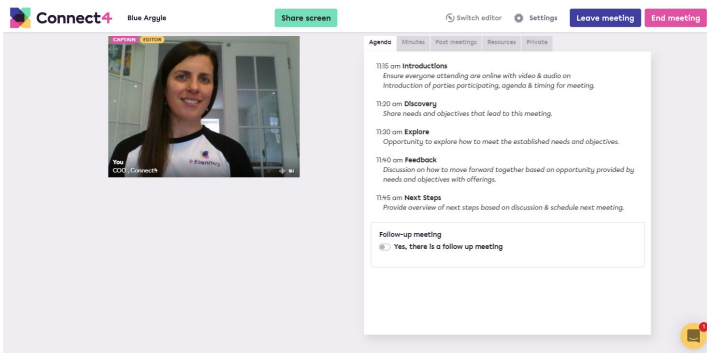


## What is Connect4?

We've chosen Connect4 as our client meeting software platform. All meetings held with our team will be conducted in your dedicated pod on Connect4.

In your pod, you will be able to view our upcoming meeting agenda and suggest talking points. For video meetings, you'll be able to connect via video with our team and we'll use the agenda to take meeting minutes and set actions. After meetings, you can use the pod to access resources, complete actions & review notes from past meetings. This will be our key location to work collaboratively together.



## Ready, Set, Connect!

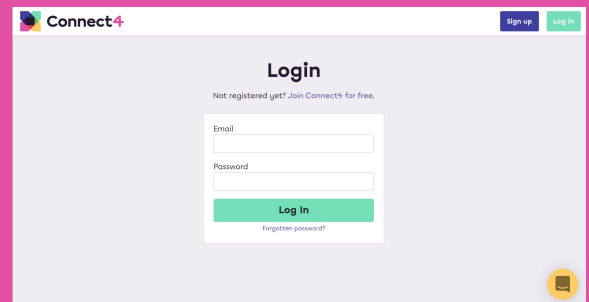
Navigate to the meeting calendar invitation to always find the link to your dedicated pod.

**Why Connect4?** We'd been looking for platform designed for productive client meetings that make your experience with our team seamless. Whether we meet in-person or on video, Connect4 allows us to conduct our meeting seamlessly with purposeful meeting tools and manage our pre and post meeting work. Your dedicated pod will have an agenda and key resources for your preparation before we meet. And, after every meeting, our meeting notes and next step action items will be in your dedicated pod for referencing between meetings. [Learn more here.](#)

## How do you get up & running?

We've made it quick & easy for you by emailing access to your dedicated pod.

1. Check your inbox to find our team's invitation from [app@connect4.co.uk](mailto:app@connect4.co.uk)
2. Click on [Login to Connect4 here](#) link to get setup so you're ready for our upcoming meeting.



3. **First time on Connect4? Create your account with the email address you received our invitation.**

