



Special Call Board of Trustees Meeting Minutes August 12, 2020 – 6:30 pm

<https://zoom.us/j/5926642005?pwd=dIQwSHdNWmtQWnlvQ2VMUEt2MGx6dz09>

Dial In: 929-205-6099

Meeting ID: 592 664 2005

Password: 513290

1. Meeting Opening

A. Call to order

The meeting was called to order at 6:31 pm
By Board President, Bonnie Schaefer

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: Carl Schwartz

SM: Victor Valentine

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		

Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Student Lottery

Pursuant to the 2015 Charter Renewal Application that was approved by the PDE, as well as the Resolution and Guidelines passed by the PA Virtual Board of Trustees on July 23, 2020, a student lottery for admittance into PA Virtual was conducted at this time in the meeting. The student lottery was conducted by Mr. Nate Achey, Director of Information Technology, and was overseen by the entire Board of Trustees. The student lottery was also overseen by the independent accounting firm of Barbacane Thornton & Company.

4. Reports to the Board

- A. Finance, IT, & OPS** (Jason Billups, Chief Financial Officer)
- B. Teaching, Learning, and Family Support** (Dr. Jose Parrilla, Chief Academic Officer); written only
- C. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)
- D. CEO Report** (Dr. John Chandler, Chief Executive Officer)

5. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: July 23, 2020.

MM: Tom Whetstone SM: Carl Schwartz Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Re-Election of Brenda Sachleben and Victor Valentine, Sr.

Be it resolved that the Board of Trustees hereby re-elects Brenda Sachleben and Victor Valentine, Sr. to the PA Virtual Board of Trustees for three-year terms effective September 1, 2020 - August 31, 2023.

MM: Tom Whetstone SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
------	-----	----	-----

Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Approval of the Board of Trustees Committee Structure and Membership

Be it resolved that the Board of Trustees hereby approves the following committee structure and membership for the 2020-2021 school year.

MM: Tom Whetstone SM: Victor Valentine Action: 6-0

Finance Committee	Governance & Nominating Committee	Human Resources Committee
*Victor Valentine	*Bonnie Schaefer	*Sophia Lewis
Tom Whetstone	Brenda Sachleben	Carl Schwartz
**John Chandler	**John Chandler	**John Chandler
**Jason Billups	**Jose Parrilla	**Sherri Tate

* Committee Chairperson ** Non-voting member

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

D. Election of Board of Trustees Officers

Be it resolved that the Board of Trustees hereby elects the following as Officers for the PA Virtual Board of Trustees for the 2020-2021 school year.

MM: Carl Schwartz SM: Brenda Sachleben Action: 6-0

Board Member	Officer Position
Ms. Bonnie M. Schaefer	President
Ms. Brenda Sachleben	Vice-President
Ms. Sophia Lewis	Secretary
Mr. Victor Valentine, Sr.	Treasurer

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

E. Appointment of Stakeholders for the Comprehensive Plan, including the Induction Plan and Professional Development Plan

Be it resolved that the Board of Trustees hereby appoints the following stakeholders for the development of the Comprehensive Plan, including the Induction Plan and Professional Development Plan.

MM: Sophia Lewis

SM: Brenda Sachleben

Action: 6-0

Name	Role
Maria Ramola	Community Representative
Alison Diflorio	Business Representative
Brenda Sachleben	Board of Trustees
Rebekah Hallberg	Parent
Victor Valentine, Sr.	Parent

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

F. Acceptance of Charter School Annual Report as Submitted to PDE

Be it resolved that the Board of Trustees hereby accepts the Charter School Annual Report as Submitted to PDE.

MM: Carl Schwartz

SM: Tom Whetstone

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

G. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions for the following policy.

Title IX Policy

MM: Victor Valentine

SM: Brenda Sachleben

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

6. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through June 30, 2020.

MM: Tom Whetstone

SM: Victor Valentine

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Acceptance of Annual Report as Required by the Pennsylvania Nonprofit Corporation Law

Be it resolved that the Board of Trustees hereby accepts the Annual Report as required by the Pennsylvania Nonprofit Corporation Law.

MM: Carl Schwartz

SM: Sophia Lewis

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		

Mr. Victor Valentine	x		
----------------------	---	--	--

7. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from June 11, 2020 – August 4, 2020.

MM: Carl Schwartz SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

8. Other Action Items

A. Approval of School Safety and Reopening Plan

Be it resolved that the Board of Trustees hereby approves the School Safety and Reopening Plan.

MM: Brenda Sachleben SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Acknowledgement of TSI Title 1 School Improvement Plan

Be it resolved that the Board of Trustees hereby acknowledges the TSI Title 1 School Improvement Plan that will be submitted to PDE not later than September 1, 2020, subject to final legal and administrative review.

MM: Brenda Sachleben SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

9. Public Comment (Topic related to PA Virtual Operations)

10. Closing of Meeting

A. Adjournment Time: 8:31 pm

MM: Victor Valentine SM: Carl Schwartz Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie M. Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		



Sophia Lewis, Secretary

TITLE	Meeting Minutes for BoT Meeting 12Aug2020
FILE NAME	DRAFT BOT Minutes... 12, 2020 (7).pdf
DOCUMENT ID	07d15d883a98785b56beb4b9324962f8322acd6d
AUDIT TRAIL DATE FORMAT	MM / DD / YYYY
STATUS	● Completed

Document History



SENT

10 / 17 / 2020

18:15:32 UTC

Sent for signature to Sophia lewis
 (sophialewis7@hotmail.com) from jpuferko@pavcsk12.org
 IP: 174.198.8.72



VIEWED

10 / 17 / 2020

18:30:09 UTC

Viewed by Sophia lewis (sophialewis7@hotmail.com)
 IP: 98.122.236.5



SIGNED

10 / 17 / 2020

18:30:28 UTC

Signed by Sophia lewis (sophialewis7@hotmail.com)
 IP: 98.122.236.5



COMPLETED

10 / 17 / 2020

18:30:28 UTC

The document has been completed.