

OPERATIONS & MAINTENANCE MANUALS

THE OMTRAK PROCESS



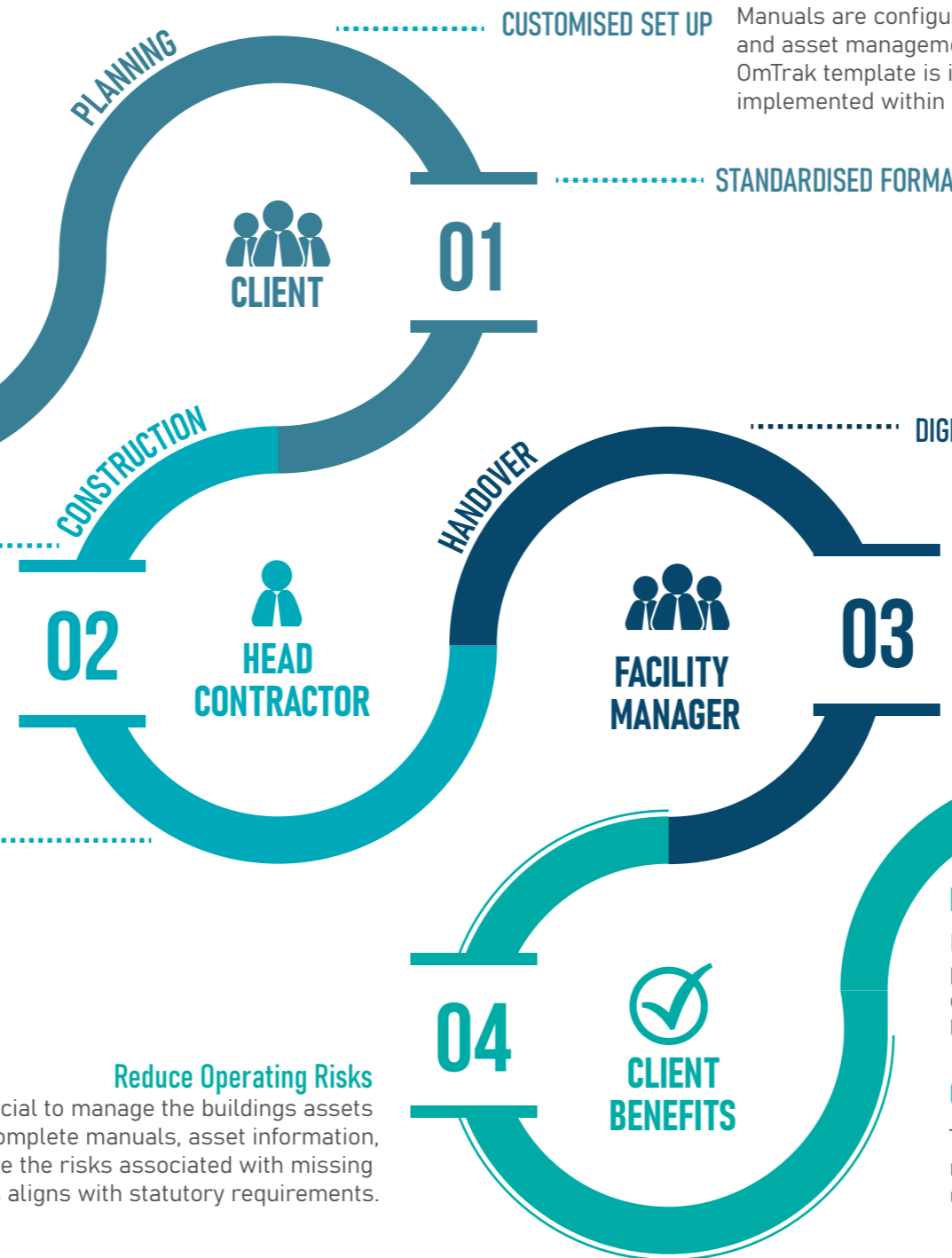
Compiling thorough operations and maintenance manuals is vital to a successful and timely handover. Missing or poor quality information can be supplied in varying formats. This contributes to lengthy and costly project delays.

OmTrak's unique approach allows O&M Manuals to be progressively uploaded and reviewed online during construction.

During construction upload information via the OmTrak web forms, including drawings, certificates, commissioning reports, manufacturer operations manuals, spare parts catalogues, warranties etc. Team-based access ensures everyone stays up to date, even as people join or leave projects.

The Head Contractor can preview and mark-up documents online. Track the progress and status of content via the chart reports. Provide feedback, create tasks and set due dates with simple workflow approval process.

Quality building information is crucial to manage the buildings assets into the future. Easily access and find complete manuals, asset information, maintenance schedules and warranties. Reduce the risks associated with missing building and asset information. The OmTrak process aligns with statutory requirements.



Manuals are configured to meet specific contractual and asset management requirements. Once the OmTrak template is in place, projects can be implemented within hours.

Electronic manuals are created in a standardised, intuitive format that's easy for anyone to use and navigate. Asset registers can be customised to match your asset system including attribute and validation requirements.

Digital O&M manuals are professional, user-friendly and searchable. Data outputs are fit for asset management systems AND seamlessly transfer assets into your FM systems. OmTrak can deliver operating and maintenance information to clients in formats tailored for direct import to asset management systems.

Reduce Handover Delays
Information is specified to match your requirements before the project starts. The quality of information is checked during construction and approved before handover..... eliminating the last minute rush.

Quickly Transition to Facilities Management
Transfer O&M manual information directly to your facility management system. The Facility Manager can utilise O&M manuals and asset information immediately.