PHFoundation

2021 VOLUNTEER EMERGENCY SERVICES GRANT PROGRAM

REQUEST FOR PROPOSAL

1. OVERVIEW

The Portage Health Foundation's (PHF) mission is to positively influence a healthier community through enhanced philanthropy and collaboration.

Over the past year, several requests have been made to support volunteer emergency services throughout the four-county (Baraga, Houghton, Keweenaw and Ontonagon) community. PHF recognizes the important role these organizations play in our community's ability to build safer communities for our citizens.

The intention of these grants is to support projects that will have an impact on community health and wellness while addressing the systemic health needs and risk factors of the broader community. Further, it is hoped and desired that proposals seeking funding will have identified key components to support sustainability and/or systems change to ensure ongoing delivery of services to meet community need.

This request for proposal is specifically addressing PHF's long-term sustainability goals of building safer communities.

All emergency services grant requests must align with the Portage Health Foundation's mission.

2. REQUEST FOR PROPOSAL SOLICITATION TIMELINE

April 19, 2021	RFP Publicly Announced
May 21, 2021	Applications Due
June 4, 2021	Grants to be awarded

All application information can be found at www.phfgive.org/grants

3. ELIGIBILITY

To be eligible to apply for a grant under this program, the applicant must:

- Be recognized by the Internal Revenue Service as a 501(c)(3) non-profit organization; or a local unit of government or a public institution of education; (note: Applicants must be current with their IRS tax exempt organization determination and have a current License to Solicit Charitable Contributions as required, unless exempt under MCL 400.283.)
- Be domiciled in Baraga, Houghton, Keweenaw and/or Ontonagon counties of Michigan, and serve the citizens of the same;

• Have filed their most recent 990, 990-EX or 990-N filing and;

• Have a certified financial audit or reviewed financial statements as required by state law; (Note: for all nonprofits with annual gross receipts of $250K or less, PHF requests CPA prepared compiled financial statements for their most recently completed fiscal year);

• Have adequate and demonstrated organizational capacity to successfully execute the proposed grant, including all reporting requirements.

TO BE CONSIDERED FOR AN EMERGENCY SERVICE GRANT, A PROPOSAL MUST:

- Department pays 50 percent of the costs, up to allocation amount;
- The department must be registered with the State Fire Marshall's office and file all incident report; and,
- Identify why the request for funding is needed and how it will enhance access to services, programs, or activities that otherwise would not be possible.

APPLICATION EVALUATION CRITERIA:

The Portage Health Foundation will evaluate each application on the following criteria:

- Does the proposal have goals/objectives that advance PHF's mission?
- Does the proposal identify an unmet community need/health risk?
- Does the proposal have measurable goals and objectives?
- Does the proposal have a budget that identifies and covers all necessary expenditures?
- Does the proposal identify a plan for sustainability?
- Is there potential to achieve significant long-term impact by implementing effective models or supporting needed innovation;
- Does the proposal demonstrate the use of industry standards, best practices, or science-based methodologies as appropriate;
- Does the proposal demonstrate collaboration, including leveraging other resources; and
- Does the proposal have the potential to be replicated in other settings, including opportunities for learning, knowledge dissemination, and to inform public-policy?

The Portage Health Foundation Grants Committee and the Board of Directors have sole responsibility for all grant decisions.

APPLICATIONS EXCLUDED FROM FUNDING CONSIDERATION:

- Repayment or securing loans;
- Activities supporting religious organizations for religious purposes;
- Activities supporting political organizations for political purposes;
- Organizations that practice exclusivity based on race, color, religion, sexual orientation, gender, national origin, age, marital or veteran status;
- Proposals in which granted-funds will be used to maintain existing program(s) or solely fill a budget-gap for current services, and;
- For-profit businesses.

4. GRANT AMOUNT

The Portage Health Foundation expects to award up to $50,000.00 towards successful proposals under this round of funding. There is no minimum grant amount and the maximum amount awarded per grant under this RFP will be $5,000.00.

5. APPLICATION PROCESS

Although not required, Portage Health Foundation strongly encourages all interested applicants to submit a Letter of Inquiry (LOI) prior to submitting a grant application. An LOI helps promote a clear understanding, collaboration, and project outcomes between PHF and grant applicants. Please approach the LOI as an abbreviated grant proposal that PHF can review to determine if a project matches our funding interests and is suitable for formal grant consideration/application. If an applicant has questions, they are encouraged to contact the PHF offices prior to formal submission of the application or refer the PHF's FAQ section on PHF's web page.

Applications can be mailed to:

Portage Health Foundation

400 Quincy St. - PO Box 299

Hancock, MI 49930

Or submitted via email to:

info@phfgive.org

6. GRANTEE OBLIGATIONS

If awarded, applicants must agree to:

- Identify the Portage Health Foundation (and partners if required) as the source of funding in any program communications;
- Set specific outcomes for the proposed program, monitor progress toward achieving expected outcomes, and report progress on a regular basis to the Portage Health Foundation;
- Participate in any data collection and evaluation activities conducted by the Portage Health Foundation and/or its partners; and
- Participate in grantee gatherings and other activities that support dissemination of knowledge.

7. ACKNOWLEDGEMENTS

Funding for this RFP has been made possible by the Portage Health Foundation. To learn more about PHF, please visit www.phfgive.org

You make the difference. Together we make it possible.

The Portage Health Foundation is a 501(c)(3) charitable organization that receives and contributes charitable donations which support the health needs of the community through enhanced philanthropy and community collaboration throughout Baraga, Houghton, Keweenaw and Ontonagon counties.