



Board of Trustees Meeting Agenda March 28, 2020 – 1:30 pm

https://pavcs.blackboard.com/webapps/bb-collaborate-bb_bb60/launchSession/guest?uid=555acd02-8467-4905-8cdb-592bf870252a&course_id=17237_1

Participant Phone: 571-392-7703 PIN: 550 217 856 399

1. Meeting Opening

A. Call to order

The meeting was called to order at 1:41 pm
By Board President, Bonnie Schaefer

B. Pledge of Allegiance

"I pledge allegiance to the Flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

C. Roll Call

Name	Present	Absent	Time of Arrival After Call to Order
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor D. Valentine, Sr.	x		

D. Adoption of the Agenda

Be it resolved that the Board adopts the agenda.

MM: Carl Schwartz

SM: Tom Whetstone

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		

Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

2. Public Comment (Agenda Items Only)

3. Reports to the Board

- A. Finance, IT, & OPS** (Jason Billups, Chief Financial Officer)
- B. Teaching, Learning, and Family Support** (Dr. Jose Parrilla, Chief Academic Officer)
- C. Human Resources, Marketing, and Enrollment** (Sherri Tate, Chief Human Resources & Marketing Officer)
- D. CEO Report** (Dr. John Chandler, Chief Executive Officer)

4. Governance Committee

A. Approval of Previous Meeting Minutes

Be it resolved that the Board of Trustees hereby approves the minutes from the following Board of Trustees Meeting: February 24, 2020.

MM: Carl Schwartz SM: Tom Whetstone Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Approval of Policies

Be it resolved that the Board of Trustees hereby approves the reviews and revisions as specified in the attached document for the following policies:

- 2005 - Anti-Weapons Policy
- 2008 - Wellness Policy on Physical Activity and Nutrition
- 2009 - Religious Beliefs and Customs Policy
- 2301 - Early Graduation Policy
- 3004 - Revenue, Income, and Receivables
- 3101 - Residence/Change of Residency Policy
- 3102 - Disposal of Surplus Property, Obsolete Equipment, and Real Estate Policy

- 3103 - School Safety and Security Policy
- 4102 - Employee Responsibility for Student Welfare Policy
- 4104 - Mandated Reporter Policy
- 4105 - Special Education Related Services Personnel Policy
- 4106 - Solicitation Policy
- 4107 - Staff and Hiring Policy
- 4301 - Enrollment Policy
- Service Animal Policy

MM: Sophia Lewis

SM: Victor Valentine

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Approval of Continuity of Education Plan

Be it resolved that the Board of Trustees for the Pennsylvania Virtual Charter School, pursuant to Senate Bill 751 recently enacted into law and subject to final administrative and legal review, hereby approves the school’s Continuity of Education Plan (“Plan”) and authorizes and directs the school’s CEO Dr. John Chandler, to submit the Plan to the Pennsylvania Department of Education.

MM: Sophia Lewis

SM: Victor Valentine

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

5. Finance Committee

A. Approval of Financial Statements

Be it resolved that the Board of Trustees hereby approves the Financial Statements through February 29, 2020.

MM: Carl Schwartz

SM: Victor Valentine

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

B. Posting of the 2020-2021 Budget

Be it resolved that the Board of Trustees hereby approves the posting of the 2020-2021 budget.

MM: Victor Valentine

SM: Tom Whetstone

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

6. Human Resources Committee

A. Approval of Personnel Report

Be it resolved that the Board of Trustees hereby approves the Personnel Report denoting all changes in personnel from February 20, 2020 - March 20, 2020.

MM: Sophia Lewis

SM: Carl Schwartz

Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		

Mr. Victor Valentine	x		
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B. Staff Recognition for 2019-2020 College Board Counselor Recognition Program

Be it resolved that the Board of Trustees hereby acknowledges team members Lauren Lombardo and Molly Austin for being nominated for the 2019-2020 College Board Counselor Recognition Program.

MM: Carl Schwartz SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

C. Ratification of PAVEA Memorandum of Understanding (MOU)

Be it resolved that the Board of Trustees hereby ratifies the following MOU regarding incorporating the Guidance Counselors into the existing Collective Bargaining Unit (PVEA/PSEA/NEA), pending satisfactory completion of the counselor job description.

MM: Brenda Sachleben SM: Sophia Lewis Action: 6-0

Name	Yes	No	N/A
Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

7. Public Comment (Topic related to PA Virtual Operations)

8. Closing of Meeting

A. Adjournment Time 2:25 pm

MM: Carl Schwartz SM: Victor Valentine Action: 6-0

Name	Yes	No	N/A
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Ms. Bonnie Schaefer	x		
Ms. Brenda Sachleben	x		
Mr. Carl Schwartz	x		
Ms. Sophia Lewis	x		
Dr. Tom Whetstone	x		
Mr. Victor Valentine	x		

Sophia Lewis

Sophia Lewis, Secretary