

COURSE DESCRIPTION

Control Account Scheduling Using Microsoft Project

LOGISTICS

Duration

2 Days (16 Hours)

Delivery

In person, instructor lead

Student PCs are required for hands-on participation and student exercises.

Class Size

Up to 15 Students

Prerequisites

None

OVERVIEW

This course introduces students to building a control account schedule in Microsoft Project or Project Server that will be part of an Integrated Master Schedule (IMS). Topics covered include:

- Configuring options for ideal critical path scheduling calculations
- Structuring the schedule to properly interface with an Earned Value Management System (EVMS)
- Applying Critical Path Method (CPM) best-practices
- Resource-loading, setting a baseline, and applying status

TARGET AUDIENCE

Control Account Managers (CAM) or Schedulers building and maintaining Microsoft Project schedules as part of an Integrated Master Schedule or to interface with an EVMS (such as Deltek Cobra, EVMS forProject or similar tool). Anyone who wants to learn how to schedule in Microsoft Project using best practices from the NDIA Planning & Scheduling Excellence Guide (PASEG) or GAO Scheduling Guide.

LEARNING OBJECTIVES

Upon successful completion of this course, students will be able to:

- Develop a control account schedule using good scheduling practices in Microsoft Project
- Use a shared resource pool (Microsoft Project) or enterprise resource pool (Project Server)
- Assign resources and establish a baseline
- Use the DCMA 14-point analysis to validate schedule integrity
- Update the schedule (with or without actuals) and forecast
- Incorporate authorized changes to the baseline plan
- Establish an IMS using Master Project and/or Project Server



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Pinnacle Management Systems, Inc.

Telephone: 703 382 9161

Toll Free: 888 975 1119

info@pinnaclemanagement.com

www.pinnaclemanagement.com

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