

# *Position Announcement*

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**TITLE OF POSITION:** Janitorial Night Supervisor

**LOCATION OF POSITION:** Indianapolis, IN

**DATE POSITION ANNOUNCED:** February 19, 2021

**SUMMARY OF POSITION:** The National Institute for Fitness and Sport (NIFS) operates a 120,000 square foot facility with a world-class fitness center open to the public on the IUPUI campus. We are currently seeking an energetic and highly motivated individual to join our cleaning team as our night supervisor.

**REQUIREMENTS:**

- One year supervisory experience
- One year janitorial experience preferred
- Good communication and customer service skills
- Ability to work independently or with a team
- Ability to lift moderately heavy objects
- Ability to work in a stationary position and move about the facility for prolonged periods of time

**RESPONSIBILITIES:**

- Onboard and train new hires
- Provide continual communication and feedback to employees and Maintenance Manager.
- Clean where and when needed.
- Use of proper cleaning techniques
- Maintain equipment in a safe manner.
- Proper use of labeling, use and dilution of all chemicals
- Willing and motivated to learn and work well with coworkers and customers

**STATUS:** OPEN

**FOR MORE INFORMATION ON THIS POSITION:**

**Victor Bristow, Maintenance Supervisor**  
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