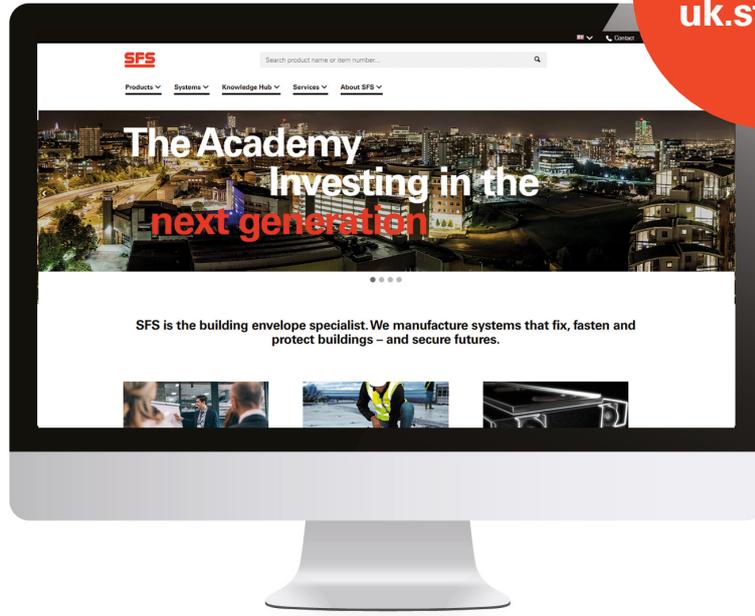




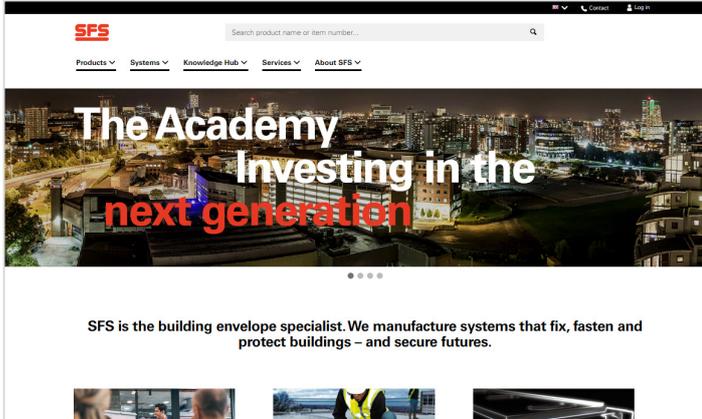
Visit us at:
uk.sfs.com



Quick user guide

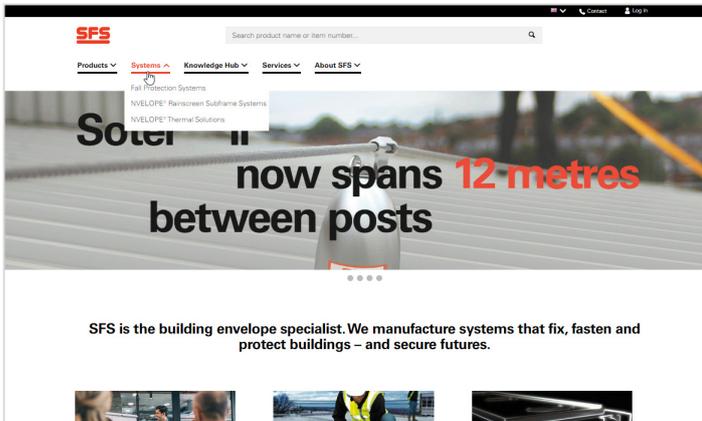
Getting started

This guide helps you to quickly navigate some of the features within the SFS UK website.



Homepage

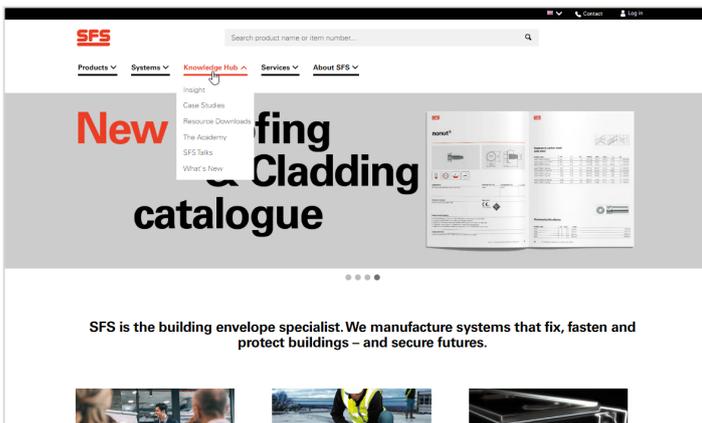
From here, you can browse our products via the products tab, search products using the search bar, log in to your account in the top right-hand corner, or browse all our content using the menu navigation.



Navigation

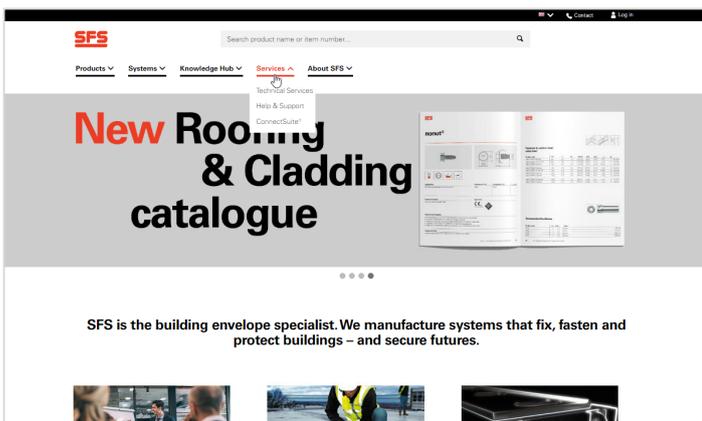
In the *Systems* menu you will find information regarding our Fall Protection systems, NVELOPE® rainscreen subframe and NVELOPE® Thermal Solutions ranges.

Just select the application to find out more about a particular system.



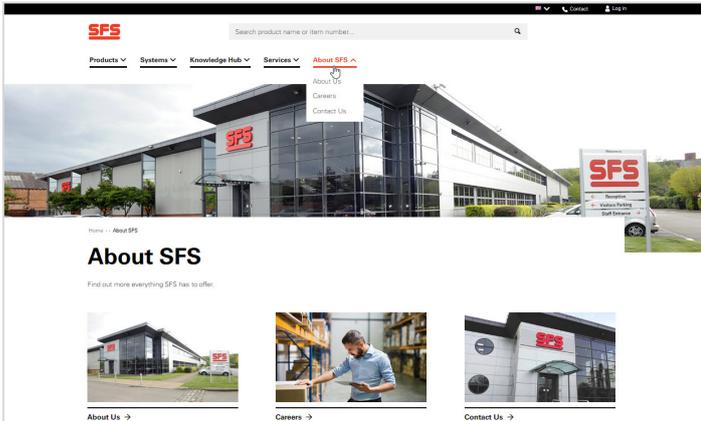
Navigation

The *Knowledge Hub* menu is where you can find our case studies, information on the Academy, key resources such as installation manuals and technical datasheets along with any new product releases. You can also find our latest blog and events at SFS Talks!



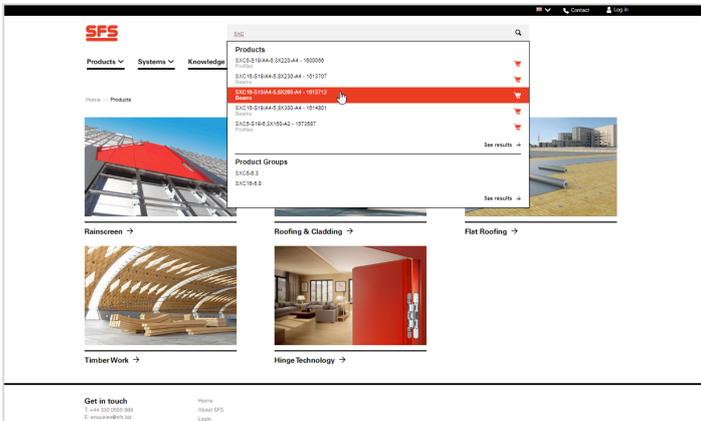
Navigation

The *Services* menu is where you can find information about our technical services, ConnectSuite online tools and further support using the website.



Navigation

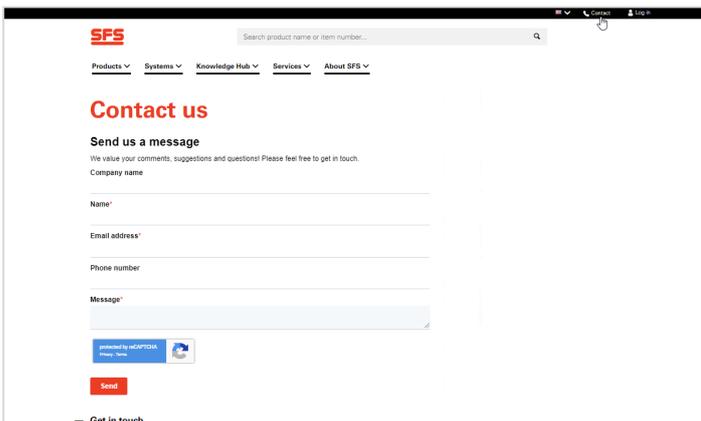
The *About SFS* menu provides information about the SFS business, including *Careers* information.



Product search

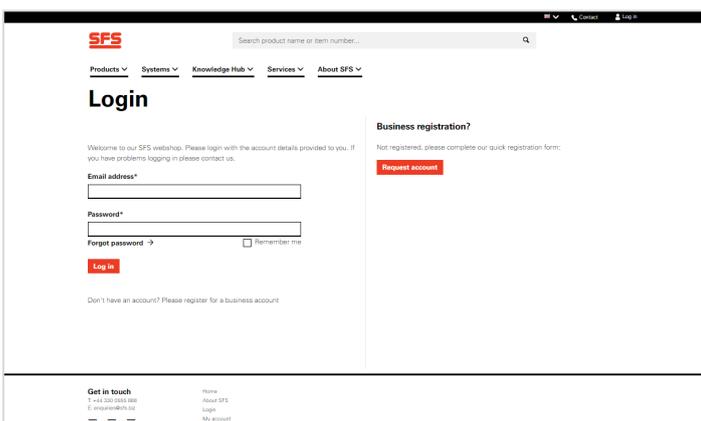
From any page on the website (logged out or logged in), you can use the search bar at the top centre of the page to find the product you are looking for. You can also use the product description or article number to find what you are looking for.

The search results will bring up specific products (i.e. SXC-16-S19) and the entire product group (SXC range).



Contact

To contact us simply click *Contact* in the top bar and you will be taken to our Contact form and details for getting in touch.



Login

To log in click *Log in* from the top bar this will take you to the login page. Enter your email address and password.

This gives you access to additional features - listed in the following pages.

SFS Search product name or item number...

Products Systems Knowledge Hub Services About SFS

Login

Welcome to our SFS webshop. Please login with the account details provided to you. If you have problems logging in please contact us.

Business registration?
Not registered, please complete our quick registration form:
[Request account](#)

Email address*

Password*

Forgot password → Remember me

[Log in](#)

Don't have an account? Please register for a business account

Get in touch
 T +44 (0) 2020 855
 E enquiries@sfs.co.uk

Home
 About SFS
 Login
 My account
 Resource Download

Business registration

If you are a completely new customer to SFS, you can click the *Request account* button which will take you to a registration form.

If you already trade with us, but do not have an online account yet, please contact your sales representative or customer services for registration.

SFS Search product name or item number...

Products Systems Knowledge Hub Services About SFS

Request a business account

Please apply for a business account by filling in the form below and when you're ready click submit.

Company Data

Business Name

Title
 ▼

Contact Name

Email Address

Business Phone Number

Mobile Number

Website

Address Data

Postal Code
 Start typing your postal code and

Address
 Start typing your address and

City

Country
 ▼ United Kingdom

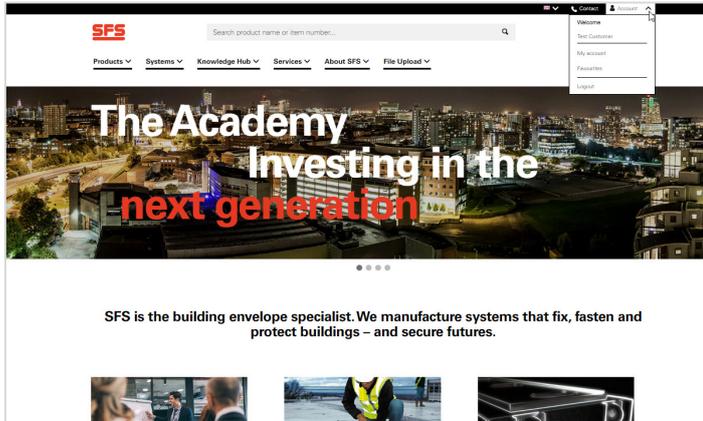
[Submit](#)

Requesting a business account

If you are a new customer, you will need to fill out and submit this form to request an account with SFS, to access the additional features on the webshop. Once this form has been submitted, we will endeavour to get you up and running within X days.

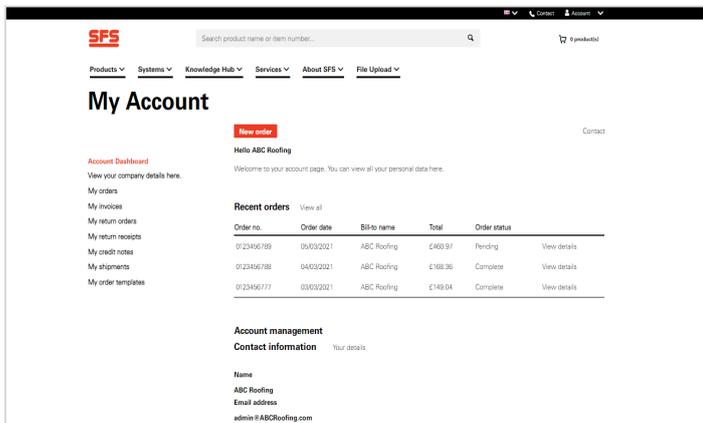
Inside your account

Once logged in, you can access the following additional features:



Logging in

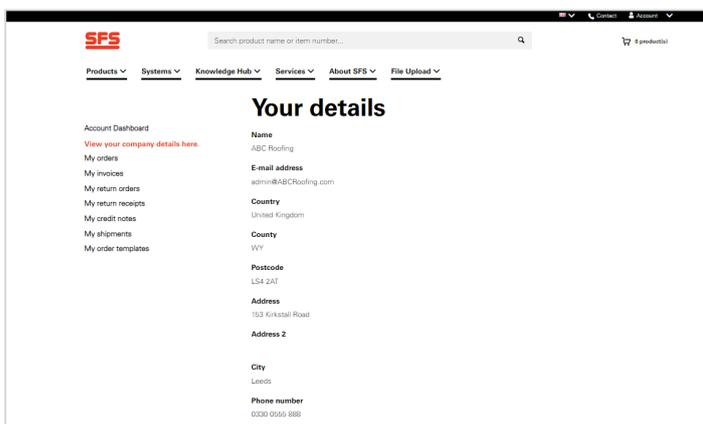
When logged in, you can use the website as before, but also access additional features including your specific product pricing. You will also be able to see details associated with your company account. Simply click *Account* in the top right, then *My Account* from the dropdown menu.



Account dashboard

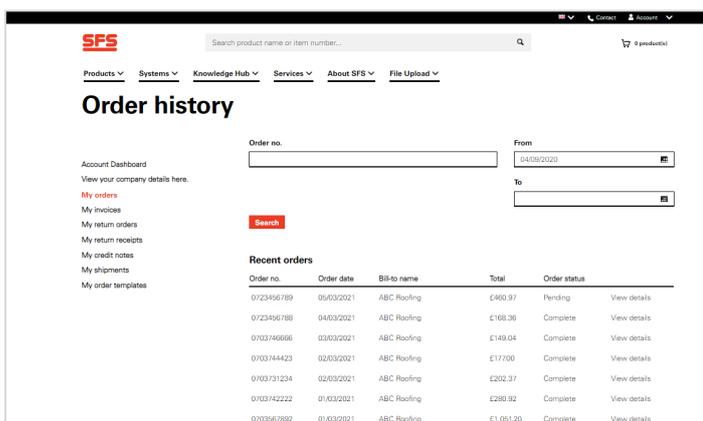
After clicking on My Account, you will see an overview of your Account Dashboard.

Clicking on the links in the left navigation takes you to various account pages.



Company details

This page shows the company details. To request a change to the company details please email uk-support@sfs.biz



Order history

The order history shows all previous orders your company has placed with us. Both online and offline orders will be displayed here.

You can search for specific orders by order number or date.

Clicking *View details* will show the details of that specific order.

0712345678 Order Print preview

Order no.	0712345678	Order date	05/03/2021
Order status	Pending	Document date	05/03/2021
Shipment date	11/03/2021	Payment method	
Location	1 GB Ltd	Payment terms	30 days end of the month net
Requested delivery date	11/03/2021	Due date	
Promised delivery date	11/03/2021		
Sales person code	0001234		
Sell to contact			
Reference number	4123456789		

Sell to address	Bill to address	Payer address	Ship to address
ABC Roofing Accounts Payable Department 153 Kirkstall Road LS4 2AT Leeds United Kingdom	ABC Roofing Accounts Payable Department 153 Kirkstall Road LS4 2AT Leeds United Kingdom	ABC Roofing Accounts Payable Department 153 Kirkstall Road LS4 2AT Leeds United Kingdom	ABC Roofing Accounts Payable Department 153 Kirkstall Road LS4 2AT Leeds United Kingdom

Order

This is an example of a specific order, you can see all details associated with your order including date, status, specific items order, delivery address.

From here, you can request to edit a pending order or easily reorder the same items again..

Shipment history

Order no. From

Document no. To

Recent shipments

Document no.	Order no.	Order date	Bill to name	Ship to name	
0071234567	0712345678	05/03/2021	ABC Roofing	ABC Roofing	View details
0074123456	0701234567	05/03/2021	ABC Roofing	ABC Roofing	View details
0074112345	0703123456	04/03/2021	ABC Roofing	ABC Roofing	View details
0074141234	0703123456	04/03/2021	ABC Roofing	ABC Roofing	View details
0074123456	0712345678	03/03/2021	ABC Roofing	ABC Roofing	View details
0074143456	0701234576	03/03/2021	ABC Roofing	ABC Roofing	View details
0074112347	0703123456	02/03/2021	ABC Roofing	ABC Roofing	View details

Shipment history

This shows a full list of orders that have already been shipped. Similar to Order history, you can search for a specific shipment.

Clicking View details will show the details of that specific order.

0071234567 Posted shipment Print preview

Document no.	0074123456	Order date	05/03/2021
Order no.	0712345678	Document date	05/03/2021
Order status		Payment method	
Shipment date	05/03/2021	Due date	
Location	1 GB Ltd		
Requested delivery date	05/03/2021		
Promised delivery date	05/03/2021		
Sell to contact			

Sell to address	Bill to address	Ship to address
ABC Roofing Accounts Payable Department 153 Kirkstall Road LS4 2AT Leeds United Kingdom	ABC Roofing Accounts Payable Department 153 Kirkstall Road LS4 2AT Leeds United Kingdom	ABC Roofing Accounts Payable Department 153 Kirkstall Road LS4 2AT Leeds United Kingdom

Shipment

Similar to viewing an order, the you can see all the key details about the shipment. The only difference at this stage is that you can no longer edit the order, but you can still choose to reorder.

My Account

Contact

Account Dashboard
Hello ABC Roofing
Welcome to your account page. You can view all your personal data here.

Recent orders View all

Order no.	Order date	Bill to name	Total	Order status	
0723456789	05/03/2021	ABC Roofing	£460.97	Pending	View details
0723456788	04/03/2021	ABC Roofing	£188.36	Complete	View details
0723456777	03/03/2021	ABC Roofing	£149.04	Complete	View details

Account management
Contact information Your details

Name
ABC Roofing
Email address
admin@ABCRoofing.com
Password

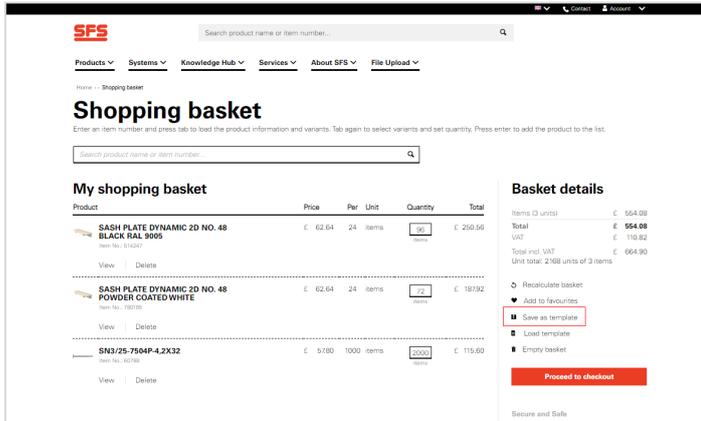
Other account pages

As well as Orders, Shipments and Order templates, you can also view: Invoices; Return orders; Return receipts; and Credit notes.

These pages are always accessible from within your account, using the navigation links on the left.

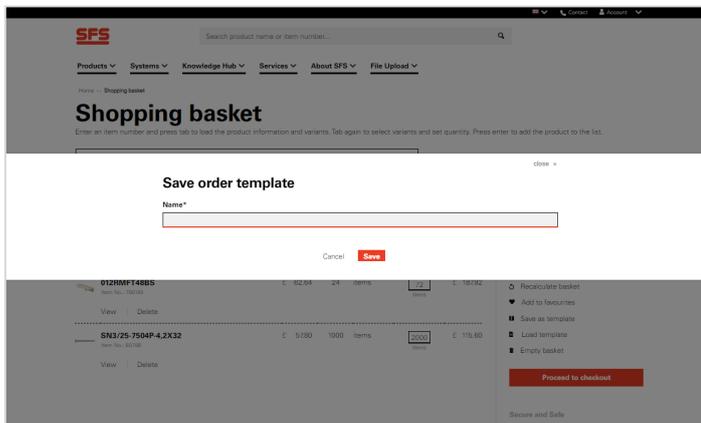
Order templates

For quick re-ordering, you can save order templates for future.



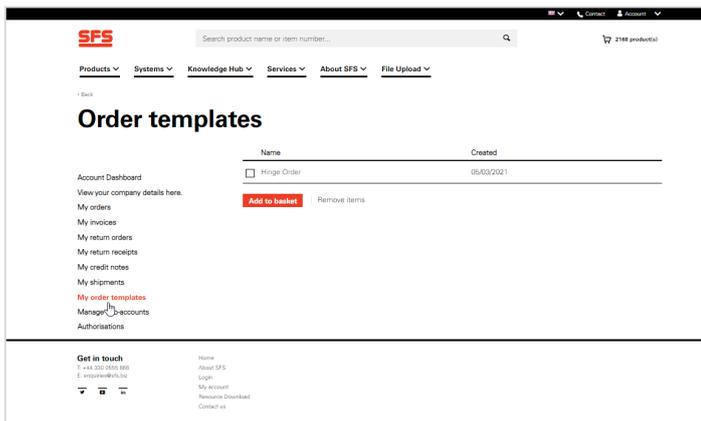
Saving an order template

From the shopping basket, you can save a product selection as a template, if you think you are likely to make the same purchase again (highlighted in red on the right navigation below the Basket details).



Saving an order template

You will be asked to save a reference name for the template basket, so you can return to it in the future.



Loading an order template

From within your account pages on the left hand side navigation, you can retrieve the template order and add it to your basket at any time.

Further support

For further support or guidance, get in touch with our dedicated support team:

uk-support@sfs.biz





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Division Construction
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Leeds, LS4 2AT

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enquiries@sfs.biz
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Welwyn Garden City, AL7 1LT