



STREAMLINE Website Compliance Checklist

Questions? sloane@getstreamline.com, (916) 900-6619

Requirement	Checkpoint	Additional Information
The Brown Act	<ul style="list-style-type: none">□ We post all agendas 72 hours in advance for general meetings, 24 hours in advance for special meetings – including on our website, if we have one	Original Brown Act requirement. See the full text of the act at https://tinyurl.com/ca-brown-act .
The Brown Act	<ul style="list-style-type: none">□ Our most recent agenda is posted directly to the homepage of our website, if we have one, in an indexable, searchable, platform-independent format (e.g. a text based PDF file)	AB 2257 - new Brown Act requirement coming in 2019. Must also be retrievable, downloadable, indexable, electronically searchable, and platform independent.
Public Records Act	<ul style="list-style-type: none">□ We have created our Enterprise System Catalog (per SB 272), with copies available where our board meets, and posted it to our website if we have one	This catalog listing your computer systems that meet certain requirements is required even if you don't have a website. Learn more about the law or sign up for the free compliance tool at getstreamline.com/sb272 .
Public Records Act	<ul style="list-style-type: none">□ We post the content most often requested by our constituents, and most often requested via Public Records Act request, to our website in an easy to find location	This can save the cost of making copies thanks to AB 2853, allowing you to refer to your website when complying with PRA requests. In addition, it helps reduce phone calls!
Financial Transaction Report	<ul style="list-style-type: none">□ Financial transaction report is submitted to the Controller "within seven months after the close of each fiscal year." It's posted on our site, or we have added a link to https://bythenumbers.sco.ca.gov/	You can find more at: tinyurl.com/special-district .
Compensation Report	<ul style="list-style-type: none">□ Compensation report is submitted to Controller by April 30 each year; if we have a website, the full report or a link to http://publicpay.ca.gov/ is posted in a conspicuous location	Instructions and more information can be found on the Controller's site at tinyurl.com/district-compensation .
District website	<ul style="list-style-type: none">□ If we are a healthcare district, we have a website that includes district contact information by Jan. 2018 (<i>likely applying to all districts by 2020, per SB 929</i>)	As of January 2018, AB 1728 requires healthcare districts to have a website with contact information (All CA requirements listed here apply as well.) By Jan. 2020, all districts may need to comply (SB 929).
Section 508	<ul style="list-style-type: none">□ Our site meets ADA (Americans with Disabilities Act) requirements and passes a scan from a Section 508 scanner for Section 508 or WCAG 2.0 AA compliance	Required so that people with disabilities can access your website. Check at achecker.com , a popular scanner to test for compliance.
Open Data	<ul style="list-style-type: none">□ Anything we post online and call "open data" meets the requirements for open data (per AB 169)	California law defines what the term "open data" means, for content posted to an agency website.