



Board of Trustees Meeting Agenda April 29, 2020 – 1:00 pm

https://pavcs.blackboard.com/webapps/bb-collaborate-bb_bb60/launchSession/guest?uid=555acd02-8467-4905-8cdb-592bf870252a&course_id=17237_1

Participant Phone: 571-392-7703 PIN: 550 217 856 399

1. Meeting Opening

A. Call to order

The meeting was called to order at 1:10 pm
By Board President, Bonnie Schaefer

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: Brenda Sachleben

SM: Tom Whetstone

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

A. CEO Report (Dr. John Chandler, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: March 28, 2020.

MM: Sophia Lewis SM: Victor Valentine Action:6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

5. Other Action Items

A. Approval to Convene in Executive Session

Be it resolved that the Board of Trustees approves convening an Executive Session at this time to consult with legal counsel and to review and discuss Charter School business which, if conducted in public, would lead to the disclosure of information or confidentiality protected by law.

MM: Tom Whetstone SM: Carl Schwartz Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		

Mr. Victor Valentine	x		
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6. Finance Committee

A. Authorization to Complete Payroll Protection Program (PPP) Loan Process

Be it resolved that the Board of Trustees approves the Payroll Protection Program application and certifies in good faith that "current economic uncertainty makes this loan request necessary to support the ongoing operations of the Applicant." Furthermore, the Board delegates to the Board President and/or the Chief Executive Officer and/or the Chief Financial Officer the authority to complete the loan paperwork and process.

MM: Tom Whetstone

SM: Victor Valentine

Action:6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of a New Bank Account for the Payroll Protection Program (PPP) Funds

Be it resolved that the Board of Trustees approves the opening of a new bank account, with the account ending in 7303, at the designated depository TD bank, N.A. The established account will be a Municipal Advantage Checking account, for the purpose of holding and disbursing the proceeds from the Payroll Protection Program administered by the Small Business Administration (SBA). The administration of this account will adhere to the existing Bank Account Policy and be under the expressed authority of the President of the Board of Trustees, Treasurer of the Board of Trustees and Chief Executive Officer as signers on this account. Any disbursements from this account will adhere to all applicable policies and procedures on the purchase of goods and services on behalf of PA Virtual Charter School.

Authorized Representatives/Signers:

Ms. Bonnie Schaefer, President, BOT
Mr. Victor Valentine, Treasurer, BOT
Dr. John Chandler, CEO

MM: Victor Valentine

SM: Sophia Lewis

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

7. Public Comment (Topic related to PA Virtual Operations)

8. Closing of Meeting

A. Adjournment Time: 2:35 pm

MM: Carl Schwartz

SM: Victor Valentine

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		



Sophia Lewis, Secretary