![oneday for senior living logo]

Frequently Asked Questions:

Editing Videos

a training guide by *oneday*

How to create a video

+ Tap the Green plus button on the bottom right hand side of the screen
+ Choose between creating a "Resident Video" (first option in green) or a "Sales Video" (2nd option in red)
+ Choose a resident from your uploaded resident list or hit the + button on the top right hand side to add a Resident
+ Select your story
+ Choose your prompt then begin filming
+ Tap "Save clip & edit video" if you do not need to record another clip
Note: You cannot go back and edit a video once it has been shared

How do I edit my OneDay video?

+ Once your video has been filmed, tap "Save clip & edit video" which brings you to the Edit Video screen
+ On the Edit Video screen, you have many editing options
  - Change Thumbnail
  - Change Theme
  - Change Music
  - Adjust the Music Volume
  - Add Another Clip
  - Reorder Clips
  - Edit the individual clip(s)
    • Add nameplate
    • Edit prompt
    • Trim clip

How do I change the Thumbnail image?

+ The Thumbnail is the still image of your video that will display on the video player page and in any email you send from the OneDay app. You have the ability to control what this image is.
+ On the "Edit Video" screen, tap on "Change Thumbnail" in the top right corner.
+ At the bottom of the video you can see the playback bar
+ Tap the circle on the left and slide your finger along the bar
+ Scroll through your video to find the image you want to be the thumbnail
+ Then tap the green "Save as Thumbnail" button in the bottom right hand corner
+ Once back on the Edit Video screen you will see the correct thumbnail image you selected

How do I change the Theme?

+ The Theme is the intro, outro, and music of your video.
+ On the "Edit Video" screen, tap "Change Theme" to look through your options
+ You can tap any Theme to preview what the video would look like
+ Tap "Apply" in the top right corner to accept the new theme, or < in the top left corner to return to the Edit Video screen

How do I change the Music?

+ The Music track plays during the entire video.
+ Tap "Change Music" to look through your options
+ You can tap any Music file to preview what the video would sound like
+ Tap "Apply" in the top right corner to accept the new music, or < in the top left corner to return to the Edit Video screen

How do I adjust the Music Volume?

+ On the "Edit Video" screen, look under the image of your video
+ Slide the Music Volume bar to the left to lower the volume
+ Slide the Music Volume bar to the right to raise the volume
Note: This will affect the volume of the music for the entirety of the video; not per clip

How do I add another clip to my video?

+ On the "Edit Video" screen, tap the, "+ Add Another Clip" button in the center of the screen
+ You can record a new video or import one from your camera
+ This will add a clip to the video you're compiling

How do I add a nameplate to my video?

Note: Your video clip must be at least 6 seconds to add a nameplate
+ A nameplate is text that appears on the bottom left corner of the video for 5 seconds
+ On the Edit Video screen, tap on the three vertical dots to the right of your video clip
+ Tap "Add nameplate"
+ Enter "Primary" Nameplate
+ Enter "Secondary" Nameplate (optional)
+ Tap the green "Save" button

How do I change the text that appears before my video clip plays?

+ On the Edit Video screen, tap on the three vertical dots to the right of your video clip
+ Tap "Edit prompt"
+ Enter the new text
+ Tap "Change"
+ You can tap the red Play button on the top of the screen to preview your changes

How do I trim my video?

+ On the Edit Video screen, tap on the three vertical dots to the right of your video clip

+ Tap "Trim clip"

+ A vertical white bar will appear that lets you drag the left and/or right side to "Trim" the beginning or end of the video clip

+ Tap the Play button in the bottom left corner to review your Trim

+ Tap the red "Trim & Save" button on the bottom right hand side of the screen.

+ A grey notification box will confirm your video has been successfully trimmed after you have tapped "Trim & Save"

How do I edit the title of my video?

+ On the Share Video screen, look at the top where it says, "Video Title"

+ Enter the new title you wish to use

+ Your recipients will see this title

How do I add a comment that is sent with my video?

+ On the Share Video screen, there is a box to customize the subject line for the message

Optional: Enter your comment in the second text box; this will be sent along with your video and will show on the video player page to everyone who sees the video

How do I delete a clip?

+ On the Edit Video screen, tap the three vertical dots next to the clip you wish to remove

+ On the next screen at the bottom of the options tap either "Delete this clip & re-record" or tap "Delete this clip"

+ Another confirmation screen will pop up - if you still wish to delete the clip, tap the "Delete" again