

DECLARATION OF USE CERTIFICATE

For premises qualifying for 5% rating of VAT – this form must be completed.
(e.g. Non-Profiting Organisations, Charities, Nursing Homes)

Please note that without a signed declaration in place we cannot implement the reduced VAT rating.

When completed, this form should be returned by email to **WelcomeSME@totalgp.com**

Business Name:													
VAT Registration No. (if registered)													
Address of qualifying premises:													
Post Code:													
<p>Please enter your Meter Point Reference Number (MPRN) for gas customers or, your Meter Point Administration Number (MPAN) for electricity customers.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> <td style="border: 1px solid black; width: 20px; height: 20px;"> </td> </tr> </table>													

Commodity on which relief is claimed (e.g. Gas or Electricity)

Percentage of property rated at 5% (This figure must be in the range 0 – 100%)

Full name and status of signatory

I certify that the information given above is true and accurate and it will remain valid until I inform Total Gas & Power in writing of any significant change in circumstances. I understand that any incorrect statement may make me liable to statutory financial penalties.

Signed: _____ Date: _____

Additional copies can be downloaded from www.hmrc.gov.uk or contact our customer services department on 0333 003 7874.

Reference Number (For Total Gas & Power office use only)

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