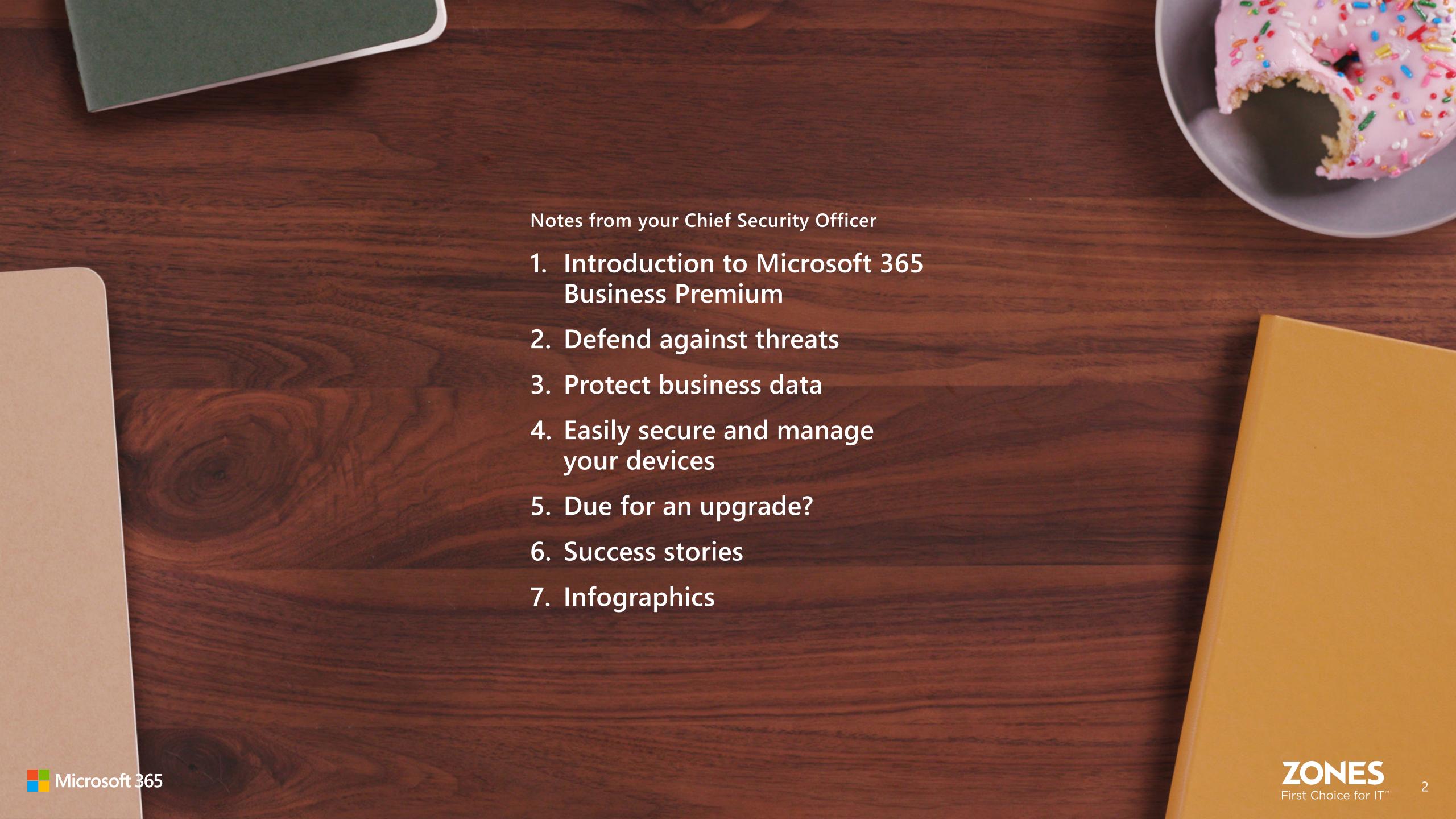
# Notes from your Chief Security Officer

I know that handling IT for a small/medium business is a big job since you're juggling many responsibilities. I've put together a few quick notes about how you can improve security and productivity with Microsoft 365 Business Premium—the comprehensive solution for your IT needs.



**Introduction to Microsoft 365 Business Premium** 



**Notes from your Chief Security Officer** 

# Introduction to Microsoft 365 Business Premium

### **Microsoft 365 Business Premium**

Office apps and services

Advanced Security + Management

For 1-300 employees

### OK, so here's the situation:

Microsoft spends billions of dollars every year on cybersecurity R&D. On top of this, Microsoft employs thousands of cybersecurity experts to constantly improve the speed, responsiveness, and strength of our security services. Then there's the thousands of other people monitoring and neutralizing the threats and attacks spreading around the globe.

The result is a global cloud with <u>more security certifications</u> than anyone else. Right now, the largest organizations in the world store their most sensitive data in Microsoft's cloud—and they don't lose a minute of sleep.

**Introduction to Microsoft 365 Business Premium** 

### Infographics:



A brief introduction to
Microsoft 365 Business Premium



How to defend against cyber threats with Microsoft 365 Business Premium



### After building out this security apparatus, Microsoft had another idea:

Packaging all of this together into a single product tailored for businesses with 300 employees or fewer. It's called

Microsoft 365 Business Premium (formerly Microsoft 365 Business).

It integrates Office apps and services like Microsoft Teams with a cloud-based security solution that helps you defend against threats, protect your business data, and secure your devices.

Microsoft 365 Business Premium improves collaboration and efficiency, and it makes IT management simple. It also narrows down how you manage things, there's one support team, and there's one monthly bill.

I know you're very capable when it comes to using different software to meet your company's needs, but you're going to be doing a lot more work than necessary if you're using stand-alone products for device management, identity protection, encryption, information protection, and all your other security needs.

## Things you may be wondering about:

Q: Where can I learn more about specifics of what capabilities are in Microsoft 365 Business Premium?

A: The <u>service description</u> or the <u>content hub</u> are the best official sources of information. The <u>FAQ</u> is pretty good, too.

### Q: What if I don't want to use the simplified UI?

A: Microsoft 365 Business Premium includes the ability to use full administration centers if needed.

### Q: What is the difference between Microsoft 365 Business Standard and Microsoft 365 Business Premium?

A: Microsoft 365 Business Premium includes everything in Microsoft 365 Business Standard plus advanced security and management.

#### **Microsoft 365 Business Premium**

helps you:

- Defend against cyberthreats
- Protect business data
- **Secure** and easily manage your devices





2

**Notes from your Chief Security Officer** 

## Defend against threats



Your top security threat today can be summarized in one word: phishing. For SMBs, between 90-98 percent of all cyber attacks start with phishing.

Personally, I miss the days when phishing attacks were easy to spot: The bad grammar, the unearned but freely given compliments, and the claims of royal affiliation in countries without monarchies. Back then, only the very lonely or gullible were falling for it.

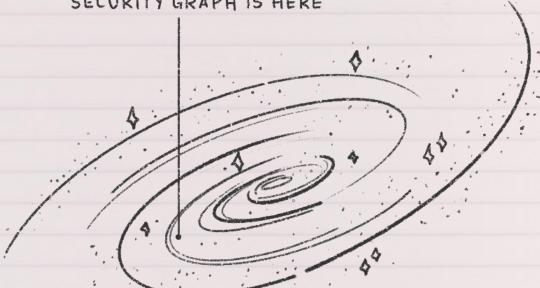
**But today,** the phishing attacks are so perfectly designed that many of the experts trained to find them can be fooled. In addition to that, many pieces of malware are so brilliantly engineered that they can sweep the globe before conventional anti-virus or security tools even know they exist. Plus, these programs know how to hide, re-write themselves, and cover their tracks once they're in your system.

I believe that to combat advanced threats, you need protection that's even more sophisticated. In my opinion, this is where **Microsoft 365 Business Premium** (formerly Microsoft 365 Business) can make a big difference.

The cyber defenses of Microsoft 365 Business Premium are built on something called the **Intelligent Security Graph**—and if you're not familiar with that, there's a whole website devoted to it.

The short version is this: Anytime a new threat is detected anywhere on earth, the rest of the network is automatically updated—these billions of updates pile up into what I think is the single best source of cybersecurity in the world—arguably the best in the universe.

#### YOUR INTELLIGENT SECURITY GRAPH IS HERE



#### **Office 365 Advanced Threat Protection**

One of the security tools offered by Microsoft 365 Business Premium is called Office 365 Advanced Threat Protection. That's a bit of a mouthful, but it does something remarkable in the three ways it combats the cyber criminals that are pretty relentlessly treating small/medium businesses like piggy banks.

#### 1. Safe links

Any security software will scan the links in your emails to see if they'll redirect to a malicious site. But a particularly clever phishing attack will send an email that contains

harmless links. Then, after that message hits your inbox, will detect that it passed your filters and change those links to something malicious. It's brilliant, and it's going to wreck stuff.

Safe Links double-checks every link at the time you click on it to see if you're about to be sent somewhere dangerous.



#### 2. Safe attachments

Similar to Safe Links, this opens every email attachment that your company receives in a virtual

environment and watches what happens next. If strange behavior indicates that a cyberweapon is deployed, that file will never reach your inbox. Obviously.

Safe Links also works great on Office documents, too—not just email.



#### 3. Anti-phishing intelligence

This is another multi-syllabic name for something very cool: This tool learns the way everyone in your organization communicates (and who they communicate with) so that when an unnatural or unusual string of communications begins, the system can accurately gauge that one of those accounts is being controlled by an attacker.

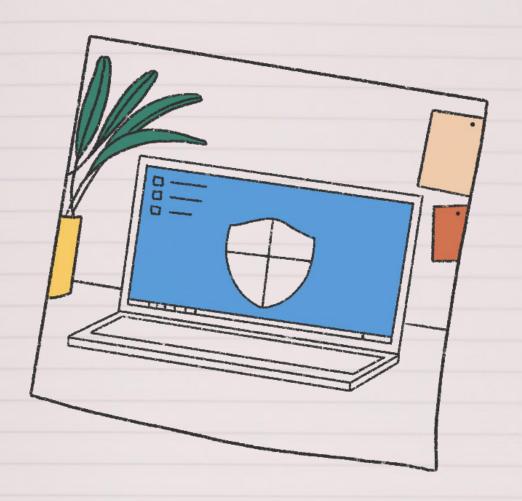


There are two other big ways Microsoft 365
Business Premium can help defend against cyber threats:

You get advanced multi-factor authentication (MFA) beyond what's already available in Microsoft 365 Business Standard.

For example, you can choose to bypass MFA from trusted locations (like your own office IP address), or you can completely prohibit access from places you don't have any employees. This helps block attempted attacks and data loss since you'll know immediately that those people logging on from North Korea (probably?) aren't part of a shareholder ski trip.





2. You can enforce Microsoft Defender on your Windows 10 PCs with enhanced protection against ransomware and malware.

You can learn more about Defender here.

In the meantime, start planning what you'll do with the money you save by cancelling your subscription to other third-party antivirus products once you have Defender up and running.

### Infographics:



How to defend against
cyber threats with
Microsoft 365 Business Premium

# Things you may be wondering about:

Q: Which Office 365 Advanced Threat Protection capabilities are included in Microsoft 365 Business Premium?

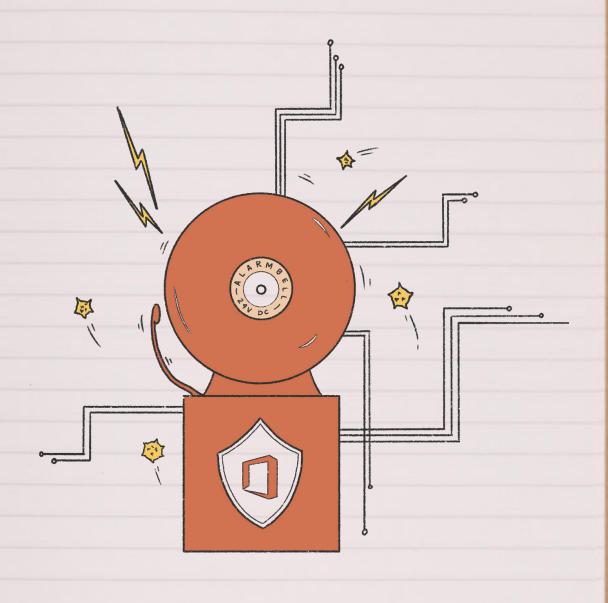
A: Everything in Office 365 Advanced Threat Protection (Plan 1)

### Q: What specific multi-factor authentication capabilities are included?

A: Full featured use of Azure Multi-Factor Authentication.

See the Microsoft 365 Business Premium <u>service description</u>—
"Identity and Access management features" section and this

<u>Azure Multi-Factor Authentication article.</u>



Protect business data



**Notes from your Chief Security Officer** 

## Protect business data



Every business—from a taco truck to hedge fund—has information it doesn't want exposed online. It might be customer data, secret recipes, transcripts of interdimensional contact, or financial records.

No matter the type of data, you have an obligation to your customers to protect it—and Microsoft 365 Business Premium (formerly Microsoft 365 Business) believes it has an obligation to make this possible.

Managing each piece of data security is a full-time job. Trust me, I know. Instead of spending all your time managing a catalog of different products to cover your security needs, Microsoft 365 Business Premium offers an automated, Al-powered data protection solution that monitors the way data is moving inside your organization and helps prevent sensitive data from being stolen or accidentally shared.

And, frankly, it's kind of fun to work with an Al that isn't doing something nefarious.

**Protect business data** 

### Infographics:



How to protect data with

Microsoft 365 Business Premium

Here are four key ways that Microsoft 365
Business Premium can protect your most important data right now:

### 1. Data Loss Prevention

Microsoft 365 Business Premium can automatically detect when an email you're about to send includes sensitive data like credit card info, social security numbers, and dozens of other confidential data types. If you're just conducting normal business, then you carry on as normal. But, if you're about to do something dumb, it's a welcome safety net. There are even templates that can conform to geographic or industry-specific regulatory requirements.

### 2. Encryption of email and documents

If you need to send sensitive data to a partner or customer outside your organization (like an accountant or a hospital) you can encrypt that email with just one click. This ensures that only the intended recipient with the right credentials can open the email—no matter where it goes.

### 3. Information protection

You can use this function to control who has access to company information—whether it's in an email or a document—by applying restrictions that prevent people from forwarding, copying, or printing.

### 4. Archiving

This is another function that's been made simple for when you need to preserve email and documents for legal reasons, or if you need to access an employee's email/files after they leave the company.

# Things you may be wondering about:

Q: Will these information protection features stop an employee determined to steal information from my company?

A: No. Although they may make it more difficult for an employee to steal data, they are primarily designed to protect against accidental leaks. A motivated employee can bypass protections such as "Do not Print" by taking a photo of the computer screen, for example.

Q: What encryption and information protection features are included in Microsoft 365
Business Premium?

A: Everything in Azure Information Protection Premium P1.

Q: Are the data loss prevention and archiving capabilities in Microsoft 365 Business Premium the same as in Office 365 Enterprise E3?

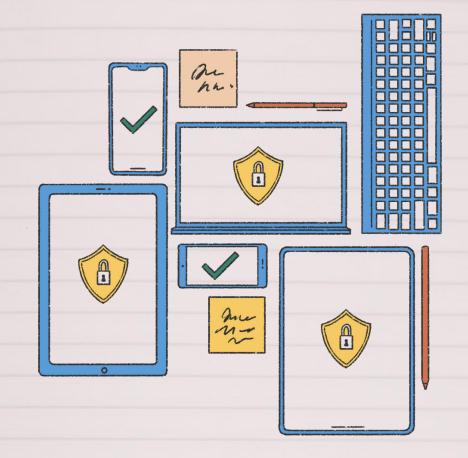
A: Yes, they are the same.

Easily secure and manage your devices



**Notes from your Chief Security Officer** 

# Easily secure and manage your devices



Considering how many different phones, tablets, and laptops your company is using, it's a full-time job just keeping track of how they're all being managed, secured, and knowing what data is moving from Point A to Point B.

Point A is usually somewhere in your network, so that's fine. The real problems start when Point B is suddenly deep within a country that is not particularly impressed with the limited nature of our cyberterrorism jurisdiction.

Also keep in mind that not only is data constantly in motion and moving between devices, but those devices are always in motion, too. Laptops are easy to steal, tablets get lost all the time, and phones are constantly being left in cabs, planes, parks, and freerange alpaca ranch visitor centers.

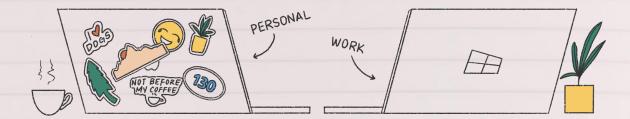
Whenever those devices go

missing, the company information

on them is at risk.



Easily secure and manage your devices



# Device management solution

Microsoft 365 Business Premium brings with it a comprehensive yet easy to use <u>device management solution</u> powered by Microsoft Intune that helps keep your devices and data secure and your workers productive.

And, when I say "powered by Intune," I don't mean some watered-down version—I mean the full power of the product that's used by Fortune 100 companies and which works across iOS, Android, Mac, and Windows.

Intune is a great solution whether you need to wholly manage company-owned devices with Mobile Device Management or you're using a lighter touch to manage company information on personal devices with *Mobile Application Management*.

EITHER WAY YOUR
ORGANIZATION WORKS,
YOU'RE COVERED.

### **MAM**

Mobile Application Management is typically used for devices that aren't owned by your employees, like personal phones or laptops.

This type of management gives you control of companyowned email and files—but personal "data," like pictures and texts, are not controlled with MAM.

With MAM, your workers can use their personal devices to do their job without worrying that IT is controlling it.

If a MAM device is ever lost or stolen, it's simple to wipe all the corporate data from it.

### **MDM**

Mobile Device Management is the best option if your organization issues company-owned devices to your employees for work use.

With MDM, you can centrally manage everything on the device, install apps on it, restrict the functions or usage, block recreational usage (kind of a buzzkill, but ok), just to name a few options.

As with MAM, if an MDM device is ever stolen, wiping the corporate data or doing a full factory reset is easy.

#### Easily secure and manage your devices

### Infographics:



How to secure your devices with

**Microsoft 365 Business Premium** 

With Microsoft 365 Business Premium device management, you can enforce **minimum security requirements** for any device connecting to your network. This allows you to **apply security policies** and control where data is saved on a device, and you can **selectively wipe** the corporate data off a device if it's lost or stolen.

Using <u>Conditional Access</u>, you can control which devices reach your Office apps and services data, and allow or deny access depending on when the user is logging in, their location while attempting to access it, what apps they are using, and if it is outside of normal working hours. Parameters like these can automatically eliminate thousands of inbound threats.

The list of other security features just keeps going—and, with the regular security updates to Microsoft 365 Business Premium, the list keeps getting better and longer. Like a friendly anaconda.

# Things you may be wondering about:

Q: How does this solution know what data on a mobile device is company data vs personal data, when a selective device wipe is performed?

A: The solution restricts company data to approved apps and accounts: so that work email is kept in Outlook and work files are kept in OneDrive for Business. This is the data that is deleted when a device wipe is triggered.

Q: Does Microsoft 365 Business Premium include support for Windows Virtual Desktop?

A: Yes. Microsoft 365 Business Premium gives subscribers access to Windows Virtual Desktop which delivers multi session Windows 10, Office optimizations, and support for Remote Desktop environments. For more details, see our blog <a href="here">here</a>.

Due for an upgrade?



**Your new Chief Security Officer** 

# Due for an upgrade?



In an effort to make this content more interactive, please turn on some sad music while you read the next three sentences:

In January 2020, support for Windows 7 came to an end, and, in October 2020, so will support for Office 2010. These products have had a good run, but, like the steam engines and VHS tapes which preceded them, new technology has improved upon their core functions.

I'm sure I wasn't the only person who shed a tear putting my VCR in the garbage or donating it to a preschool with a vigorous STEM curriculum, but the technology I replaced it with was both far superior and, after a few moments of use, a very welcome change.

Now change the song to something hopeful and refreshing...

Due for an upgrade?

### Infographics:



A brief introduction to

Microsoft 365 Business Premium



How to defend against

cyber threats with

Microsoft 365 Business Premium

### This is what Microsoft 365 Business Premium can do for you:

- Windows 10 has been built from the ground up with security in mind. This operating system has been hardened against malware and cyberterrorism, and it is powered by the AI of the <u>Intelligent</u> <u>Security Graph</u>.
- The Windows 10 experience is also purposefully built to give your users an experience that's designed for the modern workplace—rather than one <u>first introduced to the world by the cast of</u> "Friends" back in 1995
- Moving to Microsoft 365 Business Premium (formerly Microsoft 365 Business) is easy because it includes the upgrade from Windows 7 Pro and 8.1 Pro, and, because this is subscription based, you'll always have the most current version of Office moving forward.
- Once you have Microsoft 365 Business Premium, you can use
   <u>Windows Autopilot</u> to automatically configure the way you want to
   set up Windows 10 on every new PC you buy. This saves lots of IT
   hassles, and it gets new users up and running in a fraction of the
   time. You can learn more <a href="here.">here.</a>

To be clear, Microsoft 365 Business Premium doesn't require you to upgrade to Windows 10—in the same way you order the 38-scoop "Deep Freeze Face Xplosion" ice cream sundae but just eat the sprinkles. If you do stick with an older version of Windows, you'll get all the benefits mentioned on this site except for modern Windows management and some cybersecurity features of Microsoft Defender.

But c'mon, don't just eat the sprinkles.

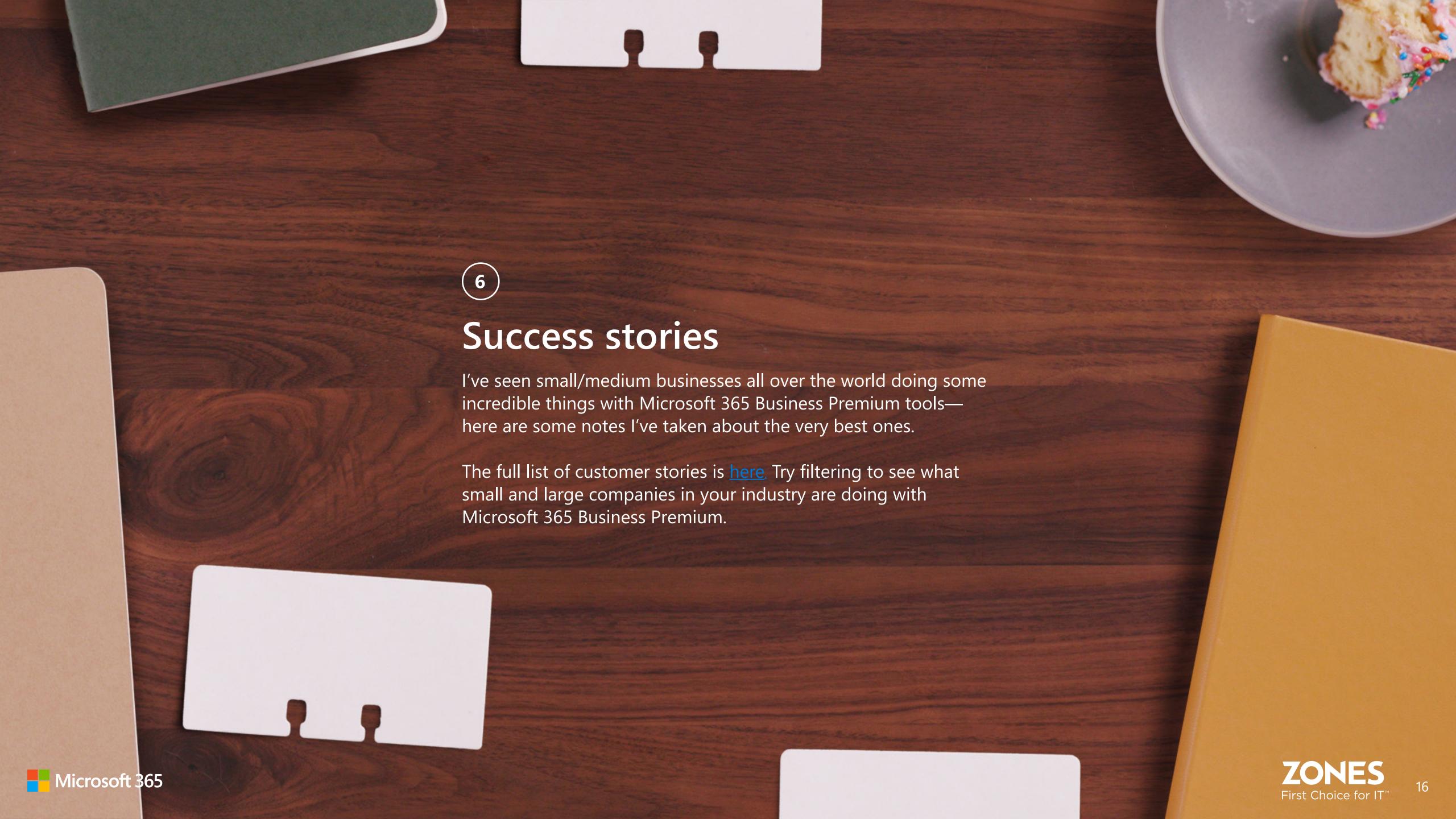
Learn more here, and see what you might be missing here.

# Things you may be wondering about:

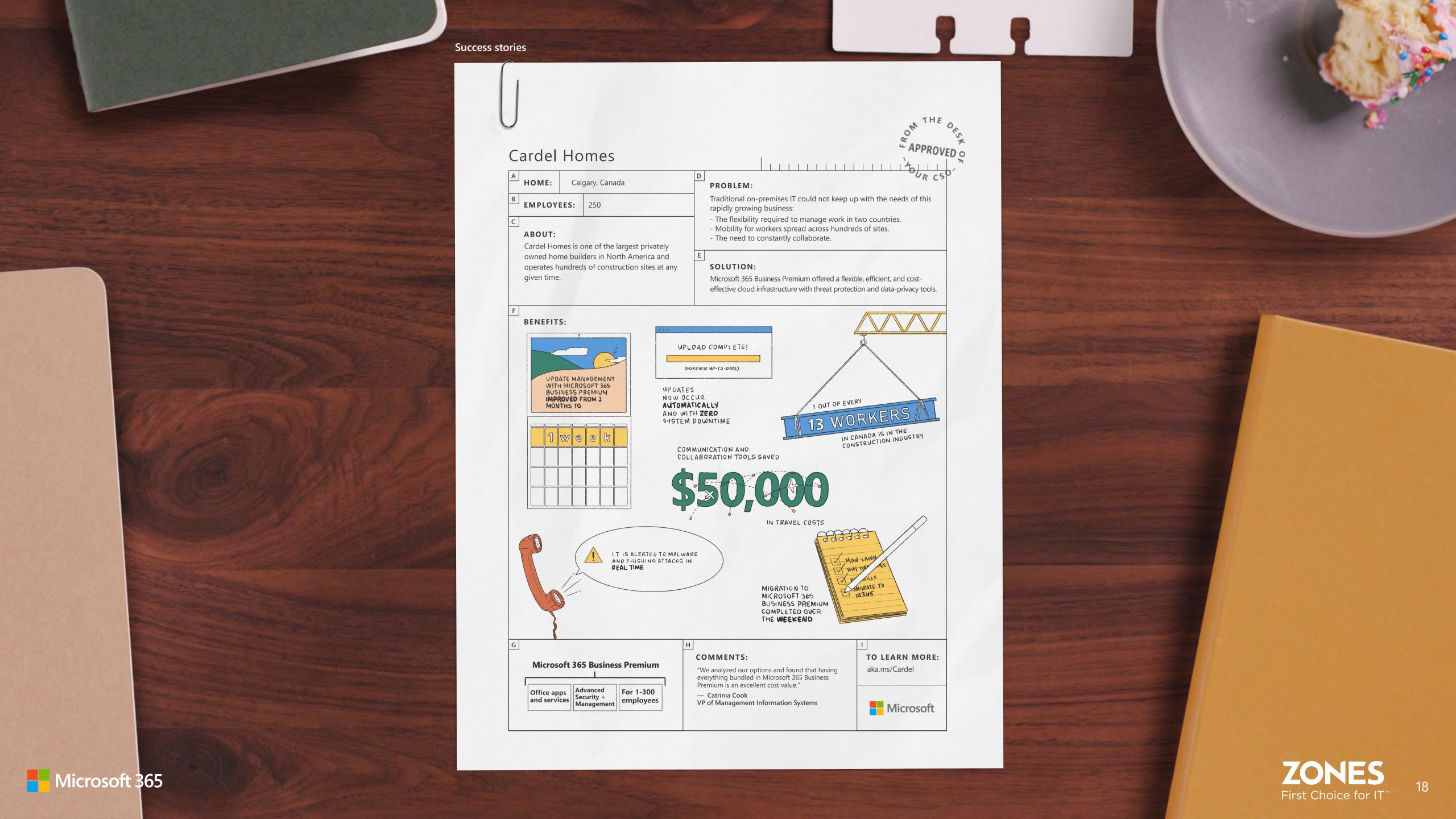
Q: Is the license for Windows 10 included in the price of Microsoft 365 Business Premium?

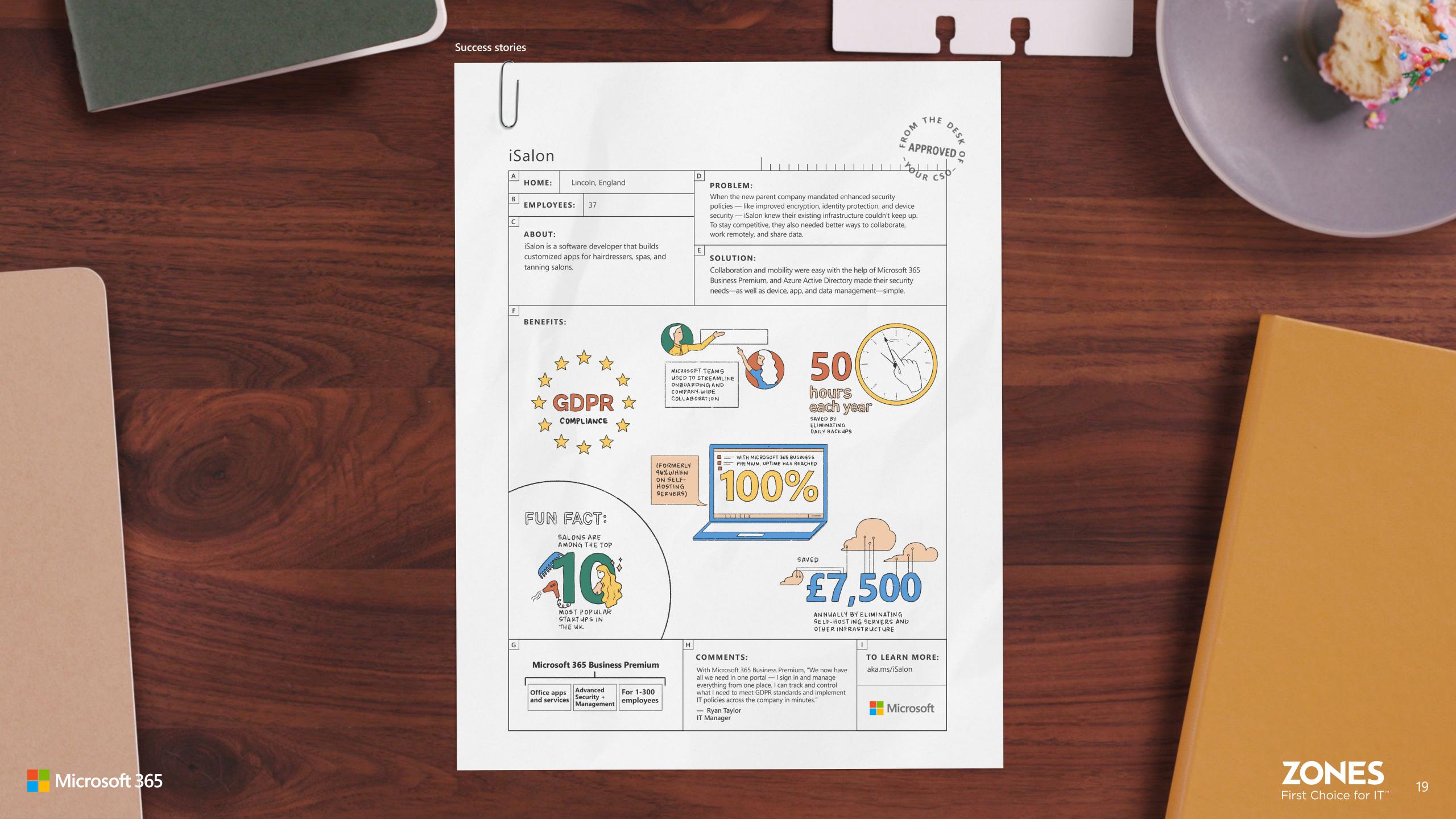
A: No, just the rights to upgrade from Windows 7 Pro or 8.1 Pro to Windows 10. Not the full Windows license.

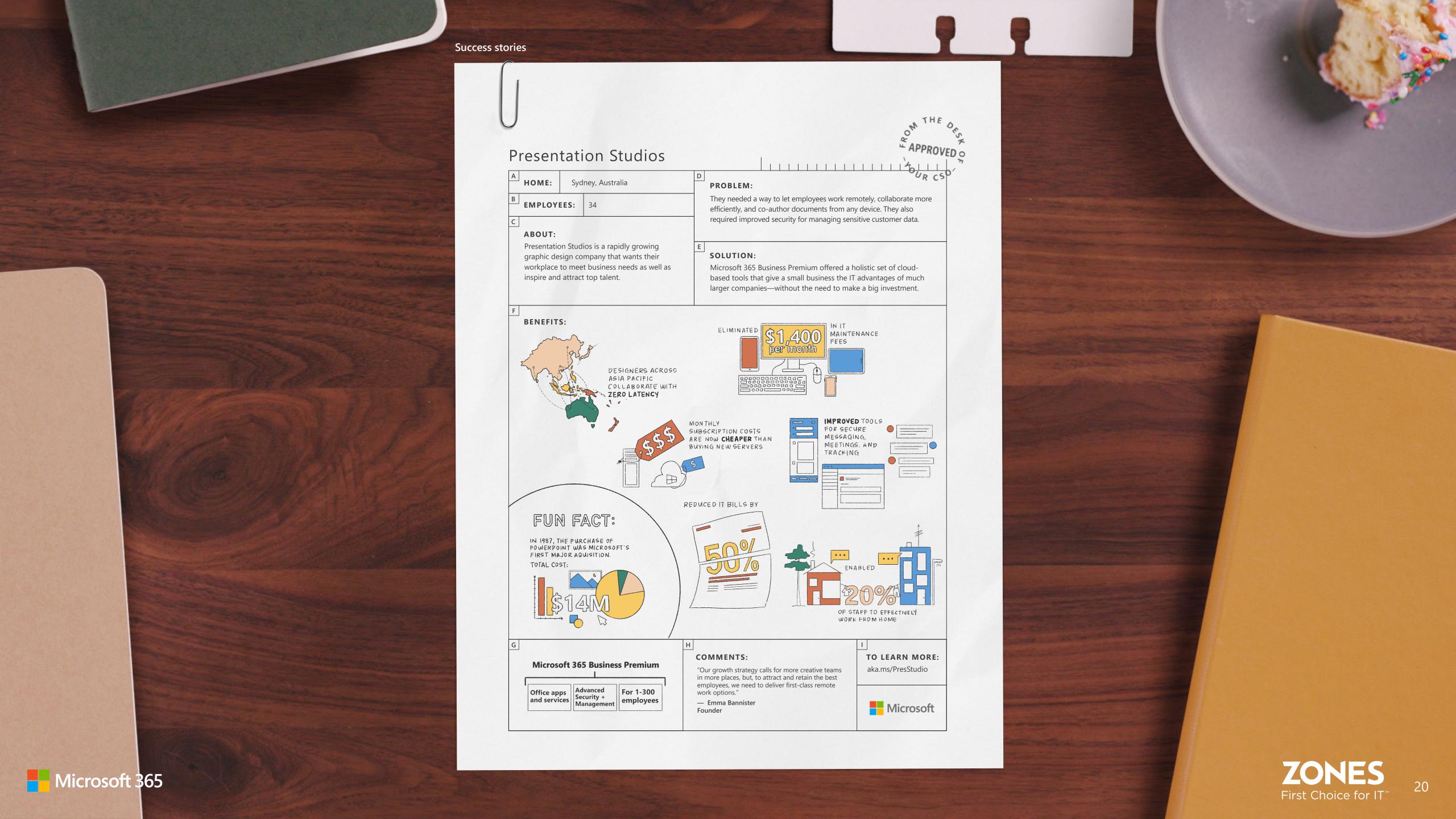


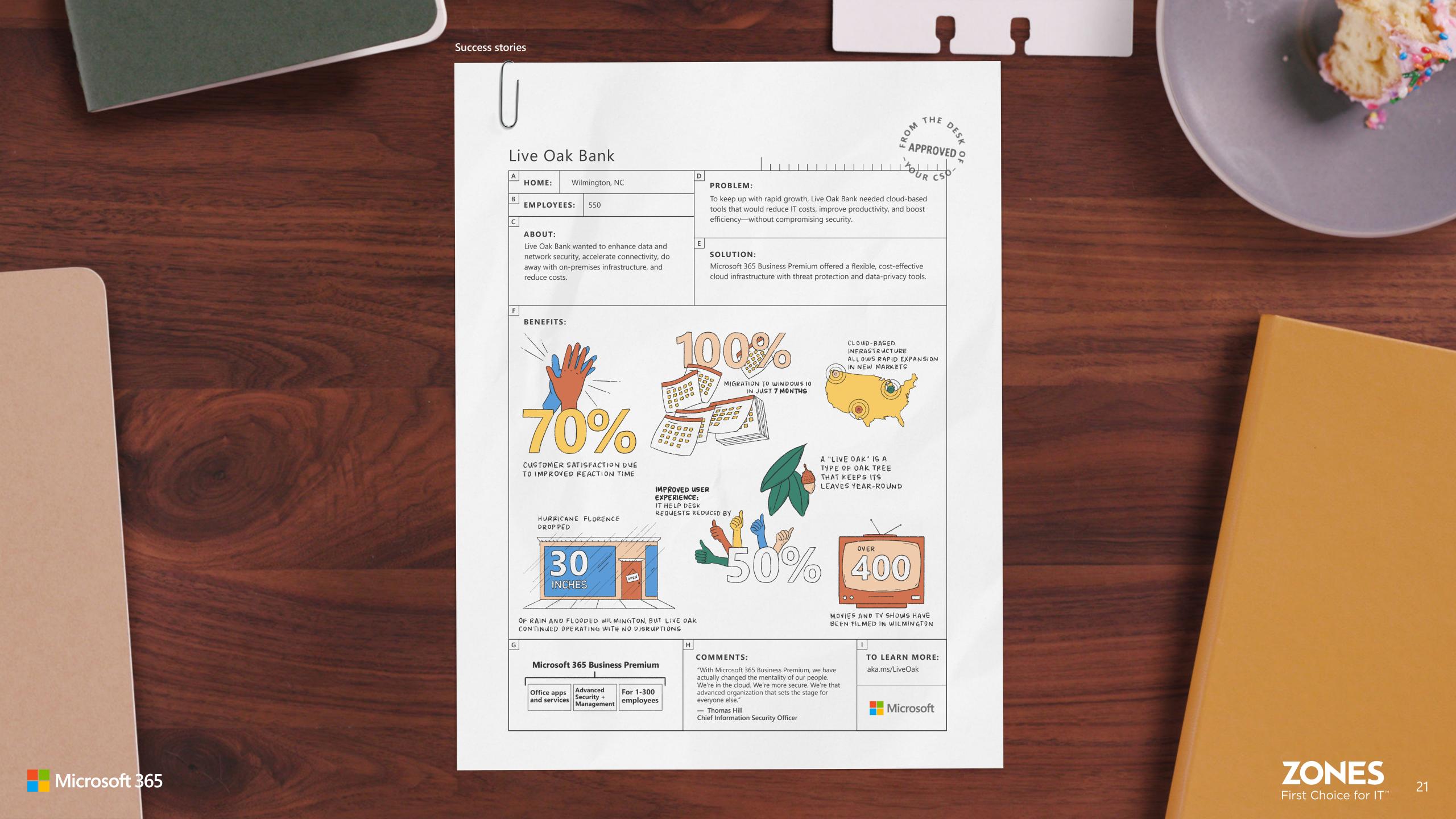








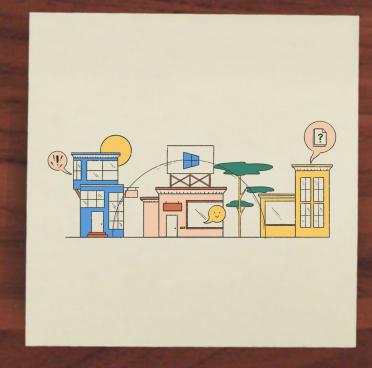




### Infographics:



A brief introduction to
Microsoft 365 Business Premium



How to protect data with

Microsoft 365 Business Premium



How to defend against cyber threats with Microsoft 365 Business Premium



How to secure your devices with Microsoft 365 Business Premium

