



Recruitment Assessor

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Homebased

Flexible / Part-time hours available

About us

At Amberjack we've long been setting the standards in future talent and intake-based volume recruitment. We are committed to fair assessment, advising our clients of how to ensure their recruitment processes are inclusive. Our advanced systems and intelligent solutions are designed to deliver the ultimate recruitment experience. From intelligent attraction to recruitment process outsourcing and bespoke assessment and selection tools, we work as an extension to our client's teams. We are the quality behind the quantity. We do what's right for our clients and their candidates. We don't know any other way.

The opportunity

Supporting the business as part of a team of Associates you'll screen application forms, conduct telephone interviews or assess video interviews for some of the world's best-known employers.

The candidate experience is central to everything we do, and you will receive a briefing on how to utilise screening tools to conduct assessments and information about our quality assurance procedures.

Who we're looking for

You must have the following:

Essential

- Strong interpersonal skills
- Client and candidate focus
- Excellent attention to detail
- Intermediate user of technology, Ms Office and Excel
- Experience in screening application forms, video interviews / conducting telephone interviews

Desirable

- Recruitment/HR background
- Experience of using any Applicant Tracking System or HR experience
- Bi or multilingual

Why work with us?

We work with some of the biggest brands in the world, from PWC and Network Rail to Mars, Morrison, and Virgin Media - helping them to hire the very best apprentices, school leavers, placement students, graduates or interns.

Equality and Diversity

Amberjack are committed to equal opportunities and diversity. We particularly welcome applications from Black, Asian and ethnically diverse candidates, who are currently under-represented in our organisation.

How to apply

Please follow the link below to submit an application:

<https://amberjackcareers.ambertrack.global/AmberjackCareers/CandidateLogin.aspx>