

# MEMO

**TO:** Independent Living Residents  
**FROM:** J Scott Judy, Chief Executive Officer  
**DATE:** July 3, 2020  
**RE:** VISITS UPDATE

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We have been actively working toward a plan to open Meadow, Miralea and Village in accordance with the guidelines established by the Department of Aging and Independent Living (DAIL). We have submitted a plan to DAIL and are approved to open to visitors beginning Wednesday, July 8. This is later than we initially hoped, but know with the holiday weekend, a couple more days would be required to prepare our staff and the community for these changes. Details and guidelines accompany this memo.

We understand the importance of reuniting residents with their loved ones. This has been a difficult time for everyone, and we appreciate your support of our efforts to make everyone's well-being and safety a top priority. Thank you for your patience. We have done our best to provide you all you require within the community and campus.

Masonic Homes Kentucky has been aggressive and proactive with its efforts to keep residents and employees safe, reducing the risk of exposure to COVID-19. We are glad to have received new guidance on how we can safely allow residents to connect with their loved ones. This opening comes with its own new procedures and policies. We ask each of you to become familiar with these guidelines and adhere to them. They are in place to keep you, your neighbors, your visiting friends and family and our employees safe and healthy.

We must also prepare to respond to any new cases in a community by immediately prohibiting visits, without advance notice, for the required 14 days should a case be reported in these communities. Please be aware that any new cases at our communities would immediately suspend visits again.

We want people to enjoy this time with others, but we ask you to be cautious.

*There is an inherent risk of exposure to COVID-19 in any place where people are present. Residents are potentially at high risk of becoming seriously ill with COVID-19. Our policies and procedures are based on what is currently known about the transmission and severity of COVID-19. Compliance with these policies and procedures will reduce the risk to the residents, staff or visitors. By entering the facility, the undersigned acknowledges the inherent risk of exposure to COVID-19 to himself/herself, other residents, staff and other visitors.*

Your community's executive director is the best place to direct questions about our visitation policy. Please connect with Ann Rich for Meadow at 502.340.2131 or arich@masonicky.com or Mike Truax for Miralea at 502.753.8303 or mtruax@masonicky.com. For the Village, please contact the Business Office at 502.894.0195 or bmuir@masonicky.com. If you or your family members have any questions or concerns related to COVID-19, please call our COVID-19 Compliance Hotline at 502.340.2390 or email info@masonicky.com.

## **INDOOR, IN-PERSON VISITS**

- Visits begin Wednesday, July 8.
- Visits must be scheduled at least 24 hours in advance by calling the Business Office at 894.0195.
- Visits at Village will be available each half hour in 15-minute increments, Monday through Friday from 1 to 5 pm. Visits will not occur on Saturday or Sunday.
- Visits will occur in Club Olmsted in the lower level of The Olmsted.
- Visitors must arrive five minutes prior to visit to complete a Visitor Attestation form and temperature check.
- Visitors must wash or sanitize their hands before and after each visit.
- Visitors may only meet with one resident at a time. Only two visitors are allowed per visit.
- Walk-in visits are not permitted.
- Staff will sanitize the visiting location between each visit.
- Staff are required to monitor the visits, but will do their best to allow privacy.

- Public restrooms and water fountains are not available for visitors or residents to use.
- Residents and their visitors must wear masks while arriving at and while attending their visit.
- Residents may continue outdoor visits.
- All visits must allow for social distancing of 6 feet apart.
- Visits will be immediately discontinued for a specified time if cases of COVID-19 are reported among the community residents or staff.
- Residents who are isolating may not participate in visits.

### **Department of Aging and Independent Living Guidelines for In-Person Visits**

It is the policy of Masonic Homes Kentucky to attempt to avoid exposures to communicable diseases such as COVID-19. Masonic will adhere to the guidance provided by Cabinet for Health and Family Services on behalf of the Department of Aging and Independent Living.

1. Should the facility have a positive confirmed COVID-19 test all visitation will cease until 14 days have passed since the last confirmed positive case.
2. Independent living visitation can occur outside of building as long as social distancing occurs.
3. Visits can occur inside the building, near an entrance in a designated common area with one (1) resident of each household and a max of two (2) visitors at one time.
4. Visits will be pre-scheduled for a time period of 15 minutes. Walk-in visits are not permitted.
5. All visitors entering the facility will be screened for a fever and symptoms of COVID-19
6. All visitors will wash or sanitize hands before and after each visit.
7. Staff will accompany visitors to designated areas, and monitor the length of visit.
8. Designated areas will be disinfected including surfaces and equipment.

9. Staff will wear a face mask.
  10. All visitors entering the facility will sign an Attestation Form provided by the facility.
  11. All visitors will monitor for signs and symptoms of COVID-19 for two (2) days following a visit and notify the Department of Public Health immediately if they occur.
  12. Anyone meeting the definition of exposure to visitors with signs and symptoms must be screened and are encouraged to contact their provider (Masonic Homes Kentucky).
  13. Should the Governor indicate there is a trend in the county or contiguous counties, there may be a need to discontinue visitation following the Governor's change of guidance.
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