



**Application for Fully Vaccinated Employees to Meet without
Masks and Physical Distancing in PROGRAMS locations
(Requires Clearance by HR)**

Instructions: If you are a fully vaccinated employee and would like to be cleared to meet with other fully vaccinated employees without a mask and physical distancing complete the form below and email a copy of your completed form AND a copy of your vaccine card to IYR's HR department at hr@youthranch.org. **Do not disclose any other medical information when submitting a copy of your vaccination card.** HR will review your application to determine your eligibility and inform you of its determination. You must continue to follow masking and physical distancing requirements until you receive written confirmation from HR that you have been cleared through this process.

I UNDERSTAND AND ACKNOWLEDGE that masks and physical distancing must be maintained at all times when on IYR property, subject to applicable IYR safety protocols, except when all of the following is true:

1. I have been cleared by HR to meet without a mask and physical distancing.
2. I am meeting in a private space (examples include a motor vehicle or a fully enclosed office or meeting room with the doors closed).
3. All of the people I am meeting with have been cleared by HR to meet without a mask and physical distancing. I will not ask if people are vaccinated; instead, I will ask if they have been cleared by HR to meet without a mask and physical distancing.
4. I first ask for – and receive – verbal consent by all others present for me to remove my mask and discontinue physical distancing.

I FURTHER UNDERSTAND AND AGREE that:

1. To facilitate management of this meeting option, I hereby consent to others being made aware of my vaccination status.
2. I will not criticize or otherwise question another person's vaccination status or lack of clearance from HR to meet without a mask and physical distancing.
3. Not everyone who has been cleared must remove their mask or forego physical distancing; I will not pressure anyone to do so.
4. I will promptly resume masking and/or physical distancing if anyone present asks me to do so or a new person enters the meeting space. I may remove my mask and stop physical distancing only if (i) the new person verbally consents and (ii) has been cleared by HR to meet without a mask and physical distancing.
5. HR may suspend or revoke my clearance to meet without mask and physical distancing at any time.
6. Any employee who fails to comply with IYR's masking and physical distancing requirement without first being cleared by HR – or who fails to comply with the terms or conditions of this Application - will be subject to corrective action up to, and including, termination for cause.
7. I can contact HR if I have any questions or concerns.

Signed: _____ Date: _____

Printed name: _____ (please write clearly)

My work location: _____