

UDA
ConstructionOnline™

Getting Started with QuickBooks® Online Integration

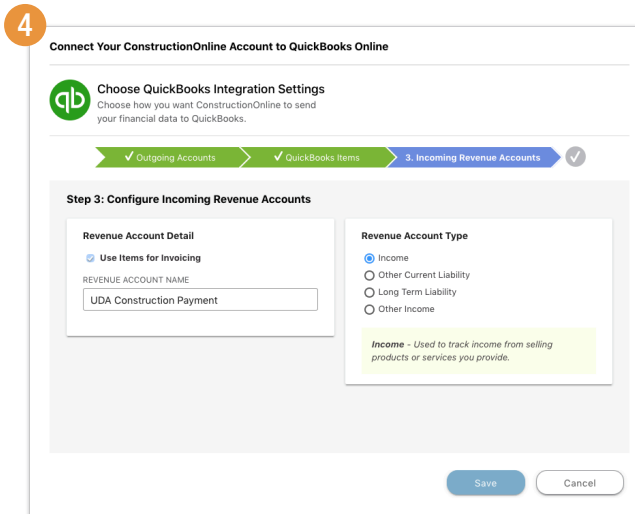
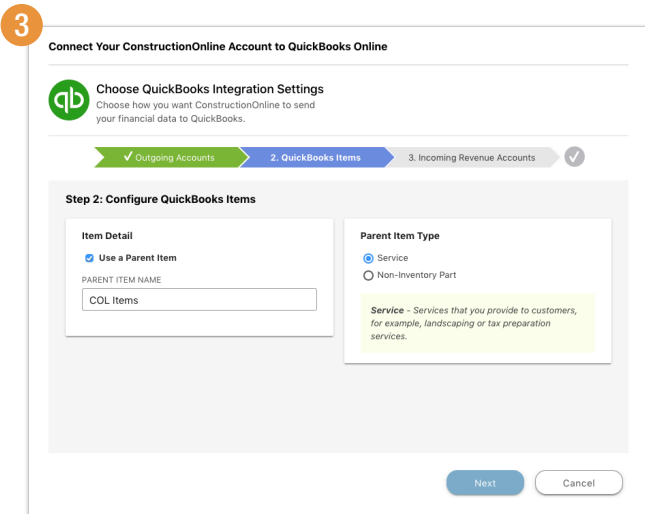
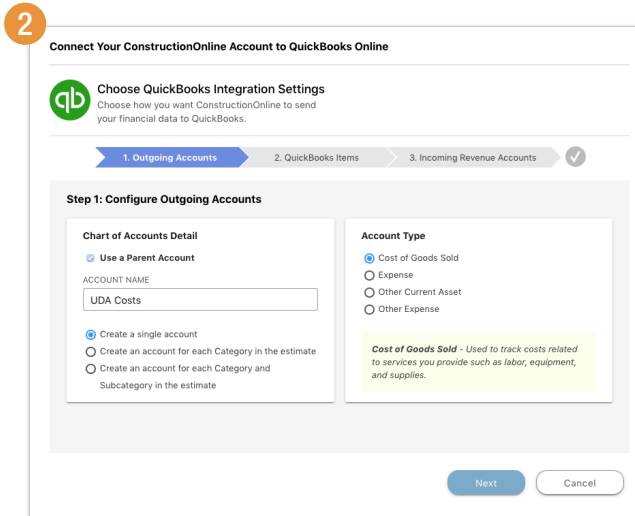
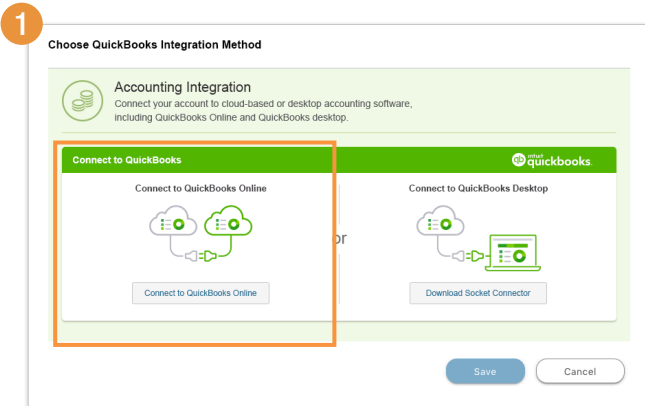
UDA TECHNOLOGIES

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Connecting Your Account to QuickBooks Online

Experience the best cloud-based QuickBooks integration available when you connect your ConstructionOnline account. Advanced two-way syncing ensures you'll always have the most up-to-date financial information on your jobs. Connecting your account is easy, and only takes a few steps.



1 Choose Online Integration

Connect your account to QuickBooks Online by clicking on your avatar at the top right of the screen and choosing "QuickBooks Integration."

2 Configure Outgoing Accounts

Since items in QuickBooks need to belong to an account, you'll need to configure that first. Creating a single account is recommended.

3 Configure QuickBooks Items

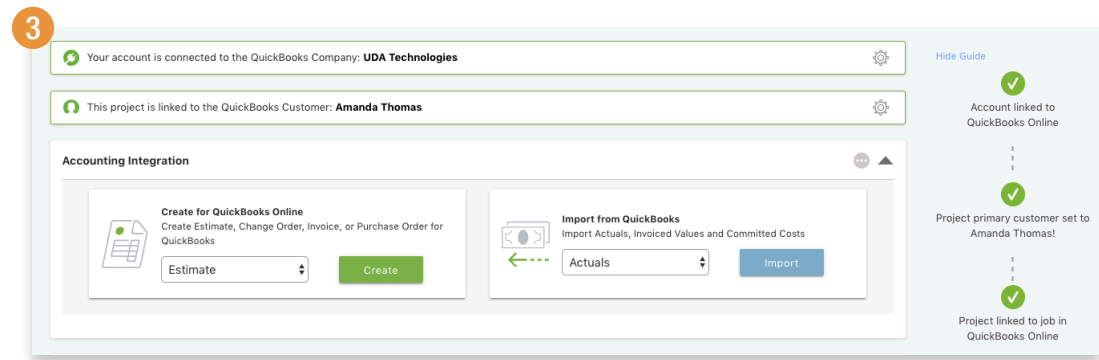
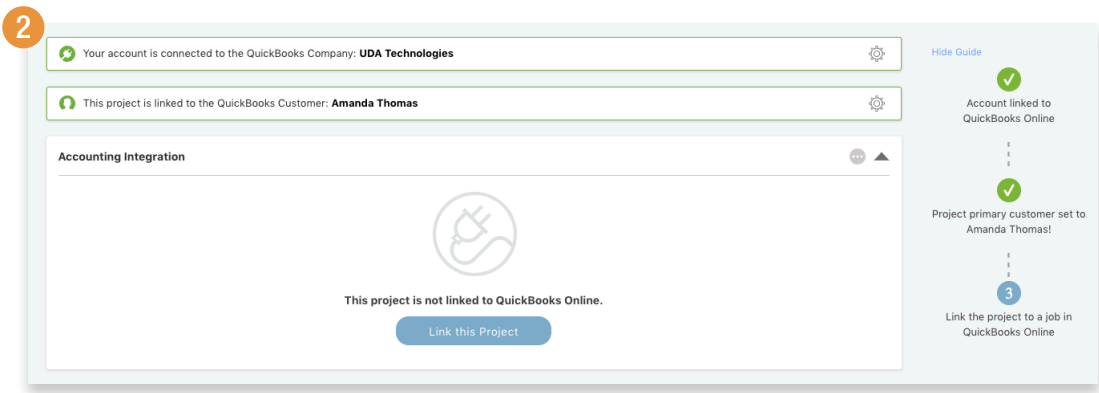
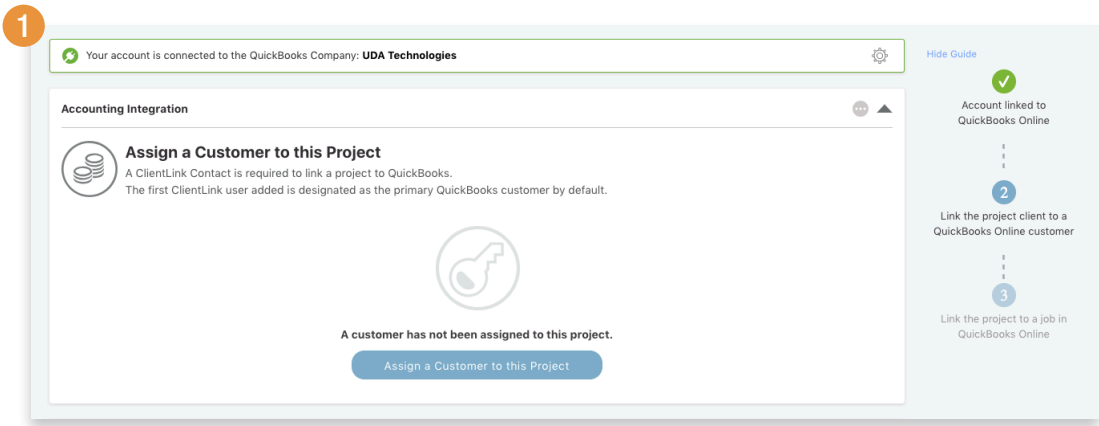
Choose how QuickBooks will handle items within the Outgoing Account. Using a Parent Item will help keep your ConstructionOnline items organized and easy to identify in QuickBooks.

4 Incoming Revenue Accounts

Lastly, you'll need to configure your Incoming Revenue Accounts. Income accounts are used to track income from the sale of products and services. This is the most commonly used Revenue Account Type by our users.

Connecting a Project to QuickBooks Online

Once you've connected your company account to QuickBooks, you'll be able to connect individual projects. This process is as easy as 1-2-3! Simply navigate to the project you want to connect and go to the Accounting Integration tab. Follow the onscreen prompts to get started.



1 Assign a QuickBooks Customer

Choose the ClientLink user you would like to assign in QuickBooks as the customer. You can use an existing QuickBooks customer or create a new one.

2 Link Project to QuickBooks

Click "Link this Project" to create a QuickBooks Job for the project.

3 Accounting Integration is Active!

Now you can create and send to QuickBooks: Estimates, Change Orders, Invoices, and Purchase Orders. You can also import Actuals, Invoiced Values, and Committed Costs back into ConstructionOnline.

Estimate Integration

Here's where you'll really see the power of the ConstructionOnline/QuickBooks connection.

Once you've created an estimate for your project, you'll have the ability to send and receive data with ease. Just choose the data you want to transfer from the Accounting Integration widget on the right and go.

The screenshot shows the ConstructionOnline interface for a project named "Gulf Coast Pavers - New Office". The main content area displays an "Estimate Summary" for "Gulf Coast Pavers - New Office Estimate". The estimate is in "Advanced Estimate" column view. The table below shows the estimate items:

NAME	DESCRIPTION	QTY	UNIT COST
Paver Crew			
Labor - Paver Crew	500 SF per day	16	\$ 1,200.0
Total: Paver Crew			
Pavers and Other Fees			
Pavers - 4	Holland ADA - Charcoal - 2 pallets	206	\$ 2.3
Pavers - 5	Holland 6cm - Old Town Blend - 3 pallets	309	\$ 1.6
Pavers - 6	Verona 3x18 10cm- Pewter 19 pallets , Charcoal 1...	1558	\$ 4.0
Pavers - 6	Verona 3x18 10cm Cast Stone - 19 pallets	779	\$ 4.4
Pavers - 7	Holland 6cm -Charcoal - 2 pallets	206	\$ 1.6
Pavers - 8	Holland 6cm - Antique Brown - 36 Pallets	3708	\$ 1.6
Pavers - 9/30	CS 6x12 8cm - Antique Brown - 26 pallets	2028	\$ 2.0
Custom Job set up fee		0	\$ 1,500.0
Bedding Sand	Cowboy Trucking	60	\$ 32.0

The Accounting Integration widget on the right shows the following actions:

- Company is connected
- Project is connected
- Estimate sent to QuickBooks

Integration actions are numbered as follows:

- 1 Send To QuickBooks
 - Estimate
- 2 Import from QuickBooks
 - Actuals

1 Send to QuickBooks

- ConstructionOnline Estimate
- Change Orders
- Invoices
- Purchase Orders

2 Import from QuickBooks

- Actuals
- Invoiced Amounts
- Committed Costs

Easy Invoice and Purchase Order Creation

Tired of spending hours manually creating invoices and purchase orders in QuickBooks? We've got you covered with easy creation options, directly from your ConstructionOnline estimate. You'll also avoid errors due to duplicate data entry, so you can accurately track job costs and payments in real time.

Create an Invoice

When you create an Invoice, you'll first choose how much you want to invoice - either the remaining total, a percentage, or a custom amount for each line in the estimate. Then you can choose what estimate items you want to include.

How much do you want to invoice?

Remaining Total of all lines

50% of each line

Custom amount for each line



Create Invoice for QuickBooks

PROJECT
Gulf Coast Pavers - New Office

Include Company Overhead and Margin
 Prorated
 As Separate Line Items

Select Items to Include
 Select All Hide Empty Rows

NAME	TOTAL	QTY	UNIT COST	INVOICED	TOTAL %	CURRENT %	AMOUNT
ESTIMATE							
<input checked="" type="checkbox"/> Paver Crew							
<input checked="" type="checkbox"/> Labor - Paver Crew	\$ 32,640.00	16	\$ 2,040.00	\$ 0.00	100 %	100 %	\$ 32,640.00
<input type="checkbox"/> Pavers and Other Fees							
<input checked="" type="checkbox"/> Pavers - 4	\$ 568.72	206	\$ 2.76	\$ 0.00	100 %	100 %	\$ 568.72
<input type="checkbox"/> Pavers - 5	\$ 617.75	309	\$ 2.00	\$ 0.00	0 %	0 %	\$ 0.00
<input type="checkbox"/> Pavers - 6	\$ 7,416.08	1558	\$ 4.76	\$ 0.00	0 %	0 %	\$ 0.00
<input checked="" type="checkbox"/> Pavers - 6	\$ 4,078.84	779	\$ 5.24	\$ 0.00	100 %	100 %	\$ 4,078.84
<input checked="" type="checkbox"/> Pavers - 7	\$ 411.84	206	\$ 2.00	\$ 0.00	100 %	100 %	\$ 411.84
Invoice Total:							\$ 61,788.85

Create a Purchase Order

Creating a Purchase Order is simple - first choose the QuickBooks vendor you want to create the PO for, then select the estimate items to include.

Create PO for QuickBooks

PROJECT
Gulf Coast Pavers - New Office

Select Vendor from QuickBooks
Adam Baker

Select Items to Include
 Select All Hide Empty Rows

NAME	TOTAL	QTY	UNIT COST	COMMITTED	TOTAL %	CURRENT %	AMOUNT
ESTIMATE							
<input checked="" type="checkbox"/> Paver Crew							
<input checked="" type="checkbox"/> Labor - Paver Crew	\$ 19,200.00	16	\$ 1,200.00	\$ 0.00	100 %	100 %	\$ 19,200.00
<input type="checkbox"/> Pavers and Other Fees							
<input type="checkbox"/> Pavers - 4	\$ 477.92	206	\$ 2.32	\$ 477.92	100 %	0 %	\$ 0.00
<input type="checkbox"/> Pavers - 5	\$ 519.12	309	\$ 1.68	\$ 519.12	100 %	0 %	\$ 0.00
<input type="checkbox"/> Pavers - 6	\$ 6,232.00	1558	\$ 4.00	\$ 9,659.60	155 %	-55 %	-\$ 3,427.60
<input type="checkbox"/> Pavers - 6	\$ 3,427.60	779	\$ 4.40	\$ 0.00	0 %	0 %	\$ 0.00
<input type="checkbox"/> Pavers - 7	\$ 346.08	206	\$ 1.68	\$ 346.08	100 %	0 %	\$ 0.00
Purchase Order Total:							\$ 19,200.00

Totals update as you select and deselect items to include.








Track Vendor & Client Payments

Another powerful feature available in our QuickBooks Online integration is the ability to track your committed costs, what you've billed, and what you've been paid for a specific timeframe. You can see a transaction summary for all of your jobs, or drill to a specific project for a more focused view.

Gipson Construction

Recent & Upcoming Recent Files & Photos Project Tracking **Financials** Communication Calendars & Schedules Company Employees Company Projects

Hide Financial Categories




-  Estimating
-  Estimate Templates
-  Client Selections
-  Change Orders
-  Accounting Integration
-  **Vendor Transactions**
-  Financial Reports

Vendor Transactions

 Last 90 Days

 Add New Vendor

Hide Unused Vendors

QUICKBOOKS ONLINE VENDOR	COMMITTED COSTS	AMOUNT BILLED	PAID	BALANCE	EMAIL
 Adam Baker	\$ 145,897.00	\$ 0.00	\$ 0.00	\$ 0.00	abaker@uda2.com
 Allen Kinzalow	\$ 17,106.94	\$ 0.00	\$ 0.00	\$ 0.00	allen.kinzalow@gm...
Jordan Davis	\$ 52,745.96	\$ 52,745.96	\$ 25,000.00	\$ 27,745.96	jdavis@uda1.com
Leah Smith	\$ 0.00	\$ 0.00	\$ 5,000.00	-\$ 5,000.00	lsmith@smithcons....
 Michael Harris	\$ 310,178.00	\$ 310,178.00	\$ 0.00	\$ 310,178.00	
Ren McCormack	\$ 21,656.07	\$ 21,656.07	\$ 0.00	\$ 21,656.07	
Vicky Vendor	\$ 104,580.00	\$ 104,580.00	\$ 0.00	\$ 104,580.00	vickyvendor@col.c...