

Re-Leased Discover Webinar - Audience Q&A

Settings

General

Q. When running a VAT return, how does the system know to exclude 0% VAT transactions?

This is set up as part of your tax types under your accounting settings. If the VAT is set to 0% or exempt, transactions will not have VAT applied, and this will not be included in the VAT Return.

Q. Where in Re-Leased can I enter tags?

Tags can be added to properties, tenancies, contacts, documents, or notes.

Q. In the Add-On & Integrations Settings, why can't I see the Tenant App?

If you have not had the Tenant or Landlord App enabled as part of your Re-Leased subscription, these will not appear in your Add-On and Integrations. Please contact support@re-leased.com to discuss having this included in your subscription.

Q. Can you integrate your Re-Leased Calendar Dashboard to multiple calendars simultaneously?

Each Re-Leased user can integrate with one Google calendar and one Outlook/Office 365 calendar.

Q. On an invoice template, can one add a note like "Due to the Christmas holiday falling on the quarter date, please ensure payment is received prior to that date"?

Yes, you can edit the Terms & Payments details box to add in any note that you wish to appear on all invoices. Please note this will appear on **all invoices** which are being raised using this template, so you would need to remember to remove the note once it is no longer needed.

Have another question? Get in touch with your Implementation Consultant or Customer Success Manager, and we'll be happy to help.