



# MEMO

TO: Residents  
FROM: J Scott Judy, Chief Executive Officer  
DATE: July 8, 2020  
RE: Update on Visits

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This week, Grove Pointe Assisted Living community began offering prescheduled in-person visits with residents. We hope you and your families will take advantage of these opportunities to see each other and connect. If you and your family already had a window visit scheduled, our Life Enrichment team will be contacting those individuals to discuss the availability to meet indoors. Scheduled window visits will not be cancelled, just relocated.

Please note, we also must prepare to respond to any new cases should they be reported in the community. If that should happen, we will immediately prohibit visits and other activities, without advance notice, for the required 14 days. Also, any resident in isolation – for whatever reason -- will not be able to participate in visits until he or she meets the necessary guidelines.

The following guidelines have been established in accordance with the Office of Inspector General (OIG). We ask each of you to become familiar with these guidelines and adhere to them. They are in place to keep you, your neighbors, your visiting friends and family and our employees safe and healthy. As we move forward, any guidelines changes will be communicated as quickly as possible to keep you informed.

We want people to enjoy this time with others, but we ask you to be cautious. *There is an inherent risk of exposure to COVID-19 in any place where people are present. Residents are potentially at high risk of becoming seriously ill with COVID-19. Our policies and procedures are based on what is currently known about the transmission and severity of COVID-19. Compliance with these policies and procedures will reduce the risk to the residents, staff or visitors. By entering the facility, the undersigned acknowledges the inherent risk of exposure to COVID-19 to himself/herself, other residents, staff and other visitors.*

## Visit Information at Grove Pointe:

- Visits at Grove Pointe will be available each half hour in 15-minute increments.
- Visits will occur in the second floor Activities Room.
- Visits may be scheduled Monday through Friday from 9 to 11 am and 1 to 4 pm.
- No visits on Saturday or Sunday.
- Visits must be scheduled at least 24 hours at <https://booking.appointy.com/en-US/masonic/bookings/service>.
- Visitors must be screened for temperature and must complete a Visitor Attestation Form (attached). They must wash or sanitize their hands before and after each visit.
- Visitors may only meet with one resident at a time. Only two visitors are allowed per visit.
- Walk-in visits are not permitted.
- All visits must allow for social distancing of 6 feet apart.
- Staff will sanitize the visiting location between each visit.
- Visits appointments are based on schedule time not arrival time. Visitors should arrive 5 minutes before your scheduled appointment to complete the Visitor Attestation Form and screening.
- Staff are required to monitor the visits, but will do their best to allow privacy.
- Public restrooms and water fountains will be closed and are not available for visitors or residents to use.
- Residents and their visitors must wear masks while arriving at and while attending their visit. Visitors must bring their own mask.
- Visits will be immediately discontinued for a specified time if cases of COVID-19 are reported among the community residents or staff.

## Department of Aging and Independent Living and Office of Inspector General Guidelines for In-Person Visits

It is the policy of Masonic Homes Kentucky to attempt to avoid exposures to communicable diseases such as COVID-19. Masonic will adhere to the guidance

provided by Cabinet for Health and Family Services on behalf of the Department of Aging and Independent Living and Office of Inspector General.

1. Should the facility have a positive confirmed COVID-19 test all visitation will cease until 14 days have passed since the last confirmed positive case.
2. Independent Living visitation can occur outside of building as long as social distancing occurs.
3. Visitation can occur inside the building, near an entrance in a designated common area with one (1) resident and a maximum of two (2) visitors at one time.
4. Visits will be pre-scheduled for a time period of 15 minutes.
5. All visitors entering the facility will be screened for a fever and symptoms of COVID-19.
6. All visitors will wash or sanitize hands before and after each visit.
7. Staff will accompany visitors to designated areas.
8. Designated areas will be disinfected including surfaces and equipment.
9. Staff will wear a face mask.
10. All visitors entering the facility will sign an Attestation Form provided by the facility.
11. All visitors will monitor for signs and symptoms of COVID-19 for two (2) days following a visit and notify the Department of Public Health immediately if they occur.
12. Anyone meeting the definition of exposure to visitors with signs and symptoms must be screened and are encouraged to contact their provider (Masonic Homes Kentucky).

Should the Governor indicate there is a trend in the county or contiguous counties, there may be a need to discontinue visitation following the Governor's change of guidance.

### **Activities**

Our Life Enrichment teams are finalizing the details on activities including classes and other group activities. Please watch for details soon. Here are the provided guidelines we must adhere to:

- Activity group size must not exceed 10 residents and allow for social distancing of 6 feet apart.
- Residents /patients and staff will continue to follow current safety guidelines including completion of Wellness Screening including temperature check, wearing

masks during activities and washing/sanitizing hands prior to and following activities.

- Surfaces and equipment used will be disinfected between usage, and activities will avoid any high-touch equipment.

### **Communal Dining**

We will continue with our current process of delivering meals to resident/patient rooms. We will share our plans for reopening communal dining soon. The following are guidelines we will follow when we transition back to reopening our dining areas:

- Residents/patients must wear a mask traveling to and from restaurants, and staff are required to wear masks at all times.
- Seating will be configured to support social distancing of 6 feet between all parties who do not live in the same apartment or room.
- No high-touch items like salt and pepper shakers, will be used.
- As always, surfaces and equipment will be disinfected between each use.

### **Off-site Appointments**

Residents/patients who drive can transport themselves to appointments. We ask residents/patients to adhere to the following guidelines:

- Wear a mask to and from your appointment, and follow safety guidelines of washing/sanitizing hands often and social distancing.
- Disinfect your vehicle prior to and after usage with an EPA registered disinfectant.

Residents/patients who cannot drive, may be transported by a private individual including family or friend or utilize Masonic-provided transportation. We ask residents/patients and drivers adhere to the following guidelines:

- Resident/patient and driver should wear a mask to and from appointment, and follow safety guidelines of washing/sanitizing hands often and social distancing.
- Resident/patient should sit in the rear of the vehicle, not in the passenger seat, to maximize the distance between the passenger and driver.
- Vehicle owner should disinfect before and after usage with an EPA registered disinfectant.

Your community's executive director is the best place to direct questions about our visitation policy. Please connect with Aaron Jones for Grove Pointe at 502.340.2280 or [ajones@masonicky.com](mailto:ajones@masonicky.com). If you or your family members have any questions or concerns related to COVID-19, please call our COVID Compliance Hotline at 502.340.2390 or email [info@masonicky.com](mailto:info@masonicky.com).

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