

# What To Do After Receiving Your RRF Grant



- 1 Keep all records submitted with your application (and a copy of your completed application on file)
- 2 Keep all records you didn't submit but that support your application. (ie. information about your business)
- 3 Protect your Small Business Administration (SBA) account information, login and password - you'll need them later!
- 4 Plan how you'll spend the grant on eligible expenses by creating an RRF budget. *The RRF is not an economic stimulus payment, so be sure to follow the rules.*
- 5 Ensure that all your planned expenses respect the covered period, from February 15, 2021 to March 11, 2023.
- 6 Research how the RRF affects your tax filings. Contact your *state's restaurant association* to learn more.
- 7 Be transparent in your expenses - public reporting or auditing is possible. *The RRF could be subject to the Freedom of Information Act meaning that your business name and grant amount could be disclosed.*
- 8 Contact the SBA's regional offices for help and support. Don't let your questions go unanswered, reach out!



Disclaimer: All the information shared on this document was taken from the National Restaurant Association "Next Steps Guide Restaurant Revitalization Fund" document released on 5/10/2021

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