

## **MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the Hinds Community College District met at 1:10 p.m., June 2, 2021 at the Raymond Campus, by participating in person for those who could attend and by Zoom, a video conferencing, due to the Coronavirus Pandemic. The following members were present:

Mr. Paul Breazeale, President in person  
Dr. Delesicia Martin, Secretary in person  
Mr. Donald Oakes in person  
Mr. Chad Shealy in person  
Dr. Ginger Smith in person  
Dr. Homer Burns in person  
Dr. Cardell Williams in person  
Mr. Rickey Clopton in person  
Dr. John D. Calhoun in person  
Dr. Nonya Thrasher in person  
Dr. Sue Townsend in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. Ben Piazza, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Randall Harris, Vice President of Operations & Student Services; Dr. Keri Cole, Vice President of Instruction/Academic & Transfer; Sherry Franklin, Vice President of Instruction/Career & Technical; Dr. Chad Stocks, Vice President of Workforce & Community Development; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Renee Cotton, Chief of Staff; Andrea Janoush, Vice President of Human Resources and Dr. Vic Parker, Vice President of Finance.

**Call to Order.** The Board President called the meeting to order and asked Ms. Renee Cotton to call roll.

**Approve May 5, 2021 Minutes.** Upon a motion by Dr. Calhoun, seconded by Dr. Burns, the minutes of May 5, 2021, were approved as mailed. A copy is on file and made a part of the minutes of the meeting.

**Claim Dockets and Architects' Estimates.** Dr. Vic Parker reported we currently have \$6,405,483.88 in the cash bank account. That included \$2,000,042.47 in the Money Market account and included \$6,000,227.52 in the Raymond James investment account for a net position as of May 31 of \$14,405,753.87.

Dr. Parker reported the total expenditures for May were \$2,026,282. Of that, our Fund 1 unrestricted monies were \$735,030. (36.22% of our spending). The Fund 2 Grant monies were \$543,626. (26.82% of our spending). The Fund 7 Capital Improvement monies were \$162,234. (8.0001% of our spending).

**Following complete and thorough discussion of the Claim Dockets, Architects' Estimates and upon a motion by Dr. Calhoun, seconded by Mr. Shealy, the Claim Dockets and Architects' Estimates were unanimously approved.**

**Budget Summary.** Dr. Parker reported we have one month remaining in the fiscal year. We should have 8.33% remaining in the budget. At this time, we have 22.16% remaining in the fiscal year budget. Right now we are at 12.5% to 13% left in the budget. We should complete the fiscal year 3.5% to 4% ahead in the budget.

**Approve Bid Log.** Dr. Parker reported we had one bid for our Firewall. We are replacing our existing firewall and purchasing support and services for the college. A bid was put out and three bids came back. CDW put a bid out for \$95,000., which was the lowest bid and a state approved vendor. This is being presented to Board of Trustees for approval.

**Following complete and thorough discussion of the CDW bid and upon a motion by Dr. Calhoun, seconded by Mr. Shealy, the Board unanimously approved the CDW bid.**

**Approve Emergency Purchase.** Dr. Parker reported we have one emergency purchase. We are asking for Board approval of an emergency purchase for the Sheffield Woolley project to meet state requirements. Diversified Construction was the low bid of the two

at \$136,800., and work will begin on July 1, 2021 renovating and painting the existing ninety- six dorm rooms and the hallways while students are not in the dorm.

**Upon a motion by Dr. Calhoun, seconded by Mr. Oakes, to approve this emergency purchase, the Board President asked for discussion.** The Board discussed whether this project meets the criteria of an emergency. The Board attorney stated that the letter to Dr. Vacik from Dr. Jones presented to the Board sets forth the rationale for doing this. The Administration wants to go forward with the project because of that rationale. A copy of the letter to Dr. Vacik from Dr. Jones is on file and made a part of the minutes of the meeting. **After thorough discussion, the Board President called for the vote. The Board of Trustees voted. The motion passed 10-1 (Voting yes: Mr. Breazeale, Dr. Martin, Dr. Burns, Dr. Calhoun, Mr. Shealy, Dr. Thrasher, Mr. Oakes, Dr. Smith, Dr. Townsend, Dr. Williams; Voting no: Mr. Clopton.**

**Approve Food Service Vendor.** Mr. Marvin Moak reported an RFP was put out and we had four companies that made an offer. The committee made a selection of the final two companies and had the final round interviews. Based on the interviews and the packets that were put together, a decision was made to maintain Aladdin Food Service based off of Aladdin providing some financial resources to the college. They will provide some new offerings that we have not had before (they will offer two million in capital, bring in a Pizza Hut on the Utica Campus and an Executive Chef, bring in a Chick-fil-A on the Raymond Campus which will generate commission to the college and provide some food truck service for our commuter campuses). **After discussion and upon a motion by Mr. Shealy, seconded by Mr. Oakes, the Board unanimously approved Aladdin Food Service as the college food service vendor.**

**Change Order #1-2021-Sheffield Woolley Structural Repairs/Additions-Phase 2 Raymond Campus.** Mr. Bill Campbell reported we have one change order and it is also the Sheffield Woolley dorm project. The work includes demolishing portions of the existing concrete walks damaged by tree roots near the north and south stair towers. These sections will be formed and reinforced. A guardrail will be installed at the fourth

floor access landing on the south stair tower. The total amount is \$22,472.16 with three additional days required, meaning the new completion date is October 8, 2021.

**After discussion and upon a motion by Dr. Calhoun, seconded by Dr. Williams, the Board unanimously approved Change Order #1 for Sheffield Woolley Structural Repairs/Additions Phase 2.**

**Recommend Personnel.** The College President reported there are five new personnel to recommend to the Board of Trustees. **After discussion and upon a motion by Dr. Calhoun, seconded by Dr. Burns, the following personnel were unanimously approved by the Board of Trustees.**

Leslie Armstrong, Academic Counselor, Raymond Campus, Salary \$50,000.00, employment effective date June 1, 2021

Tony Barnett, Maintenance Supervisor, Utica Campus, replacing Gabe Edwards, Salary \$48,000.00, employment effective date June 1, 2021

Christine Brewer, ABE/MiBest Instructor, Raymond Campus, replacing Barbara Evans, Salary \$41,000.00, employment effective date June 1, 2021

Jacob Goodwin, Assistant Comptroller, Raymond Campus, Salary \$70,000.00, employment effective date June 2, 2021

Katie Kyzar, Assistant Athletic Trainer, Raymond Campus, replacing Wade Grady, Salary \$40,000.00, employment effective date June 1, 2021

**Committee Reports** (Reporting Committee Chairpersons must submit committee minutes prior to the Committee Board of Trustees meeting.)

- A. Academic Committee.** Mr. Shealy stated there is no report today.
- B. Athletics Committee.** Dr. Smith stated there is no report today.
- C. Facilities Committee.** Dr. Calhoun stated there is no report today.
- D. Finance Committee.** Mr. Sullivan was not in attendance and there is no report.
- E. Personnel Committee.** Dr. Martin stated there is no report today.

**Property Recommend Surplus to the Needs of the College.** Following discussion, and upon a motion by Mr. Clopton, seconded by Mr. Shealy, the Board voted unanimously to allow the College President to dispose of the salvaged property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

**President's Report.** There being no further business to come before the Board, the Board President called on the College President for his report.

**A. P3 Public/Private Partnership Opportunity.** The College President asked Mr. Randall Harris to share. Mr. Harris reported the dorms on the Utica Campus need a lot of work. Mr. Harris and Mr. House have done research and zoned in on a group called P3 Group LLC, which is the nation's largest minority public/private partnership developer doing work with education in the nation. Mr. Harris is presenting this to the Board of Trustees to consider if this would be an option for a private entity to build a residence hall on the Utica Campus and make a difference for our students. It would be no cost to the college but the down side is we do not get the revenue from our students that would stay in the dorms. The College President added if we get P3 to do this residence hall it would provide an opportunity to get our existing residence hall retro-fitted and make it better and serve our students as well. A development agreement would need to be signed by the college to pursue the next step. This is not a final commitment.

**After discussion and upon a motion by Dr. Calhoun, seconded by Mr. Oakes the Board voted unanimously to pursue the next step and sign a development agreement with P3 Group LLC.**

- B. Dates.**
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|------------|---|
| June 28-29 | MS Community College Trustee's Retreat  |
| July 5     | Independence Day Holiday (campus closed and on-line classes will not be affected) |
- C. Executive Leadership Team Updates.** The College President reported the members of the Executive Leadership Team are present. A copy of their report

has been provided for review. The College President asked if the Board of Trustees had any questions for ELT members. Dr. Smith had one question.

**D. Healthy at Hinds.** Mr. Randall Harris reported we are currently under the summer protocol of 75% for classrooms/events. We will go to 100% in the fall but this has not been announced yet. The plan is to go with mask are not required but recommended if you have not been vaccinated or mask will be optional.

**E. Enrollment Report.** Mr. Randall Harris reported we have 6,500 students for the summer 2021 session versus 2,000 students for summer 2020. Offering free tuition for this summer has been a big project. The challenge is to plan what we can do this fall to make that type of big impact without offering free tuition.

**F. Miscellaneous.**

Dr. Vacik reported we have been designated as a Center of Excellence for the Domestic Maritime Workforce Training Education.

Dr. Vacik reported we have just hired a Logging Academy instructor. The plan is now to move forward with the Logging Academy. August is the target date.

Dr. Vacik reported we have hired an Athletic Director, Nathan Werremeyer. His effective date of employment will be July 1, 2021.

Dr. Vacik reported a draft of the Strategic Plan is in the Board of Trustee's binder. He asked Board members for their input and to let him know of any questions they may have. The final draft will be presented to the Board for approval in August 2021 if not before.

Mr. Breazeale thanked the Personnel Committee and Dr. Martin for the fine work session this morning.

Mr. Breazeale presented an Eagle plaque to Board Attorney, Ben Piazza for his forty-three years of service and dedication to Hinds Community College.

**Other Business.**

**A. Approve Information Systems Security & Data Governance Policy and Hinds Community College Acceptable Use Policy**

**After brief discussion and upon a motion by Dr. Burns, seconded by Dr. Williams, the Board voted unanimously to approve the Information Systems Security & Data Governance Policy and the Hinds Community College Acceptable Use Policy.** Copies of the policies are on file and made a part of the minutes of the meeting.

Dr. Keri Cole briefly reported an email is going out to all Superintendents today to notify them that registration is officially open for the Teacher Academy. We already have 130 enrolled.

There was no other business and the meeting was adjourned at 2:00 p.m. by the Board President.



Mr. Paul Breazale, President



Dr. Delesicia Martin, Secretary