

HOW TO END THE Wild West email chaos?



Email is the most commonly used project communication method today.

With a high volume of emails being sent every day, it is of utmost importance to ensure all communication and documents are properly filed and complies with data protection regulations. Failure to do so leaves businesses

open to risk and lacking the context to make real-time decisions. The problem is, emails are typically left in individual inboxes and most people don't file their project correspondence.

Mail Manager reduces the time and complexity of filing and searching for specific project emails and attachments. It seamlessly integrates with Microsoft Outlook to help businesses easily file, find, store and share emails, and provides the peace of mind that important data is stored in one central location and easily discoverable at the click of button.

As well as filing emails from Outlook within SharePoint, Teams, Viewpoint and other storage services, the software also learns project team members' filing behaviours. It uses an AI engine to predict where an email should be filed and automatically stores it in the correct location, which eliminates the risk of human error that can see emails not filed at all, filed incorrectly or, worse still, deleted forever. How Mail Manager brings law and order to managing email:

RISK REDUCTION

Businesses can ensure they never lose track of critical email messages and conversations, which reduces the risk of fines and legal disputes.

TIME-SAVING

Mail Manager hugely reduces the amount of time that employees spend hunting for information, enabling them to find any email on any project in seconds.

PROJECT DELIVERABILITY

Project teams can now make better decisions as all the information they need about scope changes, approvals, and key project information is just a click of a button away.



BOOK A DEMO

+44(0) 191 479 1648 | www.mailmanager.com

