

Rosa Nakasone



Billing and Collections Coordinator

rosa.nakasone@colliers.com

Main: +1 803 254 2300

Direct: +1 803 401 4209

Fax: +1 803 252 5989

colliers.com

1301 Gervais Street | Suite 600

PO Box 11610 (29211)

Columbia, SC 29201

Education or Qualifications

Associate degree, College of
Micronesia – FSM

Specializations

Finance and Accounting

Operations/Administration

Area of Expertise

As a Billing and Collections Coordinator, I assist property managers, project managers and the accounting department. I coordinate accounts receivable/billing, receiving direction from project and property managers to deliver on business needs. I handle the corporate billing for Colliers | South Carolina and its project management affiliate, LCK.

I have over 10 years of experience in customer service and I pride myself in my eye for detail and thoroughness. I also enjoy researching and developing new processes focused on efficiency.

I enjoy working in commercial real estate and getting familiar with the different aspects of this industry. It is rewarding to see the company succeed along with its employees.

Business and educational background

Prior to joining Colliers, I worked as a customer service and billing representative for a regional hospital system for six years. In that role, I was responsible for interpreting insurance processing, patient billing processes, establishing payment plans and processing payments. I received my associate degree from College of Micronesia – FSM.

Community Involvement

I am the captain of a women's softball team. I organize events, game schedules and team celebrations.