



NEWSLETTER

Darby's Pub & Grill

Working late? Picking the kids up from practice? Stop by Darby's on your way out for a great dinner to go.

To place an order, call ahead at 612-746-5064 or order online at www.darbysmpls.com.



CONSTRUCTION ZONE

- The parking deck off of 3rd floor remains closed for repairs. The project is scheduled for completion by the end of November.
- Exterior window washing is scheduled to occur in November, subject to weather.
- Demolition of Suites 235 and 240 is underway.
- As part of the construction project, two new suites will be added: Suite 375 and 380.

For periodic project updates, go to www.designersguildbldg.com or follow us on social media.



DGB Renovations Update

Common area renovations are full speed ahead at DGB. It is a very exciting time for the property and we plan to provide you with a sneak peak each month showcasing the various design enhancements and upgrades being made.

This month, we are providing a preview of the new tenant suite entrance design as featured below. The increased use of glass at each tenant entry will provide a more modern aesthetic while enhancing tenant safety.

Each tenant will have the opportunity to choose between frosted or clear glass for the window pane in their suite entry door and adjacent sidelight panel.

Each tenant's suite number and name will be prominently featured at their suite entry. Tenants may also elect to add their company logo in the middle sidelight panel as the adjacent illustration shows in an effort to help promote the company's branding.



SUITE ENTRY

PROJECT PARTNERS:



Designers Guild
BUILDING



IA | INTERIOR
ARCHITECTS



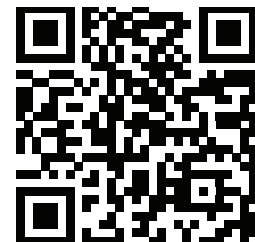
NEWMARK

COVID-19 Update

With the winter months fast approaching, Newmark will continue to place special emphasis on managing DGB in accordance with pandemic guidelines provided by the Centers for Disease Control and Prevention (CDC) in an effort to keep all building occupants as safe as possible.

Please continue to wear a face mask in public places, wash your hands frequently, and stay home if you are ill (subject to your employer's policy).

Given the frequent changes and new findings, monitor personal safety guidelines and updates from the CDC by scanning the below QR code with your smartphone or visit www.cdc.gov.



Safety First

With the numerous construction projects taking place at DGB, many unfamiliar faces will be roaming about the building. It is customary for all contractors and subcontractors to wear the uniform/logo of their company but this logo may not always be visible. Please do not provide access to your suite if you were not previously notified of an access requirement.

Similarly, if you are not sure about a request made by a contractor, please call the management office at 612-440-0062 or the 24-hour phone number of 763-200-9333.

Quick Updates

- **Property Website:** The DGB website contains a Tenant Portal featuring a variety of forms as well as pertinent announcements for tenants. We encourage you to periodically visit the website at www.designersguildbldg.com for the latest property updates.
- **Loading Dock:** Due to the numerous contractors needing access to the DGB loading dock, tenants are asked to please refrain from parking in the loading dock area – if even for a brief time.
- **Housekeeping:** All empty boxes and miscellaneous trash items must be brought to the loading dock trash and recycling area. Tenants must also remove electronics and larger equipment (i.e., printers, fax machines, computers, etc.) or make arrangements with building management. If not, a charge will be applied to your final rent payment. Please be courteous to the DGB cleaning crew and avoid leaving any excess items in the bins on your floor.
- **New Work Order System:** If you haven't done so, please email lisa.sherman@ngkf.com with the name and email address for employee(s) authorized to place work orders for your firm. Authorized employees will receive an email from Angus Systems with login credentials.
- **Interstate Parking:** Contact Parking Manager Josh Barstow at jbarstow@interstateparking.com or by calling **612.375.1301** with any parking related questions.
- **Building Hours:** Building hours at DGB are 7am-5pm Monday-Friday. The building is closed Saturdays and Sundays and accessible via card access only.
- **Thanksgiving Holiday Hours:** In observation of the Thanksgiving holiday, the DGB property management office will be closed on Thursday and Friday, November 26-27, 2020. The building will be closed for the holiday on Thursday, November 26, and return to normal business hours Friday, November 27.



Veterans Day 2020

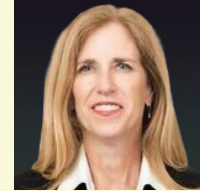
In observation of Veterans Day this November 11th, the Newmark property management team would like to honor all DGB tenants that have previously or are currently serving in the U.S. military by buying you lunch. Please email lisa.sherman@ngkf.com for information.



Thank you for your service!

- Bicycle Storage Room
- Digital Security/Card Access
- Dog Friendly
- Fitness Center with Showers
- Parking Ramp
- Restaurant: Darby's Pub & Grill
- Storage Rooms

DGB CONTACTS



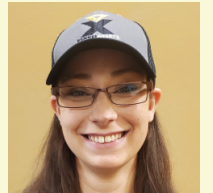
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612.242.8820

- 24-Hour Engineering:** 763.200.9333
- Interstate Parking:** 612.375.1301
- JBM Patrol:** 952.412.7275
- DGB Website:** www.designersguildbldg.com

NEWMARK

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