

WaringSchool

35 Standley Street Beverly MA 01915
t 978.927.8793 f 978.921.2107
www.waringschool.org

Complete and send this form to the school your child is *leaving*

To: Guidance Office/Student Records Administrator

Prior School: _____

Address: _____

I hereby authorize that all records for my child, _____
a former student in your school, be released to Waring School, including:

- Official Transcript
- Academic records, reports, and evaluations
- Health Records
- IEP, 504, or other accommodations plan with supporting documentation
- Testing and Test scores

Date: _____ Signed: _____

Parent or Guardian

To Prior School Guidance Office

Please send records for above student to the Registrar at Waring School:

Tiffany Soucy
35 Standley Street
Beverly, MA 01915
Tel: 978.927.8793 X332
tsoucy@waringschool.org