



Please complete, sign and return this form along with all supporting documentation to the Dean of Students office by one of these methods: by mail, fax or delivering in person to the Dean of Student Services at the campus location attended. Requests to Appeal will not be considered until students complete all items on this checklist.

 STUDENT CONDUCT APPEAL CHECKLIST 		
ALL of the following information must be included for your appeal to be considered:		
<input type="checkbox"/>	Appeal form	<i>Completely fill out the Hinds Community College Letter of Appeal Form.</i>
<input type="checkbox"/>	Reason for Appeal	An appeal must be based on one or more of the following reasons: <input type="checkbox"/> 1. Due process rights were violated; <input type="checkbox"/> 2. Inadequate evidence or new evidence became available; or <input type="checkbox"/> 3. The sanction received was arbitrarily harsh or capricious.
<input type="checkbox"/>	Documentation (if applicable)	<i>If applicable, please attach all supporting documentation.</i>

I understand that my appeal will not be considered if I do not include all of the necessary information.

Student Signature: _____ Date: _____

Dean of Student Services		Location	Fax Number	Mailing Address
DeAndre House	Dean of Students	Raymond Denton Hall Room 209	(601) 857-3575	PO Box 1100 Raymond, MS 39154
Carol McLaurin	Dean of Students	Rankin Administration Room 114	(601) 936-5543	3805 Hwy 80 East Pearl, MS 39208
Sharon Alexander	Dean of Students	Utica Student Center Suite 208	(601) 885-7005	34175 Hwy 18 Utica, MS 39175
Dr. Tim Rush	Dean of Students	Jackson ATC Alexander #202	(601) 362-2865	3925 Sunset Dr. Jackson, MS 39213
Joycelyn Washington	Dean of Students	Nursing/Allied Health Center Anderson Hall	(601) 376-4802	1750 Chadwick Dr. Jackson, MS 39204
Raina Deer	Dean of Students	Vicksburg Banks Admin. Bldg.	(601) 629-6807	755 Hwy 27 Vicksburg, MS 39180

Notice of Non-discrimination Statement:

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its educational programs and activities. The following have been designated to handle inquiries regarding these policies: **EEOC Compliance:** Sherry Franklin, Vice President for Utica Campus and Administrative Services, Box 1003, Utica, MS 39175; Phone: 601.885.7002 or Email: EEOC@hindscc.edu. **Title IX:** DeAndre House, Associate Vice President Student Services, Title IX Coordinator, Box 1100 Raymond MS 39154; Phone: 601.857.3353 or Email: TitleIX@hindscc.edu.



HINDS COMMUNITY COLLEGE LETTER OF APPEAL – STUDENT CONDUCT

Name _____ College ID# _____

Mailing Address _____

City, State, and Zip Code _____

Telephone Numbers: Work or Cell (_____) _____ Home (_____) _____
area code area code

CAMPUS LOCATION (Check one)

Raymond Campus

Jackson-Academic/Technical Center

Rankin Campus

Utica Campus

Jackson-Nursing/Allied Health Center

Vicksburg-Warren Campus

MAJOR/PROGRAM OF STUDY
OR COLLEGE MAJOR _____

ANTICIPATED DATE OF
GRADUATION OR TRANSFER _____

Release statement: *By signing below, I grant permission to the members of the Appeals Committee to review my College records.*

Signature _____ Date _____

- A Student Conduct appeal must be submitted within **three** days after decision, and must be based on reason(s) defined in *Student Handbook*. **Submit to the Dean of Student Services at the campus location attended.**
See each regulation in current Student Handbook.

Please explain in detail why you are filing this appeal. Please attach all documentation.

Appeal Denied _____ Date _____

Appeal Approved _____ Date _____ Signed: _____
Dean of Students

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