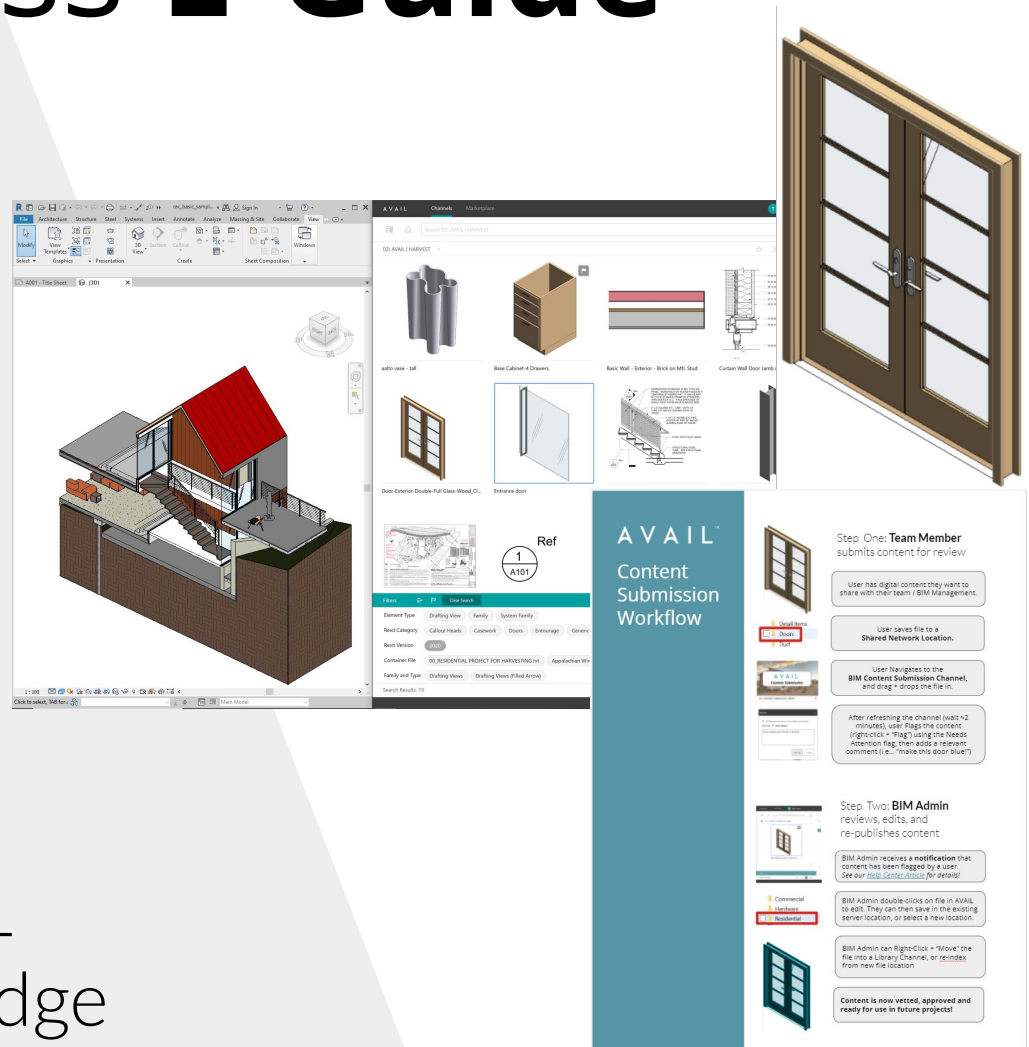


# BIM Content Process E-Guide

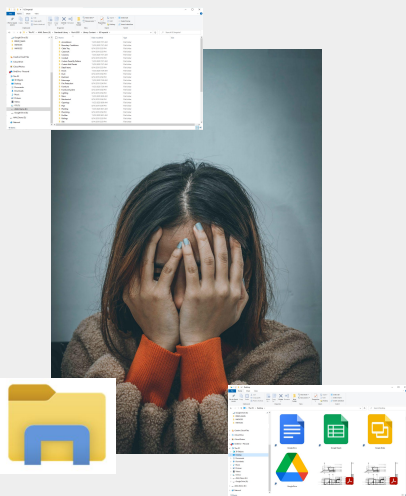


How AVAIL  
Builds a Bridge  
Between Your Team  
Members and Your  
Content Library

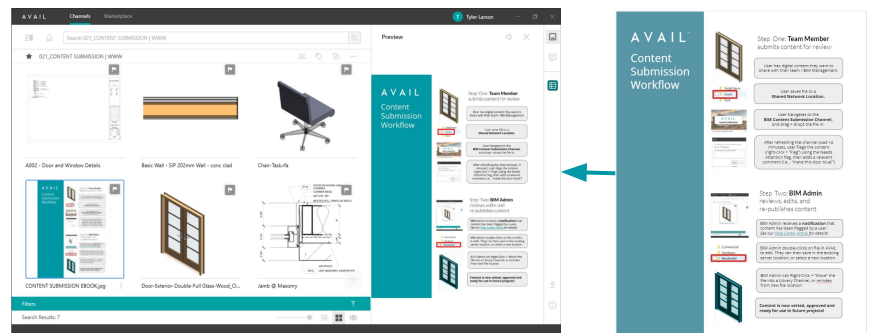
Without a clearly defined process, BIM content workflows can be cumbersome, wasteful, and discouraging for team members

# AVAIL™

gives your team **command and control** with our streamlined, location-agnostic data management workflows



Some of the symptoms of 'content discontent' include **data silos, data loss/rework**, and **vagueness** around 'where things live' or 'which file is most recent?'

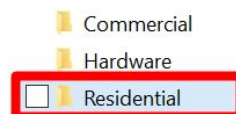
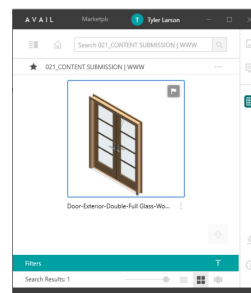
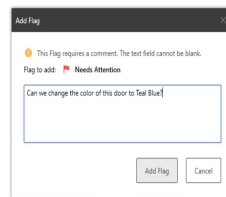
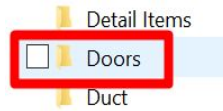


The map on the following page outlines how team members can **upload content to a central, visible location** where it can be flagged, viewed, and vetted by admins, *before* being added to your library. **While there are many workflows for managing content in AVAIL, we hope this proven method will help get your wheels turning.**

You can even index the .PDF guide into your Content Submission Channel. **Check it out!** →

# AVAIL™

## BIM Content Process Map



### Step One: **Team Member** submits content for review

User has digital content they want to share with their team/BIM Manager

User saves file to a **Shared Network Location**

User navigates to the **BIM Content Submission channel**, and drag + drops the file in

After refreshing the channel (≈30 seconds), user **flags** the content and adds a relevant note  
(i.e., "this door should be blue")



### Step Two: **BIM Admin** reviews, edits, and re-publishes content

BIM Admin receives a **notification** that content has been flagged by a user.  
*See our [Help Center Article](#) for details!*

BIM Admin double-clicks on file in AVAIL to edit. They can then save in the existing server location, or select a new location

BIM Admin can 'move' the file into a Library Channel, or re-index from new file location

**Content is now vetted, approved, and ready for use in future projects!**

For additional info or **best practices**, feel free to contact our Sales or Strategic Deployment team members.

*The experts are here to help, and have done so for **dozens of industry-leading firms**.*



**Will Rouse**  
Account Executive

Pricing/Sales  
Large Deployment Strategy  
Pilot Programs  
Enterprise Engagements

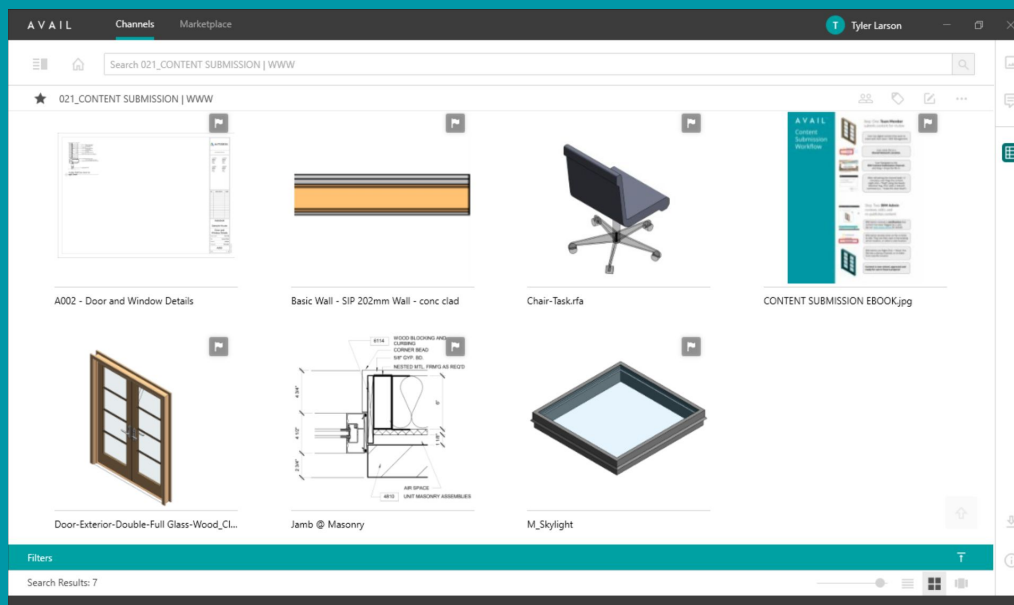
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Want to know more about *Analytics* in **AVAIL?**

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Quantify Your Progress  
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