

# *Position Announcement*

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**TITLE OF POSITION:** Registered Dietitian

**LOCATION OF POSITION:** National Institute for Fitness and Sport (NIFS)

**DATE POSITION ANNOUNCED:** February 23, 2021

**SUMMARY OF POSITION:**

The National Institute for Fitness and Sport (NIFS) is looking for a registered dietitian to join our team to promote a healthy lifestyle to our members, corporate clients and other audiences. The responsibilities are diverse and focus on personal nutrition coaching, promoting heart health, wellness, and weight management through preventive nutrition counseling, and delivering presentations on general wellness, weight management and optimal performance. The person in this position supports the needs of our fitness staff and training programs by being a resource for nutrition and wellness guidance. The registered dietitian contributes to the marketing and promotional needs through content development for various outlets, including social media, on a regular basis. The wage may be commensurate with experience, certifications, and training.

**REQUIREMENTS:**

- College/university educational program in nutrition, dietetics, food science or related field that is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics (AND).
- Credentialed as a Registered Dietitian by the Commission on Dietetic Registration (CDR).
- ACSM Exercise Physiologist Certification (EP-C) preferred.
- 2-4 years of experience in nutrition or related field
- 10-20 weekly hours, depending on client load, working onsite at the downtown NIFS facility
- Knowledge of dietary analysis software
- Current CPR/AED/First Aid certification
- Strong organizational, communication and interpersonal skills

**RESPONSIBILITIES:**

- Nutrition education and individual nutrition counseling and follow-up support for Fitness Center weight loss members.
- Establish on-going positive and professional relationships with clients; focus on goal attainment and maintaining long-term services with clients.
- Support the needs of our fitness staff and training programs as a resource for nutritional and wellness guidance.
- Assess the health status of clients and make sound, individualized recommendations based on the information gathered.
- Contribute to the marketing and promotional needs through content development for various outlets, including social media.
- Fulfill continuing education requirements of the Commission on Dietetic Registration (CDR).
- Demonstrate attention to detail by maintaining independent work schedule to meet client and co-worker demands.
- Maintain accurate accounting and complete client billings in a timely manner.

- Maintain a productive and efficient work schedule that is shared on a weekly basis with the Director.
- Communicate frequently with the Director regarding client load, projects, opportunities, and other topics as appropriate.
- Perform related duties as assigned, within your scope of practice

**STATUS: OPEN**

**FOR MORE INFORMATION ON THIS POSITION:**

*Melanie Roberts, Director, Center for Educational Services, Fitness Center, Center for Youth Development and Center for Athletic Performance*

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