



# Vendor Management



Manage your vendors, coordinate their work, track and report their performance.



## Easily manage both vendor and employee work

Assign work to your vendors and enable them to access and update work status, labor, and materials expenses using the same system as your staff. The Vendor Portal makes it easy to evaluate vendor performance with insightful reports by vendor or facility. Designed for the way you really work.

- For Preventive Maintenance, Work Orders, Projects
- Permission and role based access
- Multiple dispatch and assignment options
- Associate vendors to property, by trade, etc.
- Associate vendors to certain parts and supplies
- Vendor rating and performance tracking
- Vendor cost tracking & Invoicing
- Job time and completion tracking
- Easily access vendor contact information
- Convenient two-way communications
- Automatic or on the fly notifications
- Track insurance coverage
- Full audit trail, analytics, and reporting
- Available on MobileFacilities App, for Apple iOS and Droid

**Communicate. Track and Manage. Analyze.**

Easily track and manage your vendors and service companies all in one unified work and data platform. Whether you use only vendors or a mix with employees, the NetFacilities platform provides flexible workflows as well as communications and tracking tools that align with your operations. Easy access to the information you need to do your job & protect your assets. Configurable tools deployed for the way you really work.

## Integrates with:

- Work Orders
- Preventive Maintenance
- Asset Management
- Parts and Inventory
- Cost Tracking
- Invoicing
- Inspections
- Key and Lock Management
- Mobile App

## Results:

- Increased productivity
- Better oversight
- Reduced cost
- Improved communications



**Contact us for a live demo:**

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