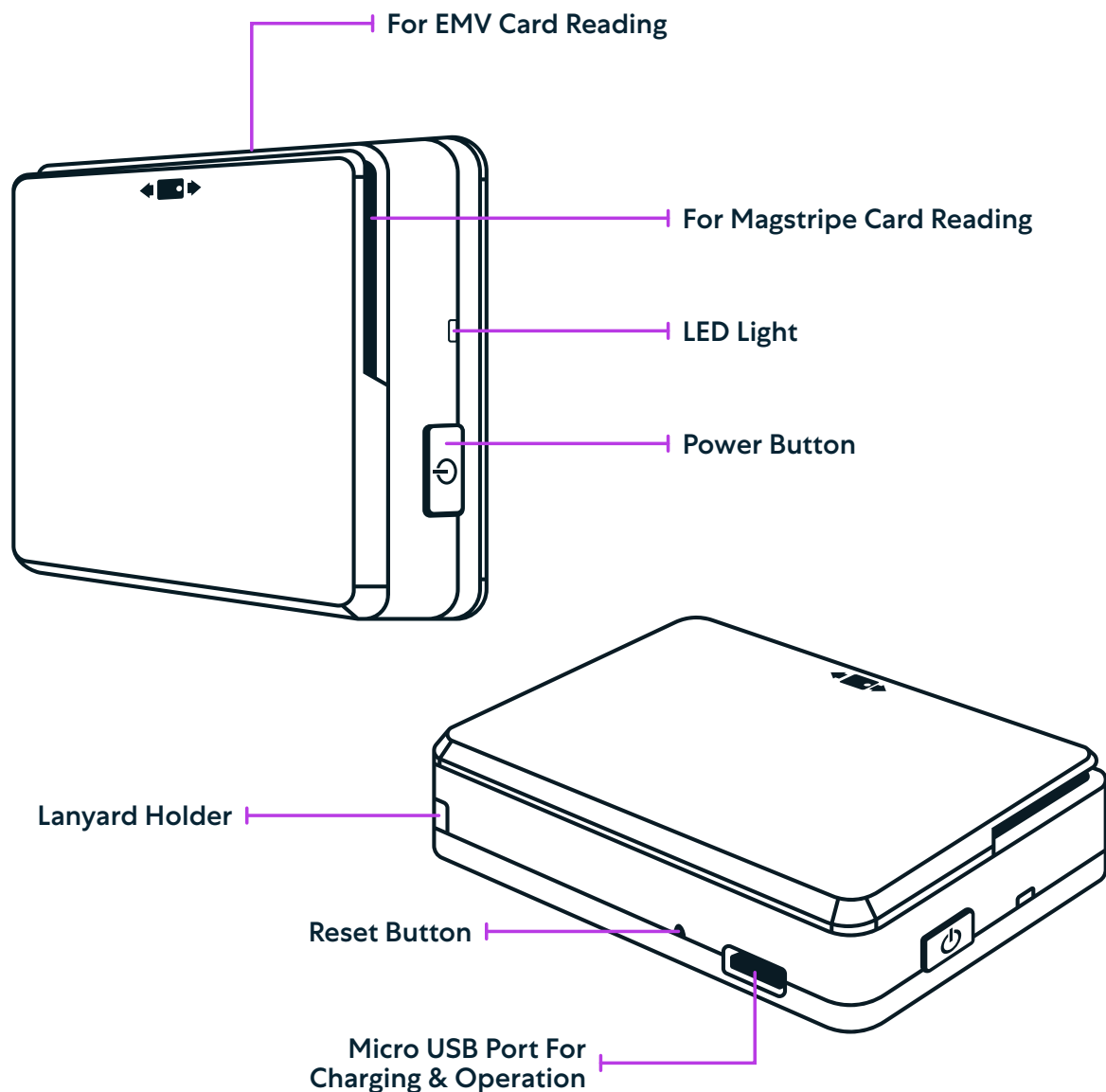


PRODUCT DESCRIPTION



SETTING UP YOUR READER FOR IOS

1. Charge the reader using the enclosed USB cable before connecting (A full charge will be obtained in 2 hours)
2. Install the **Stax Pay Mobile App**
3. Make sure **Bluetooth** is enabled in phone settings
4. Press the **Power Button** on your reader until the light displays
5. Open and log into the **Stax Pay Mobile App**
6. Select the **gear icon** to access your settings
7. Select **Reader Options**
8. Toggle switch to **Enable Reader**
9. Tap **Connect a Reader** (If you do not see the option to connect a mobile reader, please call Stax Support ASAP for assistance)
10. **Please note, for the first time connections updates can take up to 10 minutes**
11. The app will then display the reader serial number. **Select your serial number**

HOW TO VERIFY READER IS CONNECTED

1. Tap the **Settings** tab (**gear icon**) on the bottom of the App
2. Select **Reader**
3. **Reader Information** section will generate at the bottom of the page showing the following:
 - Battery Level
 - Connected Via
 - Address
 - Firmware Version

RUNNING A MOBILE SALE

1. From the **\$** tab, enter amount
2. Select **Add to cart**
3. Select **Cart**
4. Select **Continue**
5. Select **Mobile Reader** to continue transaction on mobile reader
6. Wait until prompted: **Insert card firmly**
7. Sign on the screen or X out of signature
8. Select **Receipt** option

REFUND/VOID

1. Select **Clock** tab
2. Scroll down and select **Recent Payments**
3. Select payment you need to refund/void
4. Select **Refund/Void**

TROUBLESHOOTING YOUR READER

1. Tap the **Settings** tab (**gear icon**) on the bottom of the App
2. Select **Reader**
3. Select **Reader Enabled** to off then back on
4. Select **Connect a Reader** (If you do not see the option to connect a mobile reader, please call Stax Support ASAP for assistance)
5. Select **Bluetooth**
6. Screen should show 'Connecting'
7. **Reader Information** section will generate at the bottom of the page showing the following:
 - Battery Level
 - Connected Via
 - Address
 - Firmware Version