**OVERVIEW**

* Program name
* Program description
* Start and end date
* Report stage (Initial, Interim, Final)

**INTERVENTION**

* Social category (select from list)
* Type of intervention (select from list)
* Frequency and duration (select from list)
* Description

**BENEFICIARIES**

* Location
* Demographic categories % (select from list)
* Description

**OUTCOMES**

* Logic model selection
* Relevant indicator selection
	+ Program development
	+ Reach
	+ Learn
	+ Act
	+ Succeed
* Documentation
* Notes

**BUDGET**

* Direct costs and overhead costs
* Indirect costs and overhead costs
* Documentation
* Notes

**NARRATIVE (if completing a final report)**

* Success Story
* Lessons Learned