

Interested in learning Project Management Fundamentals?



PM Fundamentals Short Course

Overview

Project Management Fundamentals provides an overview of the project lifecycle, planning, scheduling, stakeholder management, risk management, issue management, project implementation and the challenges around that.

Course Outcomes

This project management course / workshop provides a high level overview of project management and its benefits. It allows participants to apply some basic project management tools, techniques and processes.

Benefits

This course is designed for participants who want to understand and apply the basic concepts of Project Management. It is useful for individuals moving into Project management support or team roles.

Related courses

- PRINCE2®
- AgilePM®

Duration

1 day

Recommended for



- Project Coordinators
- Project Support staff
- Project Management Office Staff
- Project Schedulers
- Change Managers

Course includes



- Professional Delivery by and Accredited Training Consultant
- Project Management Fundamentals Course manual
- Practical exercises
- Refreshments

**Our courses are delivered in-house at your organisation for groups of 6 or more.*

Let's Chat!

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3/420 Collins St
Melbourne, VIC, 3000

Course Content

Introduction

- What does a project management approach have to offer?
- What is a project? Differences to BAU?

Project Life-cycle

- Planning out your project
- Stakeholder input and analysis

Planning your project

- What questions do I need to address?
- Why? Who? How much? When? What?
- Scoping exercise

Developing a simple schedule

- What information do I need
- How do I pull it all together?
- Scheduling exercise

Resourcing my project

- Developing a budget
- What human resources do I need?

What could go wrong?

- How can I better prepare for the uncertain?
- Developing a simple risk register
- Risk Exercise

Tools for successful execution

- Reporting
- Monitoring
- What should I be looking out for?

Wrapping up and evaluating your project

To Register

Individual and multiple attendee registrations can be made online.

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