

Why do you need Mail Manager?

Arup developed Mail Manager to enable businesses to regain control of their inbox by seamlessly integrating with Outlook to quickly start filing, finding, storing and sharing emails, transforming the way you operate.

Problems We Solve

- Solve your email management issues without draining your budget.
- Prevent time being wasted hunting for project correspondence in Outlook.
- Get an overnight solution, without replacing your existing infrastructure.
- Gain confidence in the knowledge that everything is accessible instantly, by every member of your team.
- Control who has access to project folders and where folders are stored.
- Reduce the amount of storage needed for email by de-duplicating huge files being filed multiple times.
- Connect multiple office and remote teams with seamless collaboration across projects wherever you are.
- Access both sides of the conversation with sent filing, so you can see what you originally agreed to at any time.
- Ensure everyone works to the same way and adheres to the same processes and ISO standards.
- Remove reliance on staff filing in their own way, in their own folders, by standardising filing throughout the business.
- Gain access to information in an individual's inbox, irrespective of whether they're out of the office or have left the business.
- Be able to reproduce all correspondence on projects for litigation purposes, when you need to protect yourself in a dispute.
- See all internal correspondence across the company, including both project and internal matters.

About Mail Manager

Created by Arup, 16,000 employees, 50,000 AEC users, 12 countries, 24/7 support team, 5 of the top 10 engineers, 15 of the top 100 architects, over 1000 companies.

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