

## LINCOLN COLLEGE JOB DESCRIPTION

<b>Post Title:</b>	Lecturer in Criminology/Sociology	<b>Post Number:</b>	LC0570P
<b>Daily Supervision:</b>	Learning and Skills Lead – A levels and Academic Study Programmes	<b>Grade:</b>	Lecturer Scale 1-7
<b>Department:</b>	SACHE	<b>Last Updated:</b>	September 2021

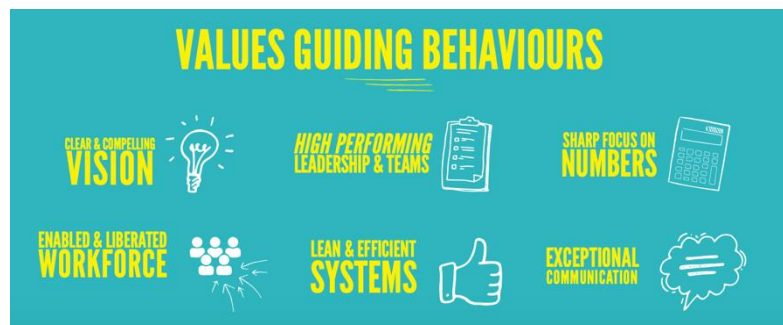
### Our Vision:

To be an extraordinary organisation whose talented students, staff, governors and alumni ensure that it adds recognised social and economic value to its local communities by providing high quality education and training and making people exceptionally well prepared for work, potentially via higher education.

### Our Mission:

Employer-led; producing a highly skilled and productive local workforce.

### Our Cornerstones of Success & Values Guiding Behaviours:



### Job Purpose:

To teach Criminology and/or Sociology on a range of courses at Level 2 and 3.

To also be a Progress Coach tutor to a group of students on A level courses, including 1 to 1 Progress Reviews.

## PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. To teach Criminology and/or Sociology on a range of courses, typically at Level 2 and 3.
2. To manage courses, including Awarding Body requirements.
3. To carry out the role of Progress Coach as required.
4. To contribute to the development of current and new courses.
5. To assist with the operation and development of the school.
6. To contribute to the marketing of programmes and the selection and recruitment of students.
7. To liaise with parents, schools, employers and higher education providers as appropriate.
8. To liaise with Awarding Bodies and external verifiers.
9. To carry out internal verification as required.
10. To participate in any cross-college working party groups as from time to time may be established.
11. To maintain learning, assessment and teaching quality through critical self-reflection and collegial activity.
12. To promote the development of the Equal Opportunities Policy throughout all aspects of employment.
13. To develop and maintain quality standards appropriate to the post.
14. To maintain professional standards and expertise by undertaking relevant professional development.
15. To conform with the Health & Safety requirements relevant to the post.
16. To be responsible for the safeguarding and promoting the welfare of children wherever applicable within the role.

**N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.**

## PERSON SPECIFICATION

Knowledge		PSM
1	Honours degree in related subject	A
2	A recognised teaching qualification at Level 4 or above, or a willingness to undertake such a teaching qualification within 2 years of commencing employment (4 years for fractional posts).	A
3	A working knowledge of A level and/or Level 3 programmes	A/I

Skills/Abilities – Interpersonal		PSM
4	The ability to teach and manage learning across a range of abilities	A/I/T
5	The ability to communicate effectively to a wide range of people	A/I
6	Good presentation skills	A/I/T
7	The ability to respond to individual learning needs	A/I
8	The ability to work in a non-discriminatory manner	A/I

Experience		PSM
9	Proven competence of teaching in a related subject	A/I
10	Personal tutorship experience	A/I

Work Related Circumstances		PSM
11	The ability and willingness to undertake relevant staff development	A/I

Skills/Abilities - Other		PSM
12	Good organisational and planning skills	A/I
13	Appropriate IT skills	A/I
14	Responsibility for safeguarding and promoting the welfare of children, young people and vulnerable adults	A/I

<b>Prepared By:</b>	Jennie McCann - Head of Learning and Skills Lead for Adult Specialist Programmes
<b>Date:</b>	September 2021

Proposed Selection Method Key (PSM)		
A = Application	I = Interview	T = Test