

## Skills Booster in Manufacturing Participant FAQ's

### 1. What is the Skills Booster in Manufacturing Program?

- a. Manpower and Tooling U-SME have joined to offer displaced workers fully-funded courses in entry-level manufacturing
- b. One-week program, 5-6 hours of commitment
- c. Courses are delivered online

### 2. What are the courses I will take?

- a. The program includes a five-course bundle relevant to manufacturing:
  - a. Math Fundamentals 101 I
  - b. Intro to OSHA 101
  - c. Personal Protective Equipment 111
  - d. Quality Overview 111
  - e. Basic Measurement 101

### 3. When do courses start?

- a. Courses start every Monday from May 4 – June 22

### 4. When is the cut-off Date for enrollment?

- a. The cut-off date for enrollment is the Friday prior to each Monday start. Enrollment is open until June 19 for the final start on June 22.

### 5. Who is eligible for the Program?

- a. The program is intended for displaced workers or people who are trying to secure employment. This program is meant to enhance skills for those most severely impacted by lay-offs and recent events. Anyone who is not currently working is eligible.
- b. Subject to other terms and conditions, this program is available to residents of the U.S., EXCEPT California, who have sufficient access to a device and the internet to access the courses.

### 6. Can someone on a Manpower assignment enroll in the Program?

- a. **No**, the Skills Booster in Manufacturing is only open to individuals not actively working on an assignment with Manpower. Active Manpower Associates can check out our other MyPath offerings.

### 7. What happens if someone starts a Manpower assignment while taking the course?

- a. This depends on the assignment. If someone secures employment through Manpower during this Program in a role related to the course of



study in the Program, as determined in the sole discretion of Manpower, they agree to immediately withdraw from the Program, or wait to accept the assignment upon course completion. If the role is not similar to the program they are in, they can continue.

**8. Will I be paid for doing coursework?**

- a. **No**, the program is voluntary and time spent attending courses and working on any related coursework is NOT paid. Any ancillary expenses incurred, such as for a computer, smart device or internet to access the courses, will NOT be reimbursed.

**9. What is the benefit to completing a course?**

- a. No cost course enrollment
- b. A certificate of completion to take with you and share with potential employers.
- c. The achievement of a personal accomplishment that may broaden your skill set
- d. Entry level skills in the 5 offered subjects in manufacturing.

**10. How do I sign-up for the program?**

- a. To enroll into the Manpower Certification Program, please click on the Enroll Here button on the [Skills Booster in Manufacturing Landing Page](#).
  - i. Provide contact information via the form in the link above
  - ii. Answer a few questions to help us determine your eligibility for this Program
  - iii. Once form is complete, click submit
  - iv. You will receive a response within one to two business days

**11. What do I need to participate in the program?**

- a. Submit an enrollment form.
- b. The program is entirely online so a device with access to the internet is required
- c. 5-6 hours during the week you are enrolled to dedicate to class
- d. A motivation to learn

**12. For general inquiries and questions, please reach out to [mypath@manpower.com](mailto:mypath@manpower.com)**

**13. For more information and resources about Manpower's response to COVID-19, please visit: <https://go.manpowergroup.us/en-us/manpower-jobs-now>**