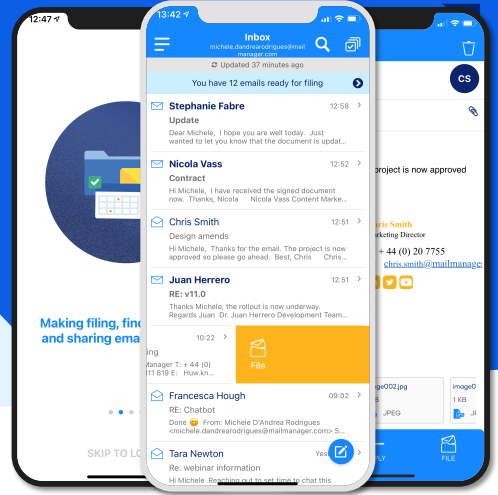




Your guide to the Mail Manager 365 Mobile App



Take control of your emails with Microsoft 365 and Mail Manager, the new mobile app for filing and searching.

At Mail Manager, we're thrilled to announce the launch of our brand new mobile app! We want to help our customers close the email communication loop. As the world starts coming out of lockdown, and moving away from home working, it's more important than ever to connect people regardless of where they're working. The Mail Manager 365 Mobile App is a must-have for employees who are constantly on the move and connected to their phones.

With more than 319 billion emails sent and received around the world every day, email isn't going anywhere. But, it's one thing that everyone in a business manages differently. By using Mail Manager via mobile and desktop, our customers can reduce risk, improve compliance, enhance productivity and complete their document and records management.

Key features of the app include:

- Compose new emails
- Add attachments to emails
- Mark emails as read or unread
- Set reminders to file recently read emails
- File multiple emails
- Prompt to file when you send emails
- Search for the correspondence you need

Our app is available on all smartphones via the Google Play Store or App Store. We'd recommend reaching out to our team to receive a [personalised demonstration](#) of the app before you start using it, but if you're already a Mail Manager user, you can find step-by-step instructions in the [Mail Manager User Guide](#).

DOWNLOAD IT NOW

Available on the
App Store

ANDROID APP ON
Google Play

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