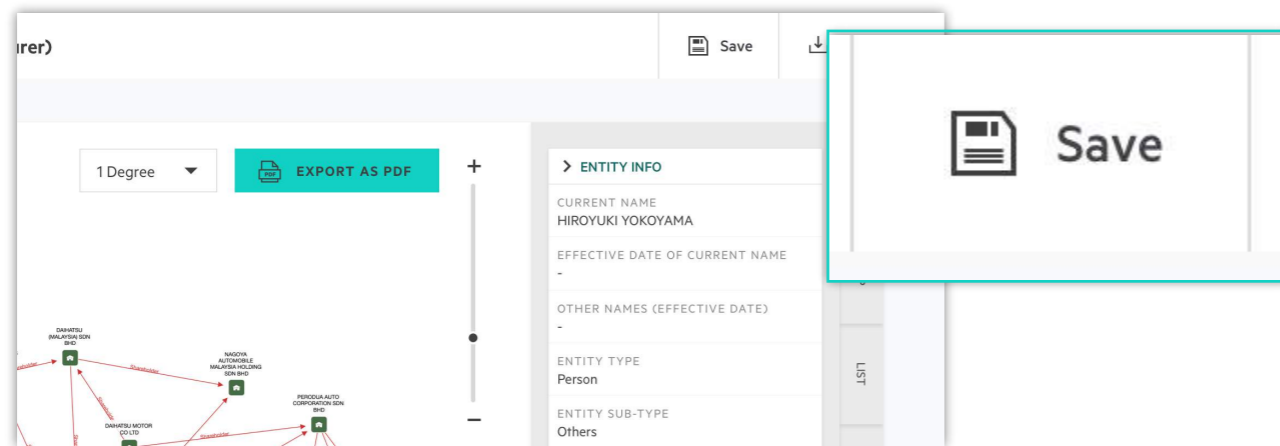
Step 2

Select your dataset and search for the person or entity of interest before generating the map.

02 Saving maps on the app

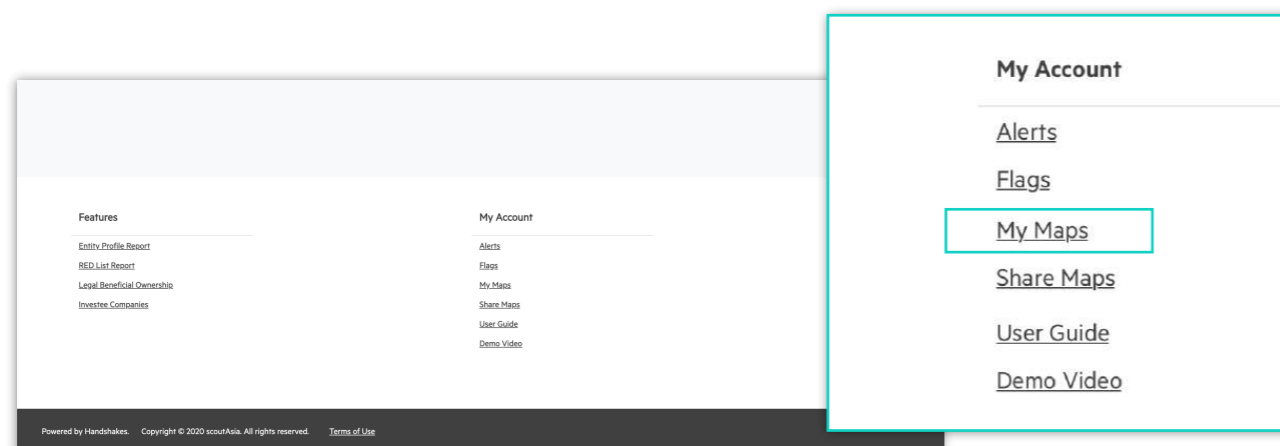


Expert Tip: Make it a habit to save your maps after generating one, so you do not lose your work.



How to save a map

After generating any map, click 'Save' on the top navigation panel. Include a title and any notes for future reference.



Accessing saved maps

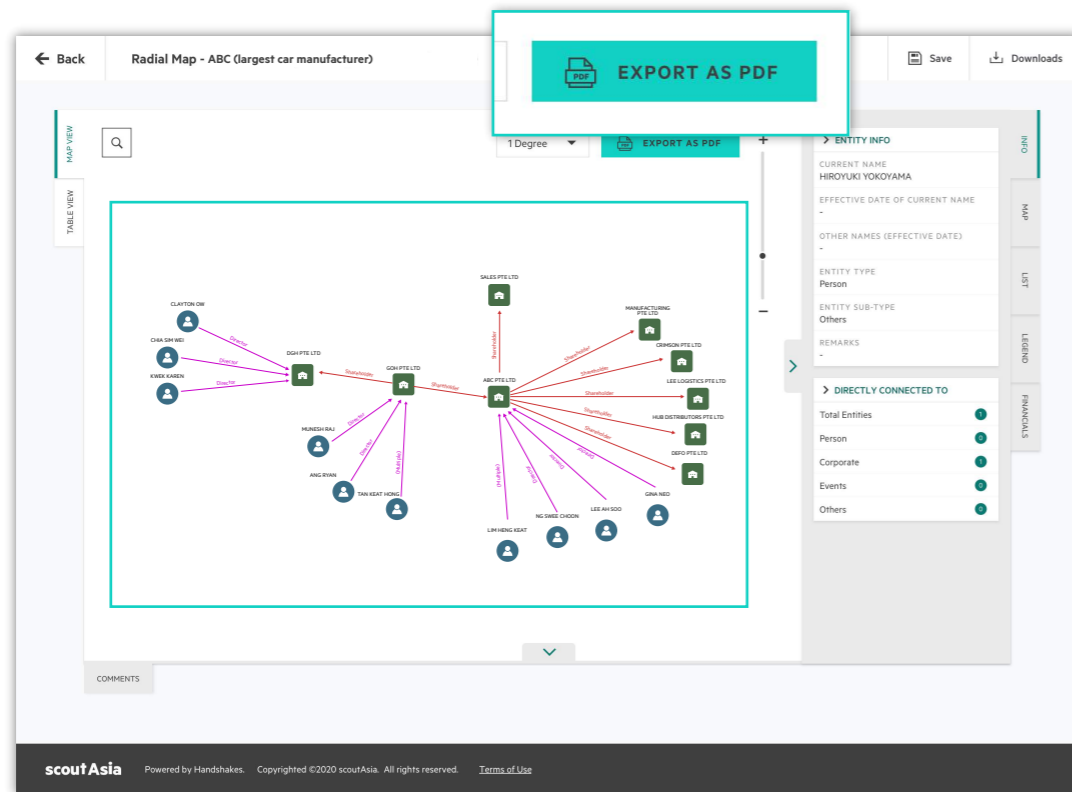
Go to the main Connections+ page. Under 'My Account', select 'My Maps'.

02 Exporting maps as PDFs

Alternatively, you can export a PDF copy of our maps.



Trialist Tip: Saving your maps does not count toward an action.



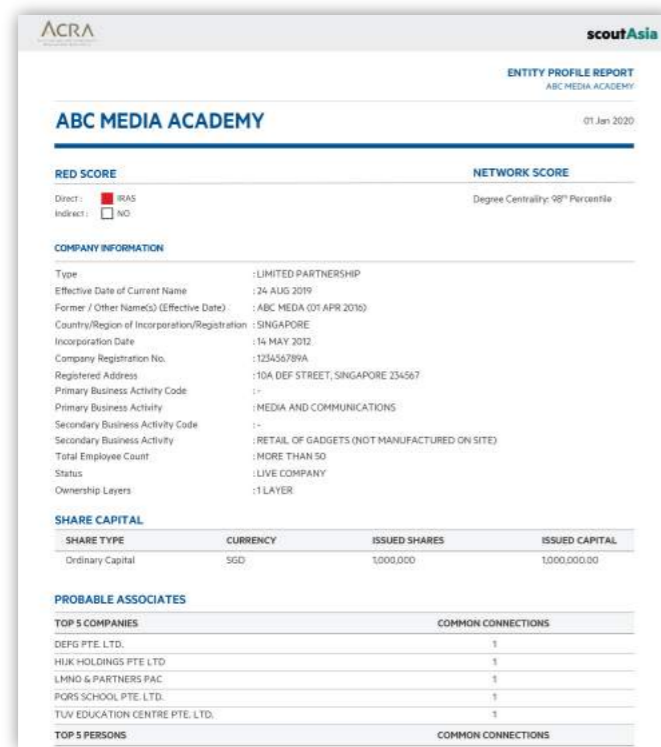
Step 1

All our maps are zoomable and all nodes present in a map can be freely shifted and repositioned. Please ensure the required section of the map is within the canvas frame.

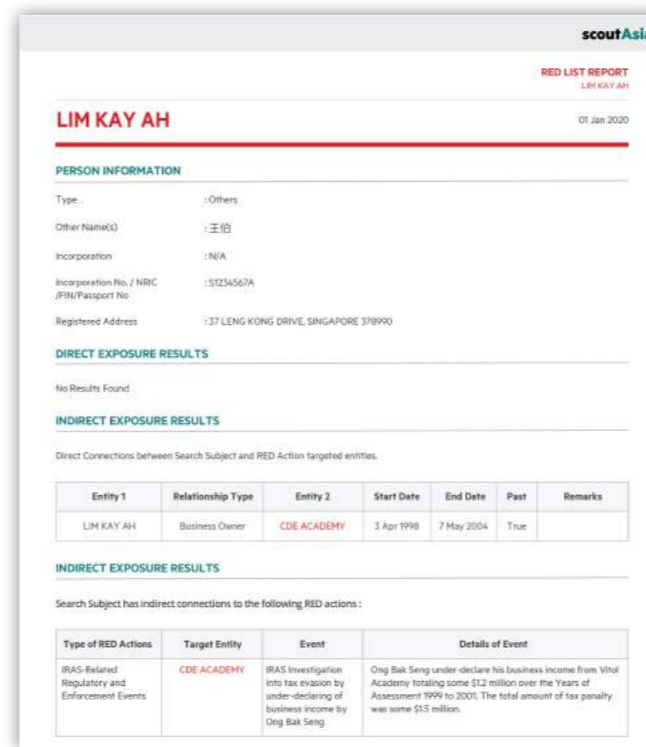
Step 2

Once the map is ready, click 'Export as PDF' on the top right corner of the 'canvas' to download a PDF copy of the map.

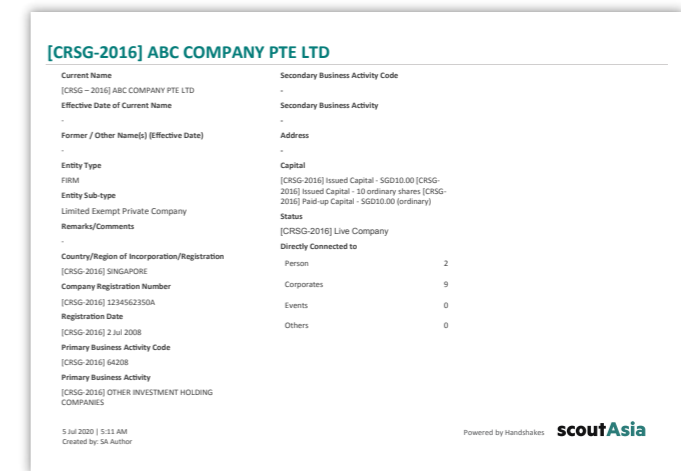
03 Our 3 report types



An Entity Profile Report (EPR) shows you an entity's directorships, shareholdings, probable associates and charges.



A RED List Report shows you a person or entity's direct and indirect exposure to past regulatory actions.

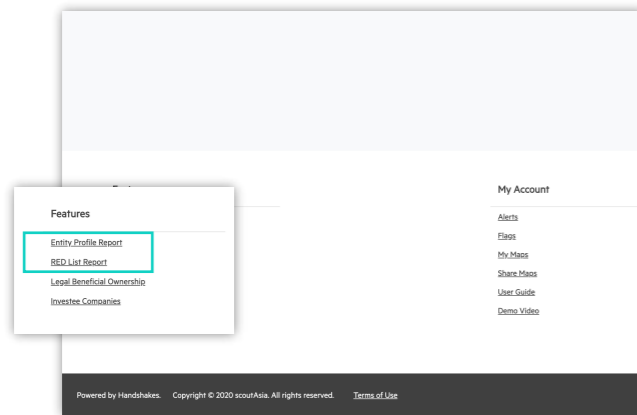


An Entity Information Report (EIR) outlines an entity's financial highlights and direct relationships.

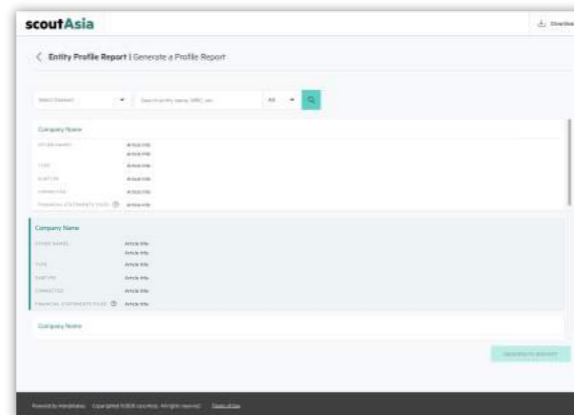
03 How to generate an Entity Profile Report or RED List Report



Trialist Tip: Downloading an EPR & RED List via method #1 only counts as one action, while method 2 counts two (one for generating a map, another for generating the report).



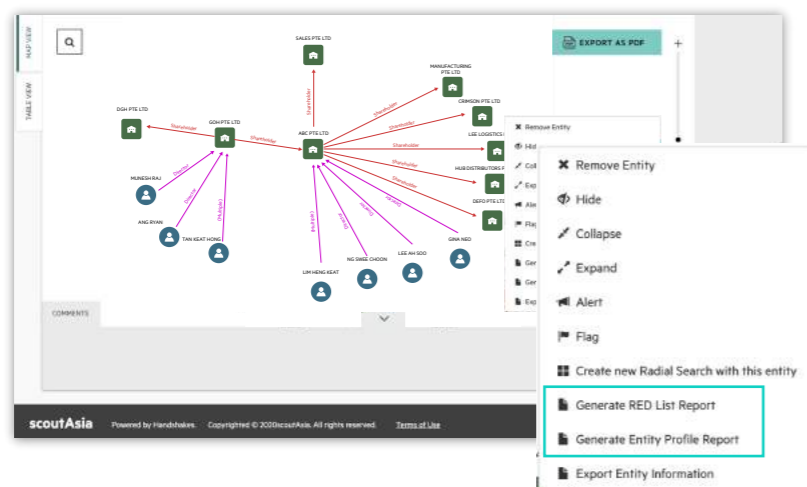
Main Page



Entity Profile Report Page

Method 1 (ideal for trialists)

Click on the relevant report feature via the main Connections+ page, and search for the person or entity before generating the report.



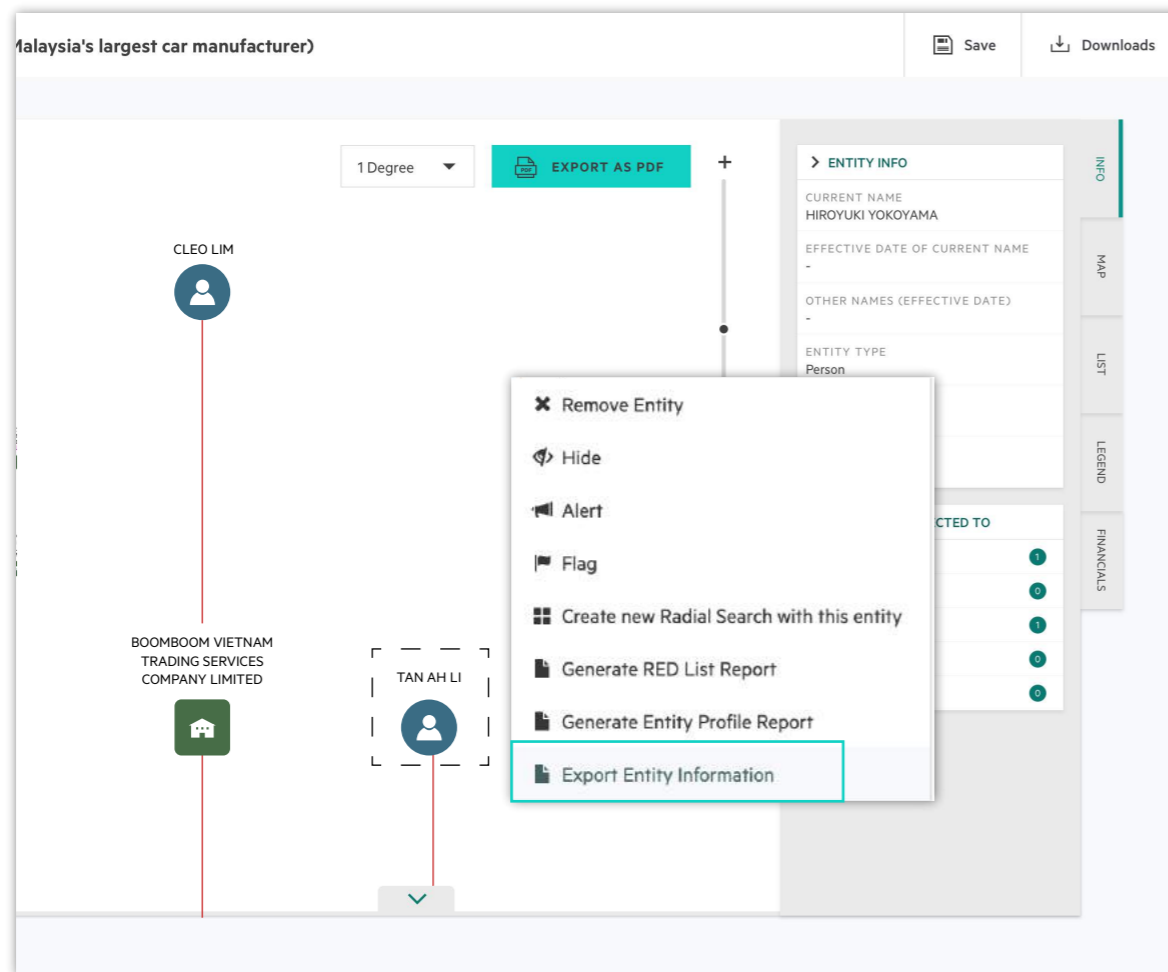
Method 2

Right click on your entity or person of interest via the map to generate the relevant report. You can then retrieve them from the Downloads tab on the top navigation panel.

03 How to generate an Entity Information Report



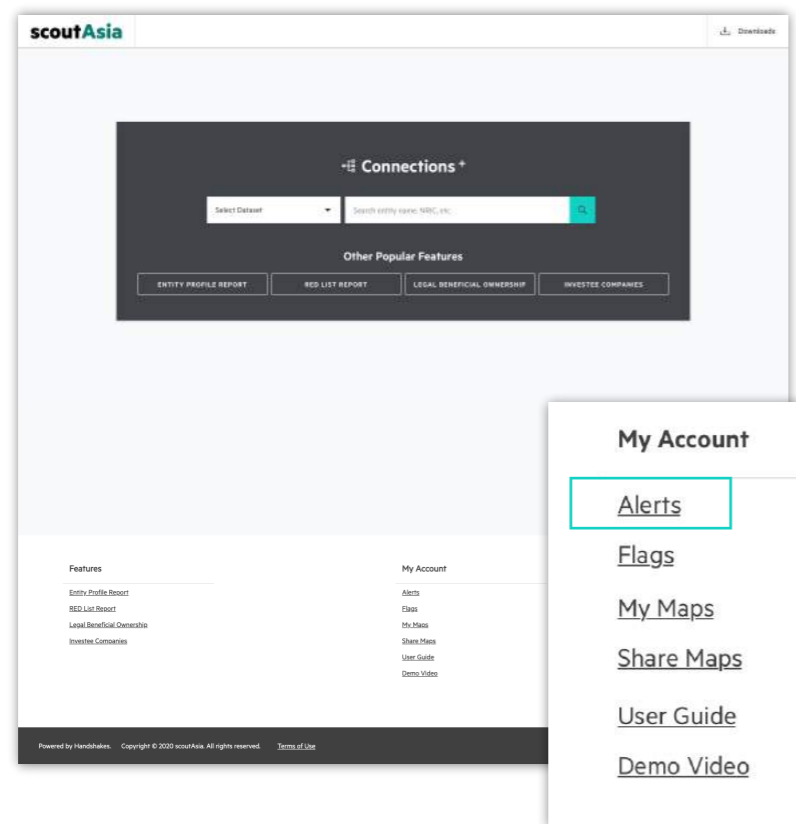
Trialist Tip: Enjoy this free feature. Entity Information Reports do not require any actions.



Right click on your entity or person of interest via the map to generate the report. You can then retrieve them from the Downloads tab on the top navigation panel.

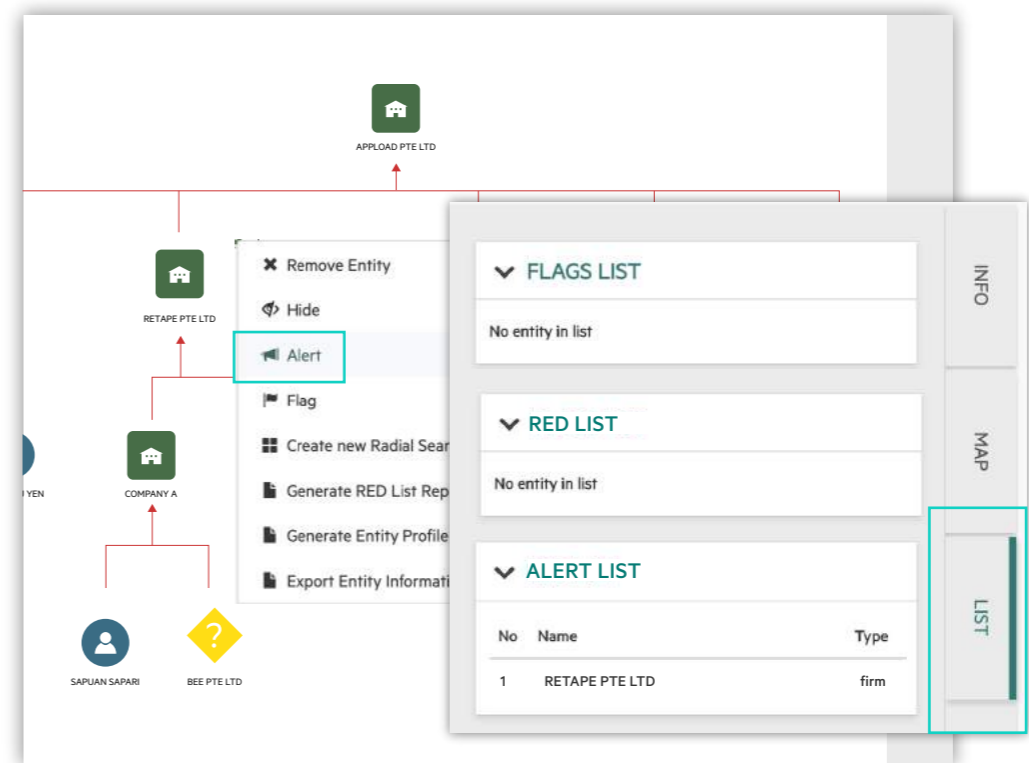
04 Setting alerts

Instead of manually checking persons or companies for updates, simply create an alert so you can be notified on changes via email. This feature is only available for our Singapore dataset.



Method 1: Main page

Under 'My Account', select 'Alerts' and add the person or entity. This is where your alerts will be saved for easy access.



Method 2: Map Canvas

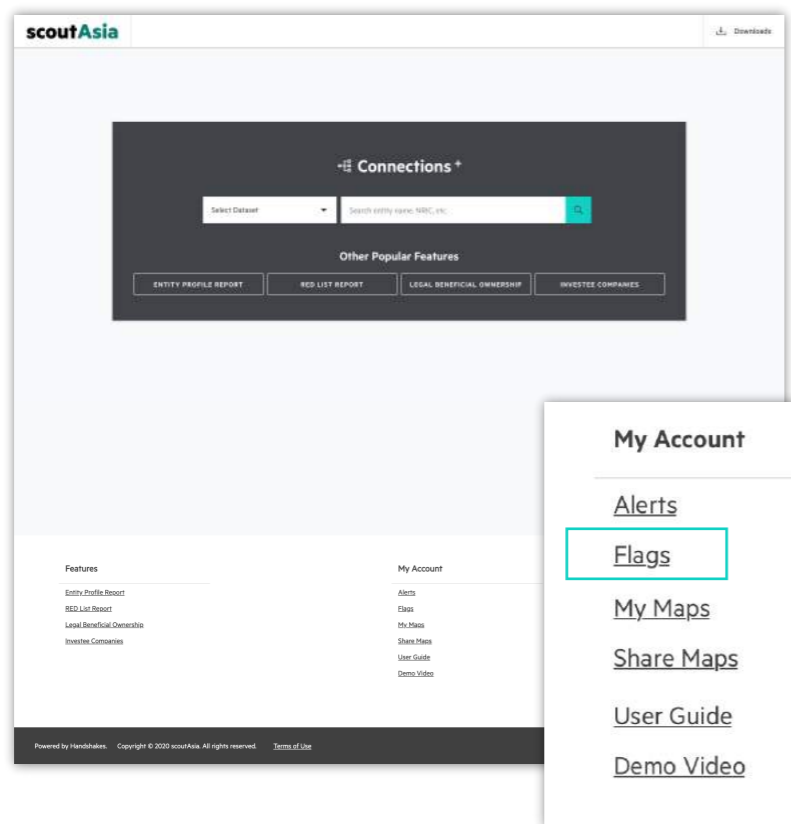
Right click on the relevant person or company and select 'Alert'. Once created, you will see it saved on the right tab under 'List View'.

05 Creating Flags

Flags act as shortcuts to your entity or person of interest, and allow you to include private notes for future reference.

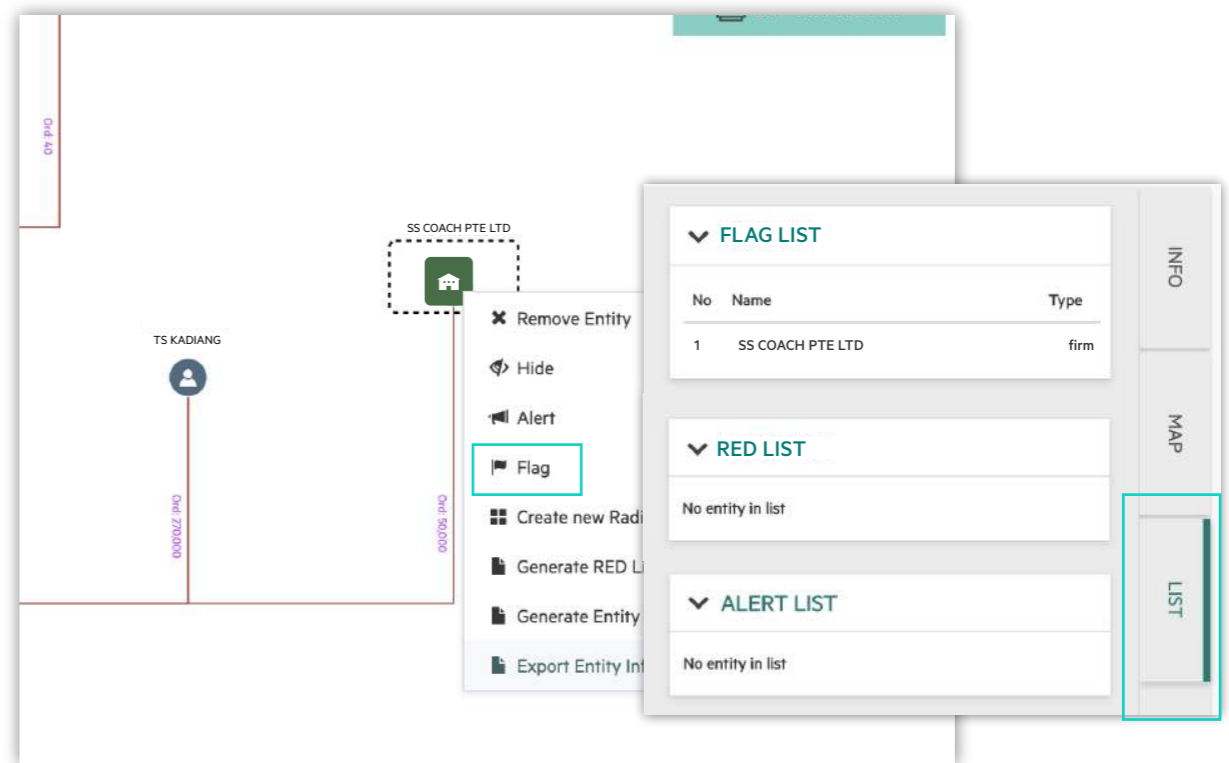


Trialist Tip: Create as many flags as you need during the trial, so you can easily refer back post-trial.



Method 1: Main page

Under 'My Account', select 'Flags' and add the person or entity of choice. This is where they will be saved for easy access.



Method 2: Map Canvas

Right click on the relevant person or company and select 'Flag'. Once created, you will see it saved on the right tab, under 'List View'.

For any assistance, please contact us at
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