

Distance Learning Student Guide

Summer '21





BEFORE THE FIRST DAY OF CLASS

Complete Admissions File

Admissions 601-857-3212

 <https://www.hindscc.edu/admissions>

Take care of all Financial Obligations

Financial Aid 601-857-3223

Business Office 601-857-3205

Complete BOSS program to prepare for online classes

 <https://hindscc.instructure.com/courses/55365>

Get your textbooks

Starting April 5th, you can purchase your textbooks from the online bookstore.

Some courses will utilize an eBook and/or online resources, and the cost is included as part of your fee for the course.

 <https://my.hindscc.edu>

(Link will be available one week before classes begin)

Access your Hinds email account

 <https://my.hindscc.edu>

It is important to check your official Hinds email address multiple times a week, as the college and your instructors will often times send you important messages only to this email address.

(This is different than your Canvas Inbox)



CANVAS LOGIN INFORMATION

Accessing Your Courses

 <https://hindscc.instructure.com>

Username

Your HindsNet username will be the first initial of your last name, followed by your full Hinds ID number.

Password

Your initial password is your first and last initials (capitalized) + six digit date of birth (ex: JS122590 + the \$ sign).

For Example:

John Smith (Hinds ID number 1234567), who was born on Dec 25, 1990, would use the following login information:

Username: S1234567

Password: JS122590\$

Once logged in to your Canvas site, go to Courses near the top of the screen to access your courses.



HELPFUL HINTS

Tutoring

NetTutor is a free 24/7 live virtual tutor. You can find NetTutor located in the menu buttons on the left navigation menu in each of your courses.

You can also access On Campus tutoring on any of the Hinds Community College campuses. For more information, use the link below:

 <https://www.hindscc.edu/student-services#tutoring>



Help Desk
601-857-3344



Canvas Technical Assistance
1-855-305-2755



IMPORTANT INFORMATION

Proctored Tests

Students in online classes are required to take at least two proctored exams in each class. All proctored exams must be taken at an approved proctoring site. For more information, visit:

 <https://www.hindscc.edu/online/proctored-testing>

Withdrawal Information

Students may begin withdrawing from an online course on the third day of class (after the add/drop period).

Please note that the last day to withdraw from online classes is different than traditional classes.

Textbooks

To see what textbook will be used for your course, please login to your MyHinds account. Once logged in to MyHinds, click on 'More Resources', then click on the bookstore icon.

 <https://my.hindscc.edu>

This will provide course, instructor, and textbook information for your online classes.



MINIMUM REQUIREMENTS FOR ONLINE COURSES

- ① Students must own or have permanent access to a computer with a consistent internet connection. Maintaining internet access is the student's responsibility.
- ① Students must activate and use their Hinds email for college related communications
- ① Basic Computer Skills



IMPORTANT DATES FOR ONLINE CLASSES

Description	Summer 8wk	June 4wk	July 4wk
First Day of Class	06/01	06/01	06/28
Add/Drop	06/01 & 06/02	06/01	06/28
Last Day to Withdraw	07/09	06/18	07/16
Last Day of Classes	07/23	06/25	07/23

*The above dates may be different than your traditional classes.



FINANCIAL AID

Federal Student Aid can only pay for classes that count toward your degree or certificate. Your program of study can be found by going to your My.Hinds account, clicking on Students, Academic Profile and then My Profile.

Courses required by your program of study can be found by going to the catalog and then program of study on the Hinds website.

 <http://catalog.hindscc.edu>

FEES DEADLINES

Term	Date	For More Information
Summer	05/01	Financial Aid: 601-857-3223 Business Office: 601-857-3205

*If you register for courses after the fee due date, payment or payment arrangements should be made at the time of registration.



eLearning / Distance Learning
McLendon Library eLearning Center, Raymond Campus
601-857-3834
distancelearning@hindsc.edu

In compliance with Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its educational programs and activities. The following have been designated to handle inquiries regarding these policies: EEOC Compliance: Sherry Franklin, Vice President of Instruction/Career and Technical Education, Box 1003, Utica, MS 39175; Phone: 601.885.7002 or Email: EEOC@hindsc.edu. Title IX: DeAndre House, Associate Vice President Student Services, Title IX Coordinator, Box 1100 Raymond MS 39154; Phone: 601.857.3353 or Email: TitleIX@hindsc.edu.