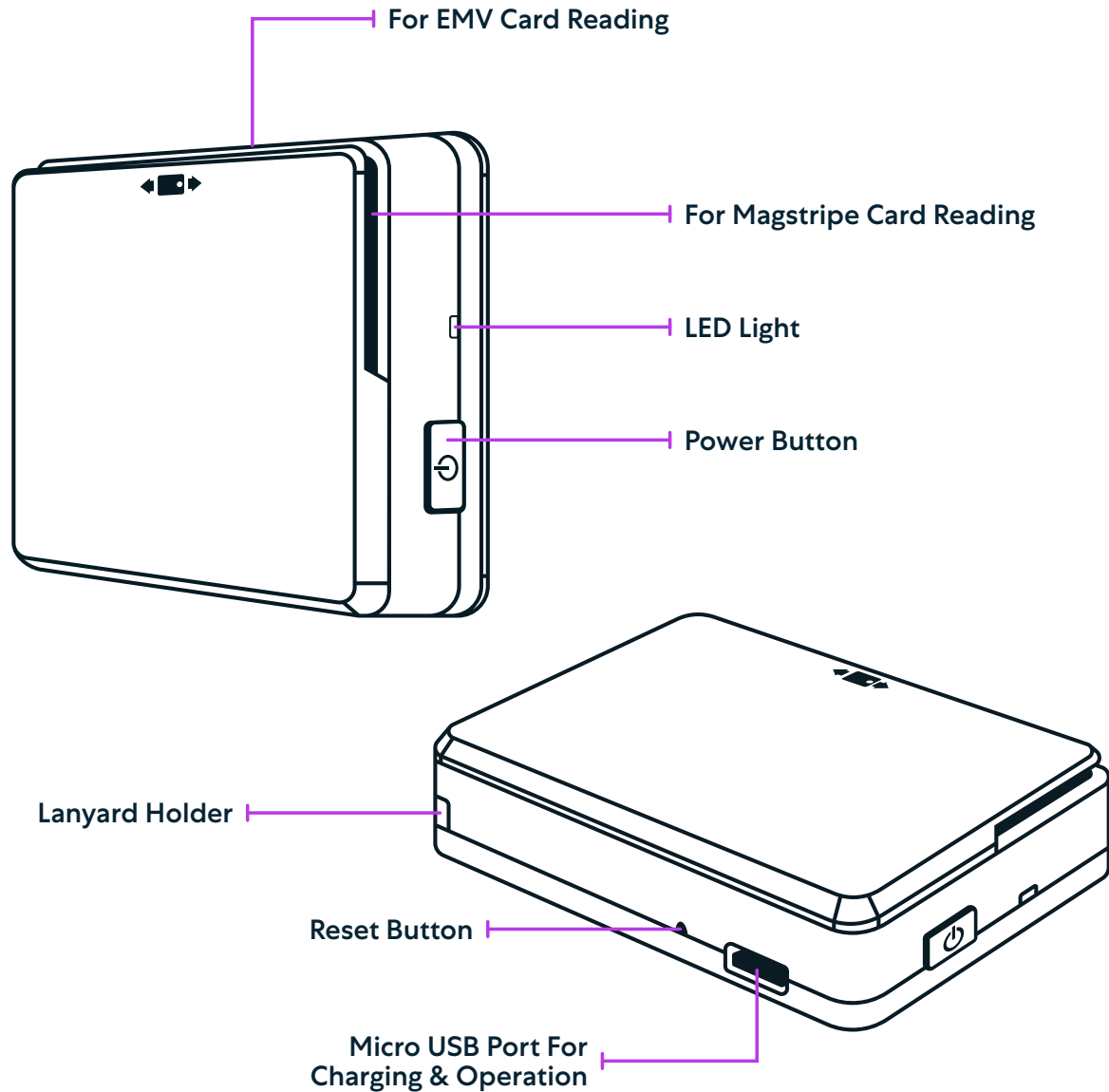


### PRODUCT DESCRIPTION



### SETTING UP YOUR READER FOR ANDROID

1. Charge the reader using the enclosed USB cable before connecting. A full charge will be obtained in 2 hours.
2. Install the **Stax Pay Mobile App**
3. Enable **Bluetooth** and pair your reader in the phone settings
4. Press **Power Button** on your reader until light displays
5. Open and login to **Stax Pay Mobile App**
6. Tap the **More Options button** on the bottom bar that looks like 3 horizontal lines
7. Tap **Manage** in the Readers section of the application
8. Tap **Connect Reader** (If you do not see the option to connect a mobile reader, please call Stax Support ASAP for assistance)
9. **Please note, for the first time connections updates can take up to 10 minutes**
10. Reader will automatically connect

### HOW TO VERIFY READER IS CONNECTED

1. Tap the **Settings tab (gear icon)** on the bottom of the App
2. **Reader Status** Connected to (\*\*\*\*\*)

### RUNNING A MOBILE SALE

1. From the **New Payment tab**, enter amount
2. Select **Add to cart**
3. Select **Cart**
4. Select **Charge**
5. Under **Mobile Reader**, select **Charge** again
6. Wait until prompted: Insert card firmly
7. Sign on the screen or X out of signature
8. Select **Receipt** option

### REFUND/VOID

1. Select **Clock** tab
2. Select **Payments** tab
3. Select payment you need to refund/void
4. Select **Refund/Void**

### TROUBLESHOOTING YOUR READER

1. Select **Settings tab (gear icon)** on the bottom of the App
2. Select **Disconnect Reader**
3. Turn **Bluetooth** off through phone settings, then back on
4. Return to **Stax Pay Mobile App**
5. Select **Settings tab (gear icon)** on the bottom of the App
6. Select **Connect Reader** (If you do not see the option to connect a mobile reader, please call Stax Support ASAP for assistance)