

**Pre-Quote Checklist**

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| --- | --- | --- | --- |
| Customer Name:  |  | Company Name: |  |
| Assembly Part #:  |  | Company Address: |  |

**Items RBB must have from customer to provide a quote for PCB Assemblies:**

[ ]  **Gerber files** – including all available board layers, masks, and silkscreens

[ ]  **Bill of Materials –** complete and preferredin Excel format with component manufacturer part numbers

**Items that will expedite a faster quote response from RBB:**

[ ]  Assembly drawing / layout

[ ]  CAD Files (.IPC, .ASC, .PCB) – SMT programming NRE charges are minimized using these formats

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[ ]  A known good assembly sample or picture

[ ]  Engineering contact information from the customer

**Other key assembly information:**

Is the assembly required to be **RoHS** compliant? Y or N

*If no, RoHS compliant components may be subbed for non-RoHS compliant components due to availability and/or cost.*

(Read more about RoHS): <https://www.nist.gov/standardsgov/compliance-faqs-rohs>

Can any other **substitutes** be used? Y or N

[ ]  **Passive** components (i.e. capacitors, resistors, inductors)

Does the assembly require **test**? Y or N

*If yes, will the customer provide the* ***test equipment*** *and procedure.*  Y or N

Does the assembly require **programming?** Y or N

 *If yes,* ***on or off board*** *and at what* ***location****?* Y or N

Does the project require any **additional compliance?**

[ ]  ITAR

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| --- |
|  |

[ ]  EAR

[ ]  Other

**Quantities** requested for quote:

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|  |

Target price:

|  |
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Is the project?

[ ]  Turnkey (RBB supplies all parts) PCB Country of Origin?

[ ]  Labor Only [ ]  USA Only

[ ]  Partial CSP- Customer Supplied Parts [ ]  Any

**Overall project information:**

RBB will build/evaluate to IPC-A-610 Class 2 unless Class 3 is required: Choose IPC Class

Does your project have delivery schedule requirements? Y or N

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 Requested delivery date:

|  |
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|  |

Quote due date:

**Additional notes/comments:**

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