



Board of Trustees Meeting Minutes October 17, 2020 – 1:30 pm

<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 592 664 2005

Password: 513290

1. Meeting Opening

A. Call to order

The meeting was called to order at 1:34 PM

By the Vice-President of the Board of Trustees, Ms. Brenda Sachleben

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer		x	
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz		x	
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: V.V. SM: S.L Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x

Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. Finance, IT, & OPS (Jason Billups, Chief Financial Officer)

B. Teaching, Learning, and Family Support (Dr. Jose Parrilla, Chief Academic Officer); written only

C. Human Resources, Marketing, and Enrollment (Sherri Tate, Chief Human Resources & Marketing Officer)

D. CEO Report (Dr. John Chandler, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: August 12, 2020.

MM: S.L. SM: V.V. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies excluding Policy 2407 which was not approved and removed:

- NEW - Administrative Records Management, Retention and Destruction Policy[1]
- 2007 - Youth Suicide Awareness and Prevention Policy
- 2302 - Graduation and Dropout Rates Policy
- 2407 - Participation by Students with Disabilities in High School Graduation Ceremonies
- 2410 - Access to Instructional Materials in Alternate or Specialized Formats Policy

- 2412 - Early Intervention Policy
- 2520 - Dual Enrollment Policy
- 2702 - Section 504 Policy
- 2821 - Student Clubs and Activities Policy
- 2833 - School Health Screening
- 2903 - Student First Name, Middle Name, and/or Gender Change Policy
- 3008 - Contract Signature Authority Policy
- 3009 - Retention of Financial Records
- 3010 - Property, Plant, & Equipment Policy
- 3011 - Payroll Policy
- 3013 - Insurance Policy
- 3014 - Financial Electronic Transactions Policy
- 3015 - Bonding Policy
- 3016 - GASB Fund Balance Policy

MM: S.L. SM: V.V. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Amending of Bylaws

Be it resolved that the Board of Trustees hereby amends the Bylaws of The Pennsylvania Virtual Charter School to change the titles of “President” and “Vice President” to “Chair” and “Vice Chair,” respectively, and to change “Nominating Committee” to “Governance & Nominating Committee.” (Requires 2/3 majority vote.)

MM: S.L. SM: V.V. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through August 12, 2020 through October 17, 2020.

MM: T.W. SM: V.V. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of Employee Compensation Resolution

Be it resolved that the Board of Trustees hereby approves the Resolution regarding Employee Compensation.

MM: V.V. SM: T.W. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from August 12, 2020 - October 17, 2020.

MM: S.L. SM: V.V. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Staff Recognition

Be it resolved that the Board of Trustees hereby acknowledges the following team members for these accomplishments:

1. Renee Keiser, Heather Brandt, Kate Celedonia, Jen Slater, and Jennifer Nester presented for Blackboard World in July.
2. Dr. Mindy Byham, Dr. Daniel Pezzulo Present research at the 2020 Kids First National Conference.
3. Diana Perney, Director of Onboarding and Professional Development; Wednesday's Wisdom-Weekly Professional Development Teachers are presenting at this year's Pennsylvania Coalition of Public Charter Schools Innovation Conference.
4. Katie Barnett, 1st Grade Teacher; Co-Teaching in the Virtual Elementary Model presenting at this year's Pennsylvania Coalition of Public Charter Schools Innovation Conference.
5. Cindy Willits, 6th Grade Teacher; If You Build It...They Will Come! Building Your Online Learning Community presenting at this year's Pennsylvania Coalition of Public Charter Schools Innovation Conference.

MM: T.W. SM: V.V. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

7. Other Action Items

Approval of Comprehensive Plan and Submittal of Said Plan to PDE

Be it resolved that the Board of Trustees hereby approves the 2021-2024 Comprehensive Plan, including the Induction Plan and Professional Development Plan and the submittal of said Plan(s) to PDE.

MM: S.L. SM: V.V. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

8. Public Comment (Topic related to PA Virtual Operations)

9. Closing of Meeting

A. Adjournment Time:

MM: T.W. SM: S.L. Action: 4-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer			x
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz			x
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		



12 / 17 / 2020

Sophia Lewis, Secretary

TITLE	17Oct20 BoT Meeting Minutes to be Signed
FILE NAME	17.10.2020 BOT Minutes (1).docx
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Document History



SENT

12 / 15 / 2020

17:44:17 UTC

Sent for signature to Sophia lewis
(sophialewis7@hotmail.com) from jpufko@pavcsk12.org
IP: 174.249.80.175



VIEWED

12 / 17 / 2020

18:39:52 UTC

Viewed by Sophia lewis (sophialewis7@hotmail.com)
IP: 76.98.47.93



SIGNED

12 / 17 / 2020

18:41:11 UTC

Signed by Sophia lewis (sophialewis7@hotmail.com)
IP: 76.98.47.93



COMPLETED

12 / 17 / 2020

18:41:11 UTC

The document has been completed.