



## **Request for Proposals (RFP) for Grant Support Services**

### **August 3, 2021**

Notice is hereby given that YES, Inc. is requesting competitive proposals until August 10, 2021 at 5:00 P.M. CST, for the following Professional Services:

Grant Support Services for the 2021 Teacher and School Leader (TSL) Grant services. Proposals from firms and individuals will be considered.

#### **Overview**

Youth Empowerment Services (YES, INC.) is a grantee of the Teacher Incentive Fund and the Teacher and School Leader Fund. Since October 2010 we have successfully implemented an evaluation system with ongoing support, a Human Capital Management System and Equity Pipeline for the EEP district partners, increasing the level of educator effectiveness on their campuses.

#### **Purpose:**

The purpose of the TSL grant is to assist States, local educational agencies (LEAs), and nonprofit organizations to develop, implement, improve, or expand comprehensive Performance-Based Compensation Systems (PBCS) or Human Capital Management Systems (HCMS) for teachers, principals, and other School Leaders (educators) (especially for educators in High-Need Schools who raise student growth and academic achievement and close the achievement gap between high- and low-performing students). In addition, a portion of TSL funds may be used to study the effectiveness, fairness, quality, consistency, and reliability of PBCS or HCMS for educators.

#### **Scope of Work**

The contracted work will include grant proposals and applications for the 2021 Teacher and School Leader Grant application and possible grant support services for future projects.

The Grant Support Service providers will work closely with the YES, Inc. administration, who will serve as the grant applicant for the consortium of schools in the project plan. YES, Inc. is seeking Grant Support Services from firms or individuals with a proven track record in the following five (5) service areas:

1. **Grant Support:** Providing support in creating complex proposals from diverse funding sources with an entrepreneurial approach to fund development and management support.
2. **Evaluations System with Supports:** Providing an evaluation system with supports that drive decision-makers at all levels with sound information on which they can base their decisions in support of learning for all students.
3. **Program Evaluation Support:** Providing a collaborative approach to program evaluation, designing and implementing a comprehensive program evaluation using data such as teacher

evaluation data, web-based surveys, virtual focus groups, and/or virtual interviews.

4. **Roster Verification:** Providing a process of accurately and transparently capturing the instructional attribution between teachers and students for roster verification.
5. **Value-Add School Growth Services:** Providing efficient access of effective student growth data for use within educator evaluations and skills in demographic data collection and analysis.

Previous experience should include:

- Work in the K-12 educational arena with charter and public-school districts across the nation.
- Previous personal and/or professional experience working with high-need, low-income communities or public education communities that serve comprehensive public and charter schools.

Respondents are not required to submit a proposal for all five (5) service areas to be selected as an approved service provider, but proposals for one or more of the five (5) service areas are welcomed for consideration.

#### **Fee Schedule**

The proposed fee schedule should be all-inclusive and presented with costs based on an hourly basis. Applicants must provide a detailed price breakdown including fees for the following staff, if applicable: A) Senior staff; B) Professional staff, C) Clerical staff, and D) Consultants. All costs should be based on the projected hours of work provided. The awarded contractor will invoice monthly and be paid within 30 days of the invoice.

#### **Award**

YES, Inc. plans to notify and award the contract by August 11, 2021. YES, Inc. will then mutually discuss and refine the scope of work with the selected applicant and shall negotiate final conditions, compensation, and performance schedule.

#### **RFP Questions and Responses**

All questions pertaining to this proposal must be submitted by August 6, 2021, at 5:00pm in writing via email to [bids@yeseep.org](mailto:bids@yeseep.org)

#### **Statement of Non-Commitment**

Issuance of this RFP does not obligate YES, Inc. to award a contract or to pay any costs incurred in preparation of proposals responding to this RFP.

#### **Application Requirements**

All Applicants should submit the following:

1. Individual or Firm Information:
  - a. The firm's legal name, address, and contact information.
  - b. Principal(s) of the firm.
  - c. Specific individuals responsible for management of the services, including their experience and qualifications.

2. Examples of grant sources from which the applicant has successfully obtained funding (provide specific examples of grant programs, government agencies, or foundations, amounts, and purposes of grants).
3. Clear demonstration of applicant's knowledge and experience, with demographic data of that experience.
4. An excerpt from a successful grant written by the applicant that is representative of their writing style. The excerpt should not exceed 2 pages and should not contain any confidential or proprietary information.
5. Proposed Fee Schedule.
6. A minimum of three (3) professional references from clients for whom the applicant has successfully performed similar work.
7. **Proposals must be submitted by 5:00 p.m. CST on Tuesday, August 10, 2021, as an AdobePDF file to [bids@yeseep.org](mailto:bids@yeseep.org)**
8. **Total proposal should be no longer than 10 standard letter sized pages, Times New Roman font, size 11.**

**Proposals not meeting the criteria outlined in the RFP will not be considered.**