

# Environmental Management System Overview Training



# **Cavendish Scott, Inc.**

984 S. Vine St. Denver, CO. 80209 Tel. 303 480 0111 <u>www.cavendishscott.com</u> training@cavendishscott.com



# EMS Overview Workshop (CT 19 12 EMS )

# Why Take Cavendish Scott Training

Cavendish Scott takes training seriously. Properly designed to focus on successful learning, acknowledging we all learn differently but generally better by doing things rather than just hearing about them. We don't believe in death by PowerPoint. Instructors are active consultants and auditors and can help with your specific questions and situations. We believe online training is valuable but it is harder to learn some content. To be competent at many activities you have to master skills as well as knowledge and skills are harder to teach on-line - including ISO auditing for instance, Our knowledge, expertise, experience and skills at all things ISO and management system, make our training the best opportunity to get practical, value-focused, well thought out content from people who are passionate and professional.

# **Special Information/Offers**

To encourage you to maximize your knowledge of environmental management systems and personal/professional status, we are offering a discount for those who attend the EMS Overview Workshop. Enjoy 10% off our three day **ISO 14001:2015 ELP Internal Auditor** course. Use code: EMS2019 when asked.

# **Course Description**

Environmental management systems ensure organizations understand their interactions with the environment and control those interactions to reduce impacts, prevent pollution, and contribute to the environmental pillar of sustainability. An EMS goes beyond compliance with regulations and can help an organization lower costs, provide products and services with fewer risks, reduce waste streams, and use EMS controls designed to improve outcomes for the bottom line as well as the planet.

The objective of our EMS Overview Workshop is to introduce participants to the concepts of designing, planning, implementing and running an environmental management system. This interactive workshop will use real-life examples and a case study to explore and understand how an organization can identify environmental interactions and their resulting impacts to effectively plan an EMS. We will see examples of objectives, controls, monitoring, and measuring processes to implement an EMS plan and discuss methods to improve the EMS tools to enhance organizational success and environmental outcomes.





#### Benefits

The expected benefits of this training are:

- Learn the value, structure, and content of an environmental management system
- Experience group activities to generate an EMS and gain the knowledge to develop an EMS for your organization
- Be ready to lead your organization to Colorado Environmental Leadership Program (ELP) recognition and/or ISO 14001 certification
- Important pre-cursor to the EMS auditor qualification

# **Schedule and Hours**

The workshop is a half-day training. Class normally starts at 8:00 to Noon although course logistics are sent out before the course to provide all the details you need.

# Audience

The course is ideal for:

- Environmental team members and EHS management
- Internal auditors
- Professional auditors
- Organization management
- Anyone needing to understand more about EMS, ISO 14001 and/or Colorado ELP



# **Pre-Course Preparation and Prerequisites**

The workshop requires no pre-knowledge and there is no formal preparation work before training. However, prior to the workshop, we will provide suggestions for research, activities, and preparation that may enhance your experience at the workshop and allow you to get even more out of this training.

#### **Course Presentation**

The course is instructor lead, activity-based and includes presentations and examples, frequent practical exercises, group-work, and role-playing to maximize the understanding and attention span. Discussions are facilitated at a mature and respectful level. This interactive learning environment is designed to provide you with a practical understanding to add value to your EMS program.





#### Instructors

This course is taught by experienced instructors who are currently working in the development, implementation, and auditing of ISO 14001:2015 environmental management systems. All instructors are professional registered and certified ISO auditors and have practical, real-life experience with the application and interpretation of ISO to help you with specific questions and problems. These instructors have experienced thousands of good and bad management systems and can communicate practical solutions and best practices.

# **Course Content**

Key content of this training includes

- Purpose, benefits, content, and structure of an EMS
- Introduction to the standards and models, certification/recognition
- Key EMS processes including legal requirements, aspects/impacts, programs and objectives
- Examination of an actual EMS
- Questions

# **Training Certificates**

Certificates will be provided to all attendees to confirm your knowledge and status.

# Administration and Fees (Free)

Registration is <u>available online</u>. It is recommended that you register early to guarantee your place on this training as space is always limited. Logistics information will be provided prior to the course including information about refreshments. Course fees do not include accommodation, travel or other expenses. Please contact us for more information at <u>training@cavendishscott.com</u>. There are no fees. This course is free.



# Cavendish Scott Consulting and Auditing

Not sure that training will be enough? Even with the best training, your team has other work to do and these projects should not be taken lightly. And there is no alternative to years of experience, working with ISO and management systems every day. Training will give you important understanding and capabilities, and you will gain confidence in our experience, passion, and expertise. Consider engaging us to help with a full or specific <u>consulting assignment</u> or to help with your <u>internal auditing program</u>.





#### **In-House Presentation**

In practice, it is impossible to take all your organization's ISO/AS Team, Internal Auditors and Management out for training. By bringing the course in house to your organization, training fees are minimized, your expenses for sending personnel to public training are non-existent and management can make it! We also customize the training for you in your current situation. We use examples of your documentation for examples and exercises, we discuss your scenarios and identify best practices and solutions appropriate to you.

This is an excellent approach that will provide better, less expensive training and more specific benefits directly to your organization and your ISO program. Email for more details.

# **Custom in-house with Different Management System Standards**

The course can be presented using any ISO Standard (e.g., ISO 9001, ISO 14001, ISO 13485, etc.) or a combination of standards (e.g. ISO 9001 and ISO 14001). Our courses are designed such that during some public courses, it is possible to utilize different similar standards. For instance, if your interest is in AS9100 or ISO 13485, you can attend any public course based on ISO 9001 and still receive the same learning and benefits.



# **Course Hosting**

If you host a training course and allow attendees from other companies to attend, then hosting a course can be even more cost-effective for you. We discount your course fees for every additional attendee that you allow us to place in the course you are hosting. If you find potential attendees (e.g., among your supplier base) then we will give you an even bigger discount. We'll handle all the administration and even help you offer the course (at discounted rates) to your suppliers. We understand that not only is ISO important to your organization, but this is a great opportunity to get more involved with your suppliers about a subject that is likely to benefit you both in the long run.

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