

Board of Trustees Meeting Minutes

August 23 , 2021 – 6:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: 590210719

A. Call to order

The public meeting was called to order at 6:33pm by the Chair of the Board of Trustees, Ms. Bonnie Schaefer.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: VV

SM: CS

Action: 6-0

Name	Yes	No	N/A

Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Jason Billups, Chief Financial Officer)

B. Teaching, Learning, and Family Support (Dr. Jose Parrilla, Chief Academic Officer)

C. Human Resources, Marketing, and Enrollment (Sherri Tate, Chief Human Resources & Marketing Officer)

D. Public Affairs & Accountability (Doug Wessels, Director of Public Affairs & Accountability)

E. CEO Report (Dr. John Chandler, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: June 28, 2021.

MM:B.S. SM: C.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the review and/or revisions for the following bylaws and policies:

MM: T.W. SM: V.V. Action: 6-0

- Bylaws
- 1102 Conflict of Interest Policy
- 1110 Public Participation in Board Meetings
- NEW - Student Services Policy

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Acceptance of Charter School Annual Report as Submitted to PDE

Be it resolved that the Board of Trustees hereby accepts the Charter School Annual Report as Submitted to PDE.

MM: C.S.SM: S.L. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

D. Approval of the Board of Trustees Committee Structure and Membership

Be it resolved that the Board of Trustees hereby approves the following committee structure and membership for the 2021-2022 school year.

MM:B.S. SM: V.V. Action: 6-0

Finance Committee	Governance & Nominating Committee	Human Resources Committee
*Victor Valentine	*Bonnie Schaefer	*Sophia Lewis
Tom Whetstone	Brenda Sachleben	Carl Schwartz
**John Chandler	**John Chandler	**John Chandler
**Jason Billups	**Jose Parrilla	**Sherri Tate

* Committee Chairperson ** Non-voting member

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

E. Election of Board of Trustees Officers

Be it resolved that the Board of Trustees hereby elects the following as Officers for the PA Virtual Board of Trustees for the 2021-2022 school year.

MM: C.S. SM: S.L. Action: 6-0

Board Member	Officer Position
Ms. Bonnie M. Schaefer	Chair
Ms. Brenda Sachleben	Vice-Chair
Ms. Sophia Lewis	Secretary
Mr. Victor Valentine, Sr.	Treasurer

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through June 30, 2021.

MM: V.V. SM: T.W. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Acceptance of Annual Report as Required by the Pennsylvania Nonprofit Corporation Law

Be it resolved that the Board of Trustees hereby accepts the Annual Report as required by the Pennsylvania Nonprofit Corporation Law.

MM: T.W. SM: C.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from June 26, through August 13, 2021.

MM: S.L. SM: B.S. Action: 6-0

Name	Yes	No	N/A
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Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges the following team members for these accomplishments:

1. Felicia Foleno co-presented at the 4th Annual Philadelphia Trauma Training Conference: Supporting Adaptation, Transformation, and Health in the Wake of Trauma and the research is on the Effects of COVID -19 on participants at a local community health center.

MM: T.W. SM: C.S. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

7. Other Action Items

A. Approval of the PA Virtual Health and Safety Plan 2021-22 SY

Be it resolved that the Board of Trustees hereby approves the PA Virtual Health and Safety Plan 2021-22 SY.

MM: S.L. SM: V.V Action: 6-0

Name	Yes	No	N/A
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Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of the Submission of the TSI Title 1 School Improvement Plan, Comprehensive Plan, Induction Plan, Professional Development Plan, and Assurances to PDE not later than September 1, 2021, subject to any final legal and administrative review.

Be it resolved that the Board of Trustees hereby approves of the submission of the TSI Title 1 School Improvement Plan, Comprehensive Plan, Induction Plan, Professional Development Plan, and Assurances to PDE not later than September 1, 2021, subject to any final legal and administrative review.

MM: C.S. SM: V.V. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Approval of Resolution Delegating Authority to CEO to Temporarily Suspend the Enrollment of New Students Based on Capacity Constraints

Be it resolved that the Board of Trustees hereby approves the following Resolution delegating authority to the CEO to temporarily suspend the enrollment of students into the Charter School until the Board's next regularly scheduled public meeting if he determines, after consultation with his Administrative Team, that the Charter School lacks the necessary resources, including but not limited to technology, teachers and staff, to ensure all students enrolled in the Charter School will receive an excellent academic education.

MM: V.V. SM: S.L. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

8. Public Comment (Topic related to PA Virtual Operations)

9. Executive Session

A. The Board of Trustees will convene in Executive Session to discuss Charter School business which, if conducted in public, would lead to the disclosure of information or confidentiality protected by law.

10. Closing of Meeting

A. Next Meeting - Public Meeting is being held on October 23, 2021 at 1:30 p.m.

B. Adjournment Time: 9:26 p.m.

MM: V.V. SM:S.L. Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

Sophia Lewis

Sophia Lewis, Secretary

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Document History



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10 / 28 / 2021

14:38:37 UTC

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VIEWED

10 / 28 / 2021

15:25:14 UTC

Viewed by Sophia lewis (sophialewis7@hotmail.com)
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