



Suspected or Confirmed COVID-19 “How-to” Guide and Packet & Exposure Control Plan

A COVID-19 Update from Questco – July 7, 2020

Due to the influx of positive COVID-19 cases nationwide and the impact it has on businesses, we have prepared a step-by-step ‘How-to’ Guide and packet in the event of a Suspected or Confirmed case of COVID-19. The document is based on guidance from the CDC and contains information on how to handle any suspected or confirmed cases of COVID-19, sample notice of exposure to provide to your employees, workplace closure and cleaning requirements, information on qualifications for Emergency Paid Sick Leave (EPSL), and guidance on employees returning to work after COVID-19.

In addition, we have provided a comprehensive Exposure Control Plan template. We highly encourage you review this guide and tailor the content to meet your company’s specific needs. You are not required to have all sections completed; only those you feel are relative based on the level of risk in your work environment as determined by industry, worksite conditions and geographic location.

The Suspected or Confirmed COVID-19 ‘How-to’ Guide and Packet, and the Exposure Control Plan template, can also be found on our [COVID-19 Resource Center](#) web page.

This is a constantly evolving area, with new guidance being issued near daily. Questco will continue to monitor return-to-work developments and other COVID-19 related matters and provide updates to help our clients manage their business in accordance with the latest guidelines and legislation.

If you have any questions or need further information, please reach out to your Questco Client Success Manager.

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