

Board of Trustees Meeting Minutes

June 28 , 2021 – 6:30 pm



<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 981 1949 1580

Password: 590210719

1. Meeting Opening

The Board of Trustees met in Executive Session on June 28, 2021, at 5:45 p.m. to discuss Charter School business which, if conducted in public, would lead to the disclosure of information or confidentiality protected by law.

A. Call to order

The public meeting was called to order at 6:39 PM by the Chair of the Board of Trustees, Ms. Bonnie M. Schaefer.

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	X		
Ms. Brenda Sachleben	X		
Mr. Carl Schwartz	X		
Ms. Sophia Lewis	X		
Dr. Tom Whetstone	X		
Mr. Victor D. Valentine, Sr.	X		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: Carl Schwartz

SM: Sophia Lewis

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

- A. Finance, IT, & OPS** (Jason Billups, Chief Financial Officer)
- B. Teaching, Learning, and Family Support** (Dr. Jose Parrilla, Chief Academic Officer)
- C. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)
- D. Public Affairs & Accountability** (Doug Wessels, Director of Public Affairs & Accountability)
- E. CEO Report** (Dr. John Chandler, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: May 01, 2021.

MM: Carl Schwartz SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies:

- RETIRE - Policy #2901 - Student Records Policy
- RETIRE - Policy #2902 - Student Record Retention Policy
- NEW - Student Educational Records Policy

- NEW - Maintenance of Student Educational Records/ Retention Policy
- NEW - Collection of Records and Information Through a Survey, Analysis or Evaluation
- NEW - Access to Student Educational Records
- NEW - Visitor Policy

MM: Tom Whetstone SM :Victor Valentine Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Acceptance if the 2020-21 School Safety and Security Coordinator Report

Be it resolved that the Board of Trustees hereby accepts the 2019-20 School Safety and Security Coordinator Report.

MM: Carl Schwartz SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

D. Re-Election of Dr. John Thomas Whetstone III and Mr. Carl Schwartz to the PA Virtual Board of Trustees

Be it resolved that the Board of Trustees hereby re-elects Dr. John Thomas Whetstone, III and Mr. Carl Schwartz to the PA Virtual Board of Trustees for three-year terms effective July 1, 2021 - June 30, 2024.

MM: Victor Valentine SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
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Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through May 31, 2021.

MM:Tom Whetstone SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Adoption of FY 2021-22 Budget

Be it resolved that the Board of Trustees hereby adopts the 2021-2022 budget.

MM: Victor Valentine SM:Tom Whetstone Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. 1. Motion Offered During Meeting to Monitor Student Academic Progress

The Board of Trustees approval of the budget requires PA Virtual Academic Administration to report at each 2021-22 regularly scheduled meeting of the Board as to

the quantitative and qualitative progress of PA Virtual students toward the goals for meeting PDE academic standards in Math, Science, and ELA by grade level.

MM: Tom Whetstone SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Approval of Resolution to Commit Unassigned Fund Balance

Be it resolved that the Board of Trustees hereby approves the Resolution to Commit Unassigned Fund Balance to Committed Fund Balance as detailed in the Resolution, subject to audited Financial Statements for the 2020-2021 FY

MM: Tom Whetstone SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from April 23 to June 25, 2021.

MM: Brenda Sacheleben SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		

Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Ratification of Collective Bargaining Agreement

Be it resolved that the Board of Trustees hereby ratifies the collective bargaining agreement between the PA Virtual Charter School and the PA Virtual Education Association/PSEA/NEA, effective July 1, 2021 through June 30, 2023.

MM: Carl Schwartz SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges the following team members for this accomplishment:

1. Brian Davis, Elizabeth Svoboda and the members of the Rho Kappa National Social Studies Honor Society. They earned the Governor's Silver Civic Engagement Award for helping to register 68% of our eligible student body to vote in the upcoming elections.

MM: Brenda Sachleben SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

7. Other Action Items

A. Approval of 2021-22 SY Student Handbook and Code of Conduct

Be it resolved that the Board of Trustees hereby approves the 2020-2021 Student Handbook and Code of Conduct, pending final administrative and legal review.
 MM: Carl Schwartz SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of Resolution Regarding Confidential Settlement Agreement and Release

Be it resolved that the Board of Trustees hereby approves the Resolution Regarding the Confidential Settlement Agreement and Release in the matter of File No. 345-21.
 MM: Sophia Lewis SM: Brenda Sachleben Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

8. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Next Meeting - Public Meeting is being held on August 23, 2021 at 6:30 p.m.

B. Adjournment Time: 8:38 pm

MM: Carl Schwartz SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
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Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		



Sophia Lewis, Secretary

TITLE	28June21 BoT MInutes
FILE NAME	BOT Meeting Minut... to be signed.pdf
DOCUMENT ID	a3571c34cd30f5182df77df37e3a0d7726177ddb
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Completed

Document History



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08 / 24 / 2021

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08 / 24 / 2021

12:23:35 UTC

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SIGNED

08 / 24 / 2021

12:28:19 UTC

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