Welcome to Engageli!

Use this short checklist to prepare for your first day teaching with Engageli. Our hope is that through this toolkit, you'll have all the resources you need to teach active and engaging classes online.

(1) Learn the Basics

The best way to get comfortable in Engageli is to open a classroom (ideally with Teaching Assistants (TAs) or colleagues) and go through the following content:

- ☐ Confirm computer requirements
- ☐ Confirm that you can download the application and launch classroom
- ☐ Review Basic Classroom Navigation
- ☐ Learn the different Audio and Video Settings
    - ☐ Audio Settings
    - ☐ Class Video Settings
- ☐ Master the Basic Teaching Functionality
- ☐ When you're ready, dive deeper into the Onboarding Guide for more features and best practices

(2) Facilitate Learner Interactions in Class

- ☐ Use Engagement Strategies in your classroom
- ☐ Try out an Engageli icebreaker to start class

(3) Get Ready for the First Day of Class

- ☐ Review an example of a course designed on Engageli
- ☐ Prepare learners for Engageli
- ☐ Save Engageli's live support page and phone number (1-888-979-9597)
- ☐ Do Final Checks
    - ☐ Ensure you can log in and your video and microphone are working properly
    - ☐ Have your classroom URL handy
    - ☐ Send Guest Link to any non-fully enrolled learners or guest speakers

(4) Advanced Settings and Classroom Data

- ☐ Review Classroom Configurations and Management
- ☐ Learn About Engageli's Classroom Data and How to Use It