



# Management Accountant

## Management Accountant

40k-43k Salary & benefits package

Temporary/ Permanent - Full-time - maternity cover initially followed by permanent growth in the Finance team.

### About us

We are Amberjack, experts in future talent and volume recruitment outsourcing, technology and assessment.

We deliver unparalleled results for our clients by combining intelligent insights and innovative technology with a passion for customer and candidate experience. And the industry agrees; the Recruiter Awards named us the Recruitment Technology Innovator of the Year 2020 and partnering with our customer, Virgin Media, the Best Apprentice / School Leaver Recruitment Strategy of the Year 2020.

Our people make us who we are, and our values are at the heart of what we do. We're passionate collaborators, always striving for better, always doing the right thing and always accountable. The quality behind the quantity.

The role of Management Accountant provides initial cover for maternity leave in the short term but, once the maternity leave ends, will provide key additional support to the Finance team as further investment into this critical area of our business.

Amberjack has grown in recent years and further development in the company's software products, headcount and client base has led to additional and more sophisticated reporting needs for the company, requiring additional capacity in the Finance team. This role should significantly enhance the capabilities of the team.

## The role

- Production of monthly group management accounts, with associated journal entries, reporting schedules and reconciliations.
- Reporting on variances to budget and forecast for revenue and overheads.
- Accurate revenue recognition in accordance with recognition policies, working with our Client Partners and Business Development team, including reconciliations.
- Balance sheet reconciliations for all key accounts
- Direct costs and gross margin analysis
- Revenue recognition and reporting for new business won during the season.
- Management of fixed asset register, depreciation, and amortisation
- Cashflow forecasting
- Assisting in year-end reporting and annual audit preparation
- Assisting in production of annual budget and rolling forecasts
- Client invoicing in accordance with agreed invoicing schedules
- Work as part of the team implementing our new finance software, creating master data records and transferring historic transactions, setting up users and associated workflows.
- Management of our time-recording system.
- Ad hoc support to the wider Finance Team

## Knowledge/Experience and Skills required:

- Professional accountancy qualification (ACCA, CIMA, ACA)
- 1-2 years' post-qualification experience in a varied accounting role
- Demonstrable experience in the production of management accounts and financial reports
- Advanced level of Microsoft Excel and Word skills
- Previous experience of systems implementations and/or Xero desirable

## Competencies:

- Strong organisation skills and ability to prioritise own workload and manage deadlines.
- With an eye for detail, able to produce accurate, quality information.
- Excellent verbal and written communication skills.

## Why work for us?

We work with some of the biggest brands in the world, from Unilever and Network Rail, Morrison's, and Virgin Media - helping them to hire the very best apprentices, school leavers, placement students, graduates, or interns. We offer a competitive salary and benefits package, a collaborative, open and friendly working environment, and great opportunities for personal professional development.

## How to apply

Please apply with your CV and a supporting statement outlining your suitability for this role to [joinus@weareamberjack.com](mailto:joinus@weareamberjack.com)

If you have any questions about this role or need to access information in alternative format, then please contact the team on 01635 584130 or [joinus@weareamberjack.com](mailto:joinus@weareamberjack.com)