

WARING SCHOOL
FAMILY HANDBOOK
COVID-19 PANDEMIC ADDENDUM
2020-2021

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INTRODUCTION

In light of the COVID-19 epidemic and Waring School’s (the “School”s) commitment to the safety and well-being of its students, faculty, staff, and other members of the community, the School has created this COVID-19 Addendum to the Family Handbook.

This Addendum includes policies that are intended to be temporary, because we are hopeful that once the pandemic runs its course, we will be able to return to a campus environment that will not necessitate these policies. That said, we are unable to predict how long these policies will be in effect. As with other policies in the Handbook, the School reserves the right to amend or remove these policies as circumstances warrant and as we receive new information and guidelines from DESE, CDC, DPH, and the other organizations responsible for pandemic response.

As a reminder, even if the School transitions to a fully remote learning environment, our Handbook policies that cover how students behave toward each other, faculty, and staff are still in effect. Bullying, hazing, harassment, sexual harassment and misconduct and other behaviors prohibited by the School are still against the rules, even in a cyber environment. In particular, adhering to the School’s responsible use of technology policy is as important as ever. While it is not the school’s intention to monitor students in all of their off-campus activities, the school may take disciplinary action, including suspension or expulsion, in response to inappropriate conduct occurring outside of campus as long as the student is enrolled in the school.

Above all else, the School is grateful for the cooperation and collaboration of all of our families during these unprecedented times. Together, we will do our best to maintain our strong sense of community, whether we are working on or off campus to educate our students.

Student Behavior: The 2020-2021 school year is going to be different in a number of ways. The pandemic requires us all to have heightened awareness and respect for our traditional behavioral expectations and also an understanding that we are accountable for our conduct in a more serious and consequential way. Disciplinary standards will be uniformly upheld and consequences for violations will necessarily be swift and rigid at times. This may sometimes mean students will be removed from their peer groups and sent home if their actions compromise or threaten the safety of others. We do not anticipate many egregious violations of conduct but we are prepared and ready to act if a student breaks our trust or is not prepared to participate in on-campus programming safely.

Off-Campus Compartment: Being part of our school means belonging to a community that cares for each other. We must make every effort to stay well and protect each other, both on campus and in the greater community. That is why we ask each member of our school community to take a pledge to ***uphold all of our health and safety protocols on campus, and to act in accordance with local, state, and national safety guidelines off campus.*** We are in unprecedented times, and all of our constituencies--employees, students, and parents--must be actively engaged in keeping our community safe.

Glossary of Terms

Asymptomatic means that you have no signs or symptoms of an illness, such as fever, cough, sore throat, headache, or body aches. If you're asymptomatic, you feel fine.

Exposure to COVID-19 means that an individual has been less than 6 feet away from a person with COVID-19 for more than 15 minutes. A person wearing a mask is still considered exposed.

Isolation is used to separate people infected with SARS-CoV-2, the virus that causes COVID-19, from people who are not infected. People who are in isolation should stay home until it's safe for them to be around others. In the home, anyone sick or infected should separate themselves from others by staying in a specific "sick room" or area and using a separate bathroom (if available).

NPI or Non-Pharmaceutical Interventions are steps people take to mitigate the risk of catching or transmitting disease. NPIs include wearing masks, maintaining physical distance, washing hands often, disinfecting rooms and surfaces regularly, staying outdoors whenever possible, and ensuring good ventilation in all indoor spaces.

PPE or Personal Protective Equipment, includes masks (N95's, surgical masks, or cloth face coverings), face shields, goggles, gowns, and gloves, all of which help protect the wearer from other people's respiratory droplets and secretions.

[CDC Information on How to Protect Yourself and Others](#)

Quarantine is used to keep someone *who might have been exposed to COVID-19* away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department. [Quarantine vs Isolation](#) (video)

Social Distancing means staying six or more feet apart from other people, both indoors and outdoors. [CDC Information on How to Protect Yourself and Others](#)

Symptomatic means that you have one or more physical indications that you are ill. A sore throat, cough, body aches, fatigue, fever, nausea, vomiting, and diarrhea are all symptoms of COVID-19.

I. Immunizations and Communicable Illness

Immunizations

In accordance with Massachusetts law, the School requires all students to provide proof of up-to-date immunizations or a certificate of exemption before attending school. Proof of immunization should be provided on a form signed by a licensed healthcare provider. A student with a qualified religious, personal, or medical exemption must provide the School with an exemption form, pursuant to state law. A medical exemption must be signed by a licensed healthcare provider, attesting that the student is exempt from a specific vaccine(s) because of medical reasons. A religious or personal exemption must be signed by the student's parent or guardian (and by students age 18 and older), attesting that immunization conflicts with the tenets of their religious beliefs. Students who do not provide proof of up-to-date immunizations or qualify for an exemption will not be permitted to attend the School or participate in any school activities.

Students who are exempt from the state's immunization requirements may be prohibited from attending school and participating in school activities in the event of an outbreak of a vaccine-preventable disease. Students excluded from the School for this reason will not be permitted to return until (1) the danger of the outbreak has passed; (2) the student becomes ill with the disease and completely recovers; or (3) the student is immunized.

In determining whether there is an outbreak of a vaccine-preventable disease, the School may consult with appropriate medical professionals and/or the [state] Department of Health. The school may exclude from school any student who has a communicable illness or has been exposed to an infected person if the school determines, in its sole discretion, that such exclusion is appropriate for the welfare of the student who is excluded from school and/or the welfare of other students or employees at the school. In reaching the decision to exclude a student from the school, the school may consult with appropriate medical professionals, including the Centers for Disease Control (CDC), and the state's Department of Public Health. All K-12 students must

have received a flu shot by November 20, 2020. Waring encourages families to get their shots as early as possible.

All K-12 students must have received a flu shot by November 20, 2020. Waring encourages families to get their shots as early as possible.

COVID-19

The School expects that students and their families will cooperate with the school in following recommended protocols aimed at preventing the spread of the coronavirus, until such time as a vaccine is available. Please note that the School follows guidelines established by the Massachusetts Department of Public Health, DESE, and the CDC, which are frequently updated. In addition, families should frequently check the School's website for updates tailored to our campus community. **See Waring School's Health & Safety Guidelines.**

We ask that if your child or a member of your household experiences any COVID-19 symptoms, including cough, shortness of breath or difficulty breathing, nasal congestion, fatigue, fever, chills, muscle aches, headaches, sore throat, nausea or vomiting, diarrhea, and/or loss of taste or smell, that you and your child remain off campus until the symptoms have abated and you are provided clearance by a medical professional that you or your child are no longer contagious. **See Waring School's Health & Safety Guidelines.**

Please see the Waring Daily Symptom Checklist - which families must sign off on daily.

Health And Safety Communications Regarding Communicable Illnesses

If and when appropriate, the School will disseminate information to students and families regarding campus health and safety issues through regular internal communication channels. For example, the school may provide families with information about the nature and spread of communicable illnesses, including COVID-19, including symptoms and signs to watch for, as well as required steps to be taken in the event of an epidemic or outbreak. The School will also comply with any reporting directives issued by our state's Department of Public Health. Of course, we encourage all parents and guardians to contact medical professionals with any questions or concerns about communicable illnesses or immunization issues.

II. Protocols for On Campus Learning

These protocols and policies are established to support the School's efforts to maintain a safe and healthy campus environment.

- Social distancing – maintain six feet between students and others when possible
- Wearing masks or face coverings – while in class and in public common areas, community members must wear an approved mask. **(See Waring School's Health & Safety Guidelines).**
- Hand washing or sanitizing – frequently throughout the day, and upon return to your home.
- Testing - Students, faculty and staff may be subject to periodic COVID-19 testing

- Screening - Students, faculty and staff may be subject to screening protocols
- Contact Tracing – Students, faculty and staff may be subject to contact tracing protocols
- Symptom Monitoring and Reporting – Students, faculty and staff will be expected to self-monitor their health condition and report any COVID-19 symptoms. **See Waring School’s Health & Safety Guidelines.**
- Isolation and Quarantine – Students, faculty and staff who test positive for COVID-19, are symptomatic, or were in contact with those who test positive for COVID-19 may be subject to isolation and quarantine protocols. **See Waring School’s Health & Safety Guidelines.**

Our protocols will be updated from time to time based on evolving guidance and directives from our state’s public health department and the CDC. We will notify you of these updates and will post them on our website. Failure to adhere to these protocols will be considered a violation of the School’s rules and may result in disciplinary action and may include removal from campus.

It is important that families understand that even with all of these precautions in place, as a result of being on campus, your child may be exposed to COVID-19 and contract the disease; that your child may transmit the disease to others, including members of your household; and that as a result, your child and household members may experience COVID-19 symptoms, and may require isolation, quarantine or hospitalization.

III. Remote Learning

Under extraordinary circumstances, such as an epidemic, pandemic, governmental action or other reason, the school may be required to, or determine that for the health and safety of the school community, it must initiate fully remote learning.

Our faculty and staff have taken great care in designing a curriculum and activities that can be followed and engaged in safely at home. Nonetheless our teachers, coaches, and tutors are unfortunately unable to be there with their students to supervise all activities associated with the curriculum so we must ask parents and guardians to play that role. Please note that course material and activities are designed for a particular grade and level of experience and thus may not be appropriate for younger siblings who are also at home. Parents and guardians are therefore asked to play an active role in monitoring their student’s engagement with the remote learning material without interfering with or participating in the class. **See Audiovisual Recording Waiver.**

In order to facilitate remote learning, the school may record audio and video of certain classes, meetings, and other school related events (“Recordings”). Students and other individuals will participate in Recordings in real-time, as well as view Recordings at later times. The school does not intend to edit the Recordings. Thus, in addition to educational content, the Recordings will likely capture the students’ and other participants’ names, appearances, voices, personal information and characteristics, activities, and any other information that occurs or is provided during the Recordings.

Families are reminded that the School's responsible use of technology policy is in effect during any period of digital learning. Students are expected to treat each other, faculty, and staff with respect and to refrain from any inappropriate conduct. If a student feels uncomfortable as a result of an interaction with another student or a school employee, the student and/or parents should report the concern immediately to the Dean of Students. The School's policies for addressing reports of misconduct contained elsewhere in the Family Handbook will be followed to address the situation.

IV. Visitors to Campus

During this time, the School strongly encourages limiting unnecessary visitors to campus. If a family member or other adult responsible for the student plans a visit to campus, please call the Main Office to arrange the visit in advance. In addition to following the School's usual protocols for visiting campus, all visitors will be asked the following screening questions:

- Have they experienced any symptoms consistent with COVID-19?
- If so, have at least 10 days have passed since symptoms first appeared and have at least three days (72 hours) passed since recovery (recovery is defined as resolution of fever without use of fever reducing medications, plus improvement in other symptoms)?
- Has the visitor been exposed to anyone known to be ill with COVID-19 within the past 14 days?

If the visitor is currently ill or has recent exposure to an individual ill with COVID-19, the School reserves the right to ask them to return to campus once they are recovered or can indicate that they have not been knowingly exposed to the virus within the past two weeks.

HEALTH AND SAFETY GUIDELINES

Required Health Forms and Immunization Records:

Each student must have a current annual physical exam and immunization record submitted prior to the start of any school programming. No exceptions will be made.

As a reminder, all Magnus online medical forms and information must be completed by August 1 for the new school year. **All K-12 students must have received a flu shot by November 20, 2020. Waring encourages families to get their shots as early as possible.**

Medications:

Waring School is required to follow Massachusetts Department of Public Health laws and regulations regarding the administration of medications in school. Students are not permitted to carry medications, except in special circumstances with consent from their family and the school nurse. EpiPens, inhalers, enzymes to treat cystic fibrosis, and diabetes medications are examples of exceptions. In most other instances, students are required to visit the Health Office to take medication. Parents should communicate with the nurse to formulate a safe administration plan for their student. When the nurse is not present at the school, trained staff members delegated by the nurse will administer the student's medication.

Your child's physician will need to write a school medication order for prescription medications to be given at school. All students with allergies that may require EpiPen use need an Allergy Action Plan to be completed by their doctor. This plan will also function as an emergency medication order. Students with asthma who may need an inhaler should have an Asthma Action Plan. These forms are on Magnus. It is important to send in at least one EpiPen and a backup inhaler for safekeeping in the Health Office.

COVID-19 Requirements

Mandatory Quarantine for Travelers:

Starting August 1, based on the MA Travel Order, all Massachusetts residents returning home from traveling, including students returning to campuses for the fall semester, must fill out a "Massachusetts Travel Form" and quarantine for 14 days unless they are coming from a COVID-19 lower risk state or they can produce a negative COVID-19 test result administered no more than 72 hours prior to arriving in Massachusetts. Individuals who get a test must remain in quarantine until they receive their negative test results.

Returning to Campus -

- 1. Masks.** All students will be required to wear a mask to school that covers their mouth and nose appropriately. No students or faculty will be exempt from wearing a mask on campus. We recommend students wear reusable masks, but will have extra disposable face masks available on campus should they be needed.
 - Acceptable face masks include surgical or two-layer cloth masks. Bandanas, single layer masks or masks with valves are **not** acceptable. ([Learn more here.](#))

- We strongly recommend students have between 5-10 reusable face masks for school. Each face covering should be washed after one day of use. ([Learn more from the CDC here.](#))
 - Students will be given mask breaks during the day when on campus.
2. **Distancing.** students must maintain a distance of 6 feet between themselves and all other students at all times while on campus
 3. **Pods.** Students must remain with their pod at all times while on campus. Students may not cross pods at any time while on campus.
 4. **Hygiene:** Students must wash their hands and use hand sanitizer frequently, including when arriving on campus, before and after eating, and after using the bathroom.
 5. **Ventilation.** Students should dress for the weather all year, as we will be outdoors or in well-ventilated classrooms at all times.
 6. **Symptoms.** Students/Families must use the daily symptoms checklist in the appendix every day
 7. **Quarantine.** Students must quarantine when sick or exposed to COVID per the table in the appendix

Flu Shots

All K-12 students must have received a flu shot by November 20, 2020. Waring encourages families to get their shots as early as possible.

Health Monitoring

Students, and faculty will monitor COVID-19 symptoms and complete a simple symptom and wellness check each day to help screen for possible illness. Anybody exhibiting symptoms should stay home as per the health protocols.

Personal Health and Hygiene

Every member of Waring School is expected to monitor their health for overall well being and safety of the whole community. Students will receive frequent reminders to wash and sanitize their hands. There will be additional hand-sanitizing stations throughout campus, and students will be reminded to properly wash their hands during the school day. Hands should be washed vigorously for 20 seconds with soap and water, or hand sanitizer if water is not available.

COVID-19 TRAINING VIDEOS:

To prepare for the changes we will be facing in the year ahead, we are asking all students and parents/guardians to complete these Covid-19 training videos.

- Students: [please watch this COVID-19 training video prior to the start of the year.](#)
- Parents/guardians: [please watch this COVID-19 training video prior to the start of the year.](#)

The School expects that students and their families will cooperate with the school in following recommended protocols aimed at preventing the spread of the coronavirus, until such time as a

vaccine is available. In conjunction with the MA Dept of Health and Federal recommendations, Waring regularly updates policies and procedures based on the best available data.

We ask that if your child or a member of your household experiences any COVID-19 symptoms, including cough, shortness of breath or difficulty breathing, nasal congestion, fatigue, fever, chills, muscle aches, headaches, sore throat, nausea or vomiting, diarrhea, and/or loss of taste or smell, that you and your child remain off campus until the symptoms have abated and you are provided clearance by a medical professional that you or your child are no longer contagious.

ONLINE PRESENCE EXPECTATIONS

“Waring is a learning environment that depends upon the contributions and voices of everyone within the school, and our community is at its best when all students are present.” Because of the ongoing pandemic, our presence will look different this year, both when we meet on campus and online. While it is vital for community members to stay off campus when they are feeling sick, we do expect that students will be as present as possible when we meet online. Here are some guidelines for staying present while learning remotely:

Learning space: We encourage students to create a learning space within the household that is as free from distraction as possible. Students should have all necessary learning materials nearby, including notebooks, pens, and course materials. We understand that each household is different and that members of your household may need to enter your learning space for a variety of reasons. When this happens, please turn off your microphone (and camera, if necessary) in order to limit the distraction for the other students in the class. Please keep cell phones and other devices out of your learning space.

Cameras: Being able to see classmates and teachers helps foster community and lively discussion while learning remotely. When possible, please keep cameras on for the duration of the online class.

Microphones during classes: In order to create dynamic discussions and a natural flow to conversations, we ask that students keep their microphones on when meeting with groups of 15 or fewer students. Microphones should only be turned off when noises in and near the household (a sibling entering the room, construction crew working in the neighborhood, a dog barking) might distract peers from learning.

Microphones during all-school meeting: While we encourage students to keep their microphones on during class periods, the sheer number of people attending all-school meeting makes it likely that noise will distract from the discussion or presentation. We therefore ask that community members turn off their microphones at the beginning of All-School Meeting, and then turn them on when they wish to participate.

Zoom backgrounds and names: For safety reasons, teachers will only admit students to an online class when they recognize the name of the person in the waiting room. Please refrain from clever nicknames on your zoom profile. Zoom backgrounds should be appropriate and not distract from the learning environment.

Computer use: We expect that students follow the acceptable use policy, both when they meet on campus and online. This means that students should not be using any function on their computer, other than Zoom, unless specifically directed to do so by a teacher. This means that students should not be playing games, using social media, or surfing the web during class times.

Punctuality: It is important for students to arrive on time for online class meetings, ideally logging on to zoom a few minutes before the class begins. When students arrive late, teachers need to divide their attention between teaching the lesson and checking the waiting room for new arrivals.

Appendix A

AUDIOVISUAL RECORDING NOTICE AND CONSENT

As you know, because of the ongoing public health crisis, Waring School (“School”) is delivering educational experiences to your student in a remote learning environment by means of Zoom Conference and Google Hangouts. To facilitate that, this Audiovisual Recording Notice and Consent describes the types of information that the School may collect from students and other individuals who participate in such activities, and the consent that we require for students to participate in remote education. Certain practices that we may employ for online learning (such as recording of some/all of a class) should not indicate Waring’s intention to conduct these practices when regular on-campus learning resumes.

Information the School May Collect

The School will record audio and video of certain classes, meetings, and other school-related events (“Recordings”). Students and other individuals may participate in Recordings in real-time, as well as viewing Recordings at later times. We do not intend (as a routine practice) to edit the Recordings before they are viewed at later times. Thus, in addition to educational content, the Recordings will likely capture the students’ and other participants’ names, appearances, voices, personal information and characteristics, activities, and any other information that occurs or is provided during the Recordings. Additionally, the Recordings also may capture documents and written communications related to such Recordings, such as course materials and chat communications.

Student Obligations

During Recordings, students and other participants should not share any personal, private, or other confidential information. Anything a student or other participant shares during a Recording will be heard and viewed by others who participate in the Recording either in real-time or later. All Recordings are regarded as regular classroom and School events, and all of the school’s standards and codes of conduct (including Waring’s Family Handbook and Ethic) apply to Recorded events.

For the protection of all participants, **only** the School is permitted to make Recordings. **Students and parents are not permitted to make their own personal or private Recordings.** If a student or parent needs access to a Recording, beyond what is necessary and typical for a class, the student or parent may submit a request to the appropriate faculty or staff member.

Consent

To deliver effective remote education, the School needs to use and disclose Recordings. Thus, as a condition of participating in these events, you consent to the following:

1. You give the School permission, and grant to us the right, to record your student during the student's attendance and participation in Recordings, and to digitize, modify, alter, edit, adapt, create derivative works, display, exhibit, transmit, broadcast, reproduce, sell, license, or otherwise use Recordings, without further consent from you.
2. You permit, authorize, and license the School to use the Recordings in materials created by or on behalf of the School in connection with the dissemination, promotion, and delivery of remote education, and other educational services, without further consent from you.

The School is the sole and exclusive owner of all rights, title, and interest in and to the Recordings, including all copyrights and other intellectual property rights. Neither you nor your student will have any right to review or approve any Recording before it is used or disclosed.

Although we have prohibited students and others from making personal or private Recordings, it may not be feasible technologically to entirely prevent such conduct. The School has no liability whatsoever for such personal or private Recordings, or any improper use or disclosure of such personal or private Recordings. From time to time, a teacher may grant one time permission to a student to capture/screenshot/photograph classroom material (e.g. whiteboard notes).

Your consent is required for your student to participate in the School's synchronous remote educational experiences, though your student may still be able to participate in asynchronous remote education that is not Recorded. If you do not wish to provide your consent, the school may be unable to provide synchronous remote education to your student.

I, the parent or legal guardian of the student named above, electronically signing this form in Whipple Hill, agree to this Audiovisual Recording Notice and Consent.

Dated:

Signature

Parent/Guardian, Sign and Print Name

Appendix B

DAILY HEALTH AND WELLNESS CHECK/COVID-19 SCREENING FORM

Waring School Health Office

ALL students and faculty must complete this screening form DAILY with their parent or guardian PRIOR to campus arrival and said parent or guardian MUST send the form to the Health Office each day. It is extremely important that this form is completed honestly and to the best of your ability each day. The single most important thing to do if any of the following symptoms are present is to STAY HOME. Our collective health relies, in part, on individual attention and responsibility. Note that some symptoms of COVID-19 are the same as the flu or a bad cold; please do not assume it is another condition.

WHEN IN DOUBT, STAY HOME.

Thank you for your cooperation.

Name: _____

Date: ____/____/2020

1. In the past 24 hours, have you or any household members had any of the following symptoms?

- Fever (temperature of 100 or higher), felt feverish, or had chills? __ YES __ NO
- Cough? __ YES __ NO
- Sore throat? __ YES __ NO
- Difficulty breathing or shortness of breath? __ YES __ NO
- GI symptoms (diarrhea, nausea, vomiting)? __ YES __ NO
- Abdominal pain? __ YES __ NO
- Unexplained rash? __ YES __ NO
- Fatigue? (when in combination with other symptoms) __ YES __ NO
- Headache? (when in combination with other symptoms) __ YES __ NO
- New loss of smell/taste? __ YES __ NO
- New muscle aches or joint pains? __ YES __ NO
- Nausea, vomiting, or diarrhea? __ YES __ NO
- Congestion/runny nose? __ YES __ NO
- Any other sign of illness? __ YES __ NO

If you answered “YES” to any of the above symptoms, you MUST get a test for active COVID-19 infection prior to returning to school and contact your primary care physician for further instructions.

2. In the past 14 days, have you had close contact with a person known to be infected with the coronavirus (COVID-19)? YES NO

(The MA DPH defines “close contact” as: living in the same household as a person who has tested positive for COVID-19, caring for a person who has tested positive for COVID-19, being within 6 feet of a person who has tested positive for COVID-19, or coming in direct contact with secretions, e.g., sharing utensils, being coughed on, from a person who has tested positive for COVID-19, while that person was symptomatic. In school, close contact includes other students and staff who were within 6 feet of a positive case for at least 10-15 minutes in a classroom, in other school spaces, or at an extracurricular activity. Anyone in a pod/cohort is considered close contact.

I, _____ (parent/guardian signature) am reporting all responses on behalf of my student accurately. **I understand that if any of the above answers are “yes”, my child will not be able to come to campus until they have tested negative for COVID-19 and have been cleared to do so by a physician and the Waring School Health Office.**

**WHEN TO SEEK EMERGENCY MEDICAL ATTENTION
IF YOU/YOUR STUDENT IS SHOWING ANY OF THESE SIGNS, SEEK EMERGENCY
MEDICAL CARE IMMEDIATELY:**

- **Trouble breathing**
- **Persistent pain or pressure in the chest**
- **New confusion**
- **Inability to wake or stay awake**
- **Bluish lips or face**

******This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.***

Call 911 or call ahead to your local emergency facility: notify the operator that you are seeking care for someone who has or may have COVID-19.

Appendix C

**2020-2021 RETURN-TO-WARING SCHOOL
STUDENT AGREEMENT**

All families, students, and employees of the Waring school community have a responsibility to create and maintain a safe learning environment on campus. This, a fundamental part of the Waring school ethic, is essential to sustaining our community, our academic programming, and continuing Waring traditions during the 2020-2021 school year.

*The COVID-19 pandemic requires us all to take on extra responsibilities to ensure that our community is doing all it can to protect the health and well being of its members. Only when we accept our own personal responsibilities and commit to being held accountable can we fully achieve our school's mission and continue learning together on campus. That is why we ask each member of our school community to take a pledge to **uphold all of our health and safety protocols on campus, and to act in accordance with local, state, and national safety guidelines off campus.***

As a member of the Waring school community, I acknowledge that I must take appropriate precautions to stay healthy, to protect others and to promote a safe return to our campus. I pledge to take responsibility for my actions and to accept and comply with the **Waring Health and Safety Guidelines**, both on and off campus. I will partner with my community to help keep our campus safe and stop the spread of COVID-19. I understand that I will be held accountable for my behavior and that I may be subject to disciplinary consequences if my actions threaten the health and safety of others.

The **Waring Health and Safety Guidelines** is a living document that describes behaviors, actions, precautions and expectations necessary to maintain a safe learning environment on campus during the COVID-19 pandemic. The guidelines outlined in this document will likely change as new information develops and will be informed by research and updated when necessary. Each member of our community will be expected to read and be in compliance with these guidelines at all times until the community is notified otherwise.

I have read, discussed with my family and agreed to comply with all of the **Waring Health and Safety Guidelines**.

Please sign and submit upon arrival to campus, Fall 2020.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Appendix D

**COVID-19 Liability Waiver for Waring Families
WARING SCHOOL, 2020**

In consideration for my child’s attending Waring School (“Waring”) in 2020-2021, I, (for myself and on behalf of my minor child and on behalf of my child if they are 18 or holder), agree to forever release and discharge Waring and its officers, faculty, trustees, employees, donors, and other agents and representatives (together, the “Released Parties”) from, and agree not to sue for any and all liability or claims I (or my child) may have for any causes of action, liability, losses, or damages arising or resulting from property damage and loss, personal injury, emotional distress, illness, disability, or death, related to my child’s presence on Waring’s campus during the COVID-19 pandemic. This release is for any type of claim, including breach of contract, negligence, fraud, or any other type of suit and includes losses alleged to be caused by the negligence of Waring and the Released Parties, to the fullest extent permitted by law but does not include claims for intentional wrongdoing.

I also agree that my child will abide by all policies set forth both by Waring School.

BY SIGNING BELOW, I UNDERSTAND AND WILL ENSURE MY CHILD ABIDES BY WARING’S REQUIREMENTS DURING THE COVID-19 PANDEMIC, ENSURE THAT MY CHILD HAS UNDERSTOOD AND SIGNED THE ‘STUDENT CONTRACT FOR FALL RETURN’, UNDERSTAND THE RELATED RISKS OF EXPOSURE TO THE VIRUS, AND CONSENT TO MY CHILD BEING ON WARING’S CAMPUS.

Name of Student

Grade

Signature of Parent/Guardian

Date

Print Name

Appendix E

CURRENT COVID-19 PROTOCOLS FROM MA DPH, DESE and the CDC

COVID-19 continues to be an evolving virus that requires us to continually review our protocols and ensure they are consistent with the latest public health, governmental, and medical guidance. Our Health Center Team, led by the Medical Advisory Committee, will change protocols as needed throughout the school year.

All students will need to quarantine in accordance with the Commonwealth of Massachusetts guidelines that are in place at the time that school begins. Students who have recently traveled internationally or domestically to areas designated by the Commonwealth of Massachusetts and/or the Centers for Disease Control and Prevention (CDC) as having a high prevalence of COVID-19 positive cases, will need to self-quarantine for 14 days or test negative for COVID-19 within 72 hours of arriving in Massachusetts.

Note that “symptomatic” does not mean the student has their usual migraine or allergy symptoms which improve with their usual medication. “Symptomatic” means the students have NEW symptoms or NEW COMBINATIONS of symptoms.

Also note that we recommend the longer-turnaround PCR testing, which is currently more reliable than the rapid testing.

Event	Location of Event	Testing Result	Quarantine
Individual is symptomatic	<p>If an individual is symptomatic <u>at home</u>, they should stay home and get tested.</p> <p>If an individual student is symptomatic <u>on the bus or at school</u>, they should remain masked and adhere to strict physical distancing. Students will then be met by the nurse and stay in the medical waiting room until they can go home. They should not be sent home on the bus. If an individual staff member is symptomatic at school, they should find coverage for their duties and then go home and get tested.</p>	Individual tests negative . Here is the MA DPH Interactive Testing Map , and here is the MA DPH list of testing sites .	Return to school once asymptomatic for 24 hours, without any medications
		Individual tests positive	Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or MA Community Tracing Collaborative. People who have relatively mild illness will need to stay in self-isolation for at least 10 days from symptom onset and until at least 24 hours have passed with no fever and improvement in other symptoms, without any medications.
		Individual is not tested	Remain home in self-isolation for 14 days from symptom onset
Individual is exposed to COVID-19 positive individual	<p>If an individual is <u>at home</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they should stay at home and be tested 4 or 5 days after their last exposure.</p> <p>If an individual is <u>at school</u> when they learn they were in close contact with an individual who tested positive for COVID-19, they should be masked for the remainder of the day (including K-1 students) and should go to the nurse’s office and stay in the medical waiting room until they can go home. They should stay at home and be tested 4 or 5 days after their last exposure.</p>	Individual tests negative	Remain home in self-quarantine for 14 days from exposure (current CDC, DESE, and DPH recommendation, even if testing negative)
		Individual tests positive	Remain home (except to get medical care), monitor symptoms, notify the school, notify personal close contacts, assist the school in contact tracing efforts, and answer the call from local board of health or MA Community Tracing Collaborative. Most people who have relatively mild illness will need to stay in self-isolation for at least 14 days from symptom onset and until at least 24 hours have passed with no fever and improvement in other symptoms, without any medications.
		Individual is not tested	Remain home in self-quarantine for 14 days from exposure.